



Selected Electronic Resources for Study Help
Visit the Staff at the Buoy House for More Ideas

- All around great site with many links about study skills: <http://howtostudy.org>
- Schedules of academic help sessions at MMA: <http://tutoring.mma.edu>
- Schedules of faculty office hours (visit your instructor first for help!):
<https://mainemaritime.edu/about-mma/campus-directory/>
- A check list to prepare and take better notes in college:
<https://www.niagara.edu/assets/listpage/Taking-Notes-in-a-College-Lecture-A-Checklist.pdf>
- The Cornell System of note taking (an easy and highly recommended method!):
<http://coe.jmu.edu/learningtoolbox/cornellnotes.html>
- Print your own Cornell System note paper (lined, unlined, or quadrille format, in different sizes):
<http://www.cornell-notes.com>
- A way to reduce test anxiety: <http://www.usnews.com/science/articles/2011/01/14/the-write-way-to-reduce-test-anxiety>

Some students find recording and taking notes on laptops or other devices quite useful. As a courtesy, ask the instructor's permission if you plan to do this. Recordings are only for personal use. Instructors hold intellectual rights to lecture materials and you may not post audio or video from class to any outlet (Facebook, email, etc.) without their permission.

Note taking software – available free via MMA's Microsoft software agreement

- For PC computers: Microsoft OneNote (comes with the Microsoft Office Suite)
- Record audio and notes in the same document. See these videos (and others) for help:
"Microsoft OneNote Tutorial" <https://www.youtube.com/watch?v=h07qZLLQc4I>
"Back to School With OneNote" <https://www.youtube.com/watch?v=p536lVqghw4>
- For Mac computers: Microsoft Word for Mac. See "How to Record Audio and Take Notes with MS Word" <https://www.youtube.com/watch?v=2Pf0fV2gAF0>

Smart pens

Some students use smart pens to write notes and record lectures.
We recommend LiveScribe pens; watch the video at the site below or come try our pens.
Even students who are not good note takers like indexing lecture events for later play back.

- LiveScribe pen and note book system: <http://livescribe.com>

Smart phones and tablets

Smart phones and tablets are often excellent recording devices and can sync to note taking apps.
Here are a few recording apps; many exist – find your own favorite!

- iPhone and iPad: Record Box (users can mark events during lecture): <http://l.myrecordbox.com>
- Android devices: Smart Voice Recorder
<https://play.google.com/store/apps/details?id=com.andrwq.recorder&hl=en>
- Voice recording and note pad for iOS, Windows, Android, and Mac: Audio Note,
<http://luminantsoftware.com>

Study planner apps (or try your MMA FirstClass email calendar!)

- Android, iOS, Windows, and Mac: iStudiezPro, <http://istudentpro.com/>
- iOS: InClass, <http://www.inclassapp.com/>

Electronic flashcards

- Quizlet (all platforms and devices), <http://quizlet.com>