



DEPARTMENT OF THE NAVY  
NAVAL RESERVE OFFICERS TRAINING CORPS UNIT  
MAINE MARITIME ACADEMY  
PLEASANT STREET  
CASTINE, ME 04420

NROTCUMMAINST 1534.5  
5 Apr 2019

NROTC UNIT MAINE MARITIME ACADEMY INSTRUCTION 1534.5

Subj: SELECTION OF MIDSHIPMEN APPLICANTS FOR THE STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) AT NROTC MAINE MARITIME ACADEMY (MMA)

Ref: (a) OPNAVINST 1534.1E (Strategic Sealift Officer Program)  
(b) NSTCINST 1533.2C CH-2 (Regulations for Officer Development)  
(c) MMA Policy for Awarding Student Incentive Pay (SIP) to incoming Strategic Sealift Midshipmen

Encl: (1) Amplifying Information  
(2) SSMP Checklist  
(3) SSMP Application

1. Purpose. This instruction sets forth the requirements for an MMA Midshipman (MIDN) applying for the SSMP.

2. Background. The SSMP is an education and training program established in cooperation with the Maritime Administration (MARAD) and Military Sealift Command (MSC) and overseen by the Department of Naval Science (DNS) at the U.S. Merchant Marine Academy and State Maritime Academies (SMA). These programs are designed to qualify participants for commissioned Navy Reserve service. Program administration, eligibility, participation requirements, and training are directed by the Navy Education Training Command's (NETC) Naval Service Training Command (NSTC), under guidance issued in references (a) and (b).

3. Discussion. The SSMP is a highly competitive program with limited quotas available. The guidance set forth in this instruction serves as the minimum requirements that will be used to determine the most qualified individuals for acceptance into the program. The final decision for selection into the SSMP will reside with the unit's Commanding Officer.

4. Action.

a. Prospective candidates shall use this instruction and enclosures (1) through (3) as an aid in preparing and applying for the SSMP. For questions related to the application process, call 207-326-2465.

b. Applications for the SSMP may be submitted at any point prior to the student's arrival to MMA for the 4/C year. Applicants are encouraged to begin the process as soon as practicable. Students currently enrolled at MMA may apply at any time, but no later than the start of classes of their 2/C year. Applications shall be mailed or hand delivered to:

Maine Maritime Academy NROTC  
Attn: Human Resources Assistant  
44 Pleasant Street  
Castine, Maine 04421

S. D. KEARNS

### Amplifying Information

1. Application process for joining the SSMP is comprised of the actions listed below. Consideration for selection will only take place when all the actions have been completed by the applicant:
  - a. Complete the SSMP application in enclosure (3) and submit upon acceptance to MMA. Applications are generally completed and submitted no later than August 1 of the academic year of enrollment. Current MMA students can, apply at any time, but no later than the start of classes of the 2/C year and will be evaluated on a case-by-case basis.
  - b. Upon receipt of application by the Human Resources Assistant (HRA), the applicant will be notified of the medical requirements.
  - c. Complete all medical requirements.
  - d. Submit high school or college transcript (s) to include cumulative GPA, class rank and SAT/ACT scores
  - e. Be prepared to meet and exceed the following Navy physical fitness standards.
    - (1) Males: 58 curl-ups, 47 Push-ups, 1.5 mile run in under 12 minutes or less.
    - (2) Females: 58 curl-ups, 21 Push-ups, 1.5 mile run in 14 minutes and 15 seconds or less.
  - f. Attend MMA NROTCU New Student Orientation (NSO).
2. All candidates will be evaluated and ranked by the NROTC Staff based on completion of the above referenced requirements. All candidates will be evaluated and ranked based on their academic record, physical fitness abilities and performance at NSO. Acceptance to the SSMP will be offered on an available basis to the most qualified candidates.
3. Candidates will be notified of their selection for the SSMP by the NROTC Staff. Selections to the SSMP **DOES NOT** Guarantee a midshipman will receive student incentive payment (SIP). Sip will be available on a merit basis according to the number of approved SIP quotas from the Maritime Administration (MARAD). MMA is the approving authority for selecting which midshipman receives SIP. The SIP selection process will be conducted in accordance with reference (c).

