



DEPARTMENT OF THE NAVY
MAINE MARITIME ACADEMY
NAVAL RESERVE OFFICERS TRAINING CORPS
44 PLEASANT ST
CASTINE, ME 04421

Ser 063/24
12 MAR 24

MMANROTCINST 1533.2A

From: Commanding Officer, Naval Reserve Officers Training Corps Unit, Maine Maritime Academy, MMA

Subj: STANDARD OPERATING PROCEDURE (SOP) FOR PROSPECTIVE STRATEGIC SEALIFT MIDSHIPMAN PROGRAM, SSMP

Thank you for your interest in joining the Strategic Sealift Officer Force! To be in the Strategic Sealift Midshipman Program you must:

1. Be accepted or enrolled at Maine Maritime Academy as an Unlimited License Major
2. Complete an SSMP application.

Note: We have the capacity of accepting 12 new SSMP MIDN per year. Priority for new applicants is to the most junior members applying first. Incoming freshmen, freshmen, then sophomores.

If accepted into the program you will have to complete a DODMERB physical. Depending on your medical history, you may be qualified within a few weeks or could take up to a year.

In the NROTC Unit your course load will be the following: One Leadership Laboratory per semester with Two PT sessions per week. There are three, three credit courses:

- First Fall Semester: Introduction to Naval Science
- Spring Junior year: Strategic Sealift Officer Fundamentals
- Spring before commissioning: Leadership and Ethics

Military bearing, good order and discipline and military dress are to be followed in accordance with United States Navy Uniform Regulations NAVPERS 15665J.

All MIDN are required to pass a 3rd class swim qualification annually or one time pass a 2nd class swim qualification. Failure to pass the 3rd class swim qualification will result in the MIDN not being in good standing with the unit.

Once Medically cleared, successfully complete the PHYSICAL READINESS TEST, PRT, with an overall score of Good Low and are in good standing with the unit. MIDN are eligible to swear in and sign their DD Form 4.

DD Form 4 is required by the NROTC Unit to be eligible for Student Incentive Pay, SIP. SIP is currently set at \$64,000 and is paid by MARAD. SIP is NOT administered by NROTC it is administered by the school's SIP coordinator the following must be completed with the SIP Coordinator to receive SIP:

- MARAD's Service Obligation Contract for SIP Program
- SIP Enrollment form (Form MA-890-A)
- Direct deposit Form SF 1199A (must be typed)
- Enlistment/Reenlistment Document Armed Forces (DD Form 4/1 and 4/2 & 4/3)
- US Coast Guard Medical Certificate, Issued from CG-719K (This is a separate physical from the NROTC physical and can be waived by School President)
- Certification of receipt of SIP booklet (School to Initial)

Note: SIP is MARAD funded and NOT administered by NROTC

The following payment plan will apply to all SIP recipients who enroll in the program during FY2024:
MARAD Pay Table

Semester SIP eligible	1	2	3	4	5	6	7	8
Freshman	\$2,000	\$2,000	\$2,000	\$2,000	\$14,000	\$14,000	\$14,000	\$14,000
Sophomore	NA	NA	\$4,000	\$4,000	\$14,000	\$14,000	\$14,000	\$14,000
Junior	NA	NA	NA	NA	\$16,000	\$16,000	\$16,000	\$16,000
Senior	NA	NA	NA	NA	NA	NA	\$32,000	\$32,000

Service Obligations

SSO Navy Service Obligation:

- Serve in Navy Reserve for 8 years
- Maintain an active USCG License
- Complete Annual: Periodic Health Assessment PHA, Physical Readiness Test, PRT, Dental exam and Active Duty for Training, ADT, for 13 days per year.
- Bi-Annually complete HIV blood draw from DOD personnel.

MARAD Service Obligation, if more than \$8,000 in SIP is paid to MIDN:

- Sail in an Officer rating on US Flag unlimited tonnage/horsepower Ship for 150 days/year for 3 years
- Maintain Active USCG license for 6 years
- Maintain active STCW Med Cert
- Fulfill Navy Reserve Service Obligation
- Report Service compliance to MARAD for 7 years after graduating


G.M. CHASE