**SSMP Application Checklist**

- \_\_\_\_\_ Completed application submitted to the MMA NROTC
- \_\_\_\_\_ Medical appointments completed
- \_\_\_\_\_ Copy of completed Application for USCG Medical Certificate (CG-719K)
- \_\_\_\_\_ Copy of completed report of Medical History (DD Form 2807-1)
- \_\_\_\_\_ Physically qualified status confirmed with MMA NROTC
- \_\_\_\_\_ High school and/or college transcript (s) and SAT/ACT scores submitted to  
MMA NROTC
- \_\_\_\_\_ Able to meet or exceed Navy Physical fitness standards
- \_\_\_\_\_ NROTC New Student Orientation scheduled with MMA NROTC

Applicant is responsible for verifying of receipt of all material as well as completion and verification of all medical appointments. Contact Maine Maritime Academy NROTC at (207) 326-2352 if you have any questions.

**NAVAL SERVICE TRAINING COMMAND  
NAVY RESERVE OFFICER TRAINING PROGRAM**

**STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION**

OMB CONTROL NUMBER: 0703-0026

OMB EXPIRATION DATE: 01/31/2023

AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information, OMB-0703-0026, is estimated to average 3 hours and 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod- [information-collections@mail.mil](mailto:information-collections@mail.mil). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

**PLEASE READ THE FOLLOWING STATEMENT REQUIRED BY THE PRIVACY ACT OF 1974.**

**AUTHORITY:** The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations); Executive Order 9397 (Use of Social Security Numbers); 10 U.S.C. 591, 600, 716, 2107, 2104, 2122, 5579, 5600 (Sections governing authority to appoint officers); Merchant Marine Act of 1939 (as amended); and E.O.s 9397, 10450, and 11652; 46 USC § 513 (USMMA - Cadet Commitment Agreements), § 515 (State Maritime Academy - Cadet Commitment Agreements), and System of Records Notice (SORN) N01070-3.

**PRINCIPAL PURPOSE(S):** To establish official records pertaining to training and service requirements for the purposes of evaluation for fitness for commissioned service.

**ROUTINE USE(S):** In addition to those disclosures generally permitted under 5 USC § 552a(b) of the Privacy Act and the routine uses set forth in 32 CFR § 701.112, the records or information you provide may be disclosed outside the Department of Defense to officials as a routine use pursuant to 5 U.S.C. 522a(b)(3) as follows:

To the Department of Defense (DoD) and Department of Transportation (DoT) in the performance of their official duties relating to the recruitment of Strategic Sealift Officer personnel, to the Veterans Administration and Selective Service Administration in the performance of their official duties related to enlistment and reenlistment eligibility and related benefits, and to other departments and agencies of the Executive Branch of government in the performance of their official duties related to the management of quality military recruitment as published in the Federal Register.

**DISCLOSURE:** Disclosure is voluntary. However, without this information your entry into the US Navy Reserve may not be accomplished due to our inability to process your application for the SSMP program. A SSN is necessary to make positive identification of the individual and to permit this service agreement to become part of the official service record.

More information on the SORNs can be found at the following links:

<http://dpcl.dod.mil/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570316/n01131-1> and <https://dpcl.dod.mil/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570416/nm01500-2/>.

## STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION

### Introduction:

The Strategic Sealift Midshipman Program (SSMP) is an education and training program conducted by the Departments of Naval Science at the United States Merchant Marine Academy (USMMA) and six state maritime academies (SMAs). The program is designed to qualify participants for commissioned service upon graduation. Midshipmen who successfully complete the SSMP will be commissioned as an Ensign in the U.S. Navy Reserve (USNR) as a Strategic Sealift Officer (SSO). Commissioned SSOs are part of the Strategic Sealift Readiness Force (SSRF), which is part of the Navy's Individual Ready Reserve (IRR) component. Program administration, eligibility, participation requirements, and training are directed by Naval Service Training Command's Officer Development (NSTC N9).

### Application Instructions:

This application requires considerable thought and detail. Use the checklist below to gather and prepare the requested information. If you have additional questions, please contact the Maritime Academy NROTC/DNS (Department of Naval Science) unit Commanding Officer (CO), or Officer in Charge (OIC) at the school for which you are applying. Please have the unit review your application before you make final submission.

### Minimum Requirements to Participate with the Unit:

- Complete Part 1 and 2 of this application, and submit to the NROTC/DNS unit.
- Complete a sports physical. This can be performed at any regular medical clinic.
- Attend a Maritime Academy in a U. S. Coast Guard (USCG) unlimited deck or engine license track major and program.

### Minimum Requirements to Commission as a SSO:

In order to receive a commission through the USNR SSMP, applicants must meet the following minimum requirements as set forth NSTC M-1533.2 Series Regulations for Officer Development (ROD):

- Be a U.S. citizen (born in the U.S.A., naturalized, or born abroad of U.S. parents).
- Be between the ages of 17 and 42 years on 31 December of the year you expect to graduate
- Have been accepted by, and been enrolled as a full-time student, at a State Maritime Academy;
- Actively pursuing a bachelor's or master's degree program that leads to a USCG deck or engine license;
- Have completed a Department of Defense Medical Examination Review Board (DoDMERB) physical examination, and have either (a), been found physically qualified to participate in the SSMP, or (b) secured a waiver from the Navy for any disqualifying physical condition;
- Complete a Physical Fitness Assessment (PFA) with a score of "Good-Low" in each category of the Physical Readiness Test and a "Passing" score on the Body Composition Assessment, based on criteria set forth in OPNAVINST 6110.1 series Physical Readiness Program.
- Qualify as a Navy Third Class Swimmer, based on the criteria set forth in NAVPERS 15560 series Naval Military Personnel Manual (MILPERSMAN);
- Have no condition that would disqualify you from military service as an officer, or as an enlisted member;
- Have no moral objections or personal convictions that will prevent you from obligating yourself to bear arms and support and defend the Constitution of the United States against all enemies, foreign and domestic, and agree to take an oath obligating yourself to perform such acts;
- Complete the following courses of instruction, and maintain a 2.5 cumulative GPA and semester GPA (USMMA: 2.0):
  - Introduction to Naval Science
  - Introduction to the Strategic Sealift Officer Program
  - Ethics and Leadership
  - Naval Science Laboratory

**STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION**

- Pass a background check and receive a security clearance (SF-86 QUESTIONNAIRE FOR NATIONAL SECURITY POSITIONS).

**Application Deadline:**

Applications for the SSMP may be submitted at any point prior to the student's arrival to the Maritime Academy for the 4/C year. Applications are generally completed and submitted to the Unit no later than August 1 of the academic year of enrollment. Current SMA students can apply at any time, but no later than the start of classes of the 2/C year, and each application will be evaluated on a case-by-case basis.

Applicants are encouraged to begin the process as soon as practicable.

**Citizenship**

You must be a US citizen, or be in the process of obtaining you citizenship, to apply for this program. You will need to provide a birth certificate, and/or proof of naturalization to your local recruiter. If you hold dual citizenship, you must be prepared to renounce your non-U.S. citizenship.

A passport is not required to apply for and join the SSMP. A passport will be required once you commission as a SSO.

**Application Process:**

The Application process for joining the SSMP and enlisting in the Navy (by signing a DD Form 4 ENLISTMENT/REENLISTMENT DOCUMENT ARMED FORCES OF THE UNITED STATES), is comprised of the actions listed below. Consideration for selection will only occur when all listed actions have been completed by the applicant:

- Complete this application, and submit upon acceptance to the SMA of your choice. The unit will review the application, and the applicant will be notified to complete medical requirements.
- Complete all medical requirements.
- Complete an introductory Navy Physical Fitness Assessment (PFA). Be prepared to meet and exceed the Navy physical fitness standards (Good Low for your age)
- Be notified of acceptance by the unit, and attend the Naval Reserve Officers Training Corps/Departments of Naval Science (NROTC/DNS) New Student Orientation (NSO) or Pre-Fall training.
- All candidates will be evaluated and ranked by the NROTC/DNS Staff based on completion of the above referenced requirements based on their academic record, physical fitness abilities, and performance at NSO. Acceptance to the SSMP will be offered on an as-available basis to the most qualified candidates.
- Candidates will be notified of their selection for the SSMP by the NROTC Staff. Selection to the SSMP DOES NOT guarantee a Midshipman will receive Student Incentive Payment (SIP). SIP will be available on a merit basis according to the number of approved SIP quotas from the Maritime Administration (MARAD). The SMA is the approving authority for selecting which Midshipmen receive SIP. The SIP selection process will be conducted in accordance with the school's policy to award SIP to Strategic Sealift Midshipmen. To apply for SIP, you must be at least 17 years of age, and not have passed your 25th birthday on the day of enrollment at the SMA.

**Military Service:**

If you are currently enlisted, you will need to be conditionally released (DD Form 368 REQUEST FOR CONDITIONAL RELEASE) from current contract no later than the start of your 1/C year to pursue a commission as an SSO.

SSN:

LAST NAME:

**STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION****SSMP APPLICATION - PART 1****SECTION I: PERSONAL INFORMATION**

Last Name		First Name		Middle Initial	Suffix (Jr., Sr., III)
<input type="text"/>		<input type="text"/>		<input type="text"/>	<input type="text"/>
SSN	Date of Birth	Sex	E-mail Address	Cell Number	
<input type="text"/>	<input type="text"/>	M    F	<input type="text"/>	(    )	
	Alien	State of Legal Residence		Home Number	
	Not an alien / US citizen	<input type="text"/>		(    )	
	US citizen after enrollment				
	Yes, alien upon enrollment				

**Ethnic Code:** You may select as many of the ethnic categories that you feel apply to you. This data is used solely for statistical purposes and will not be considered in selection decisions.

<i>Indicate in the space below ethnic codes that apply to you</i>	(1) Other Hispanic Descent	(6) Mexican	(G) Chinese	(S) Latin American with Hispanic Descent
	(2) U.S./Canadian Indian Tribes	(7) Eskimo	(H) Guamanian	(V) Vietnamese
	(3) Other Asian Descent	(8) Aleut	(J) Japanese	(W) Micronesian
	(4) Puerto Rican	(9) Cuban	(K) Korean	(X) Other
	(5) Filipino	(D) Indian/Pakistani	(L) Polynesian	(Y) None
		(E) Melanesian	(Q) Other Pacific Island Descent	

**Citizenship**

Place of Birth (City, State)	Status (OPTIONS)	Origin (Options)	Country of Origin
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Race:** You may select as many of the racial categories that you feel apply to you. This data is used solely for statistical purposes and will not be considered in selection decisions.

Race	(A) American Indian/Native Alaskan (B) Asian (C) Black/African American	(D) Native Hawaiian/Other Pacific Islander (E) White (F) Decline to Respond
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**Home of Record**

Street Address	City	State	Zip Code	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Mailing Address (If different from Home of Record)**

Street Address	City	State	Zip Code	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>





**STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION**

SECTION VI: PHYSICAL FITNESS REQUIREMENTS			
What is your swimming proficiency? Rate yourself: <input style="width: 100px; height: 20px;" type="text"/> 1 = beginner; 10 = excellent <i>You must be able to pass a Navy 3<sup>rd</sup> Class swim qualification to commission.</i>	List your most recent physical fitness info: 1.5 mile run time? <input style="width: 100px; height: 20px;" type="text"/> Max pushups in 2 Min? <input style="width: 100px; height: 20px;" type="text"/> Max sit-ups in 2 Min? <input style="width: 100px; height: 20px;" type="text"/>		
What is your approximate height and weight? Height (FT-IN): <input style="width: 50px; height: 20px;" type="text"/> Weight (lbs): <input style="width: 50px; height: 20px;" type="text"/>			

SSMP APPLICATION PART 2 – ADDITIONAL QUESTIONS AND REQUIREMENTS
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Additional Questions. Please provide additional information for any questions where you selected “yes”.	
Please list any USCG endorsements:	
Year	Endorsement
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Have you ever been placed on probation or expelled from any college, civilian preparatory school or high school?	Yes	No
Have you attended a Military Academy Preparatory School?	Yes	No
Are currently in the Delayed Entry Program (DEP)?	Yes	No
Have you ever served in the military?	Yes	No
Are you currently in the Reserves (IRR/SELRES) or a National Guard organization?	<input type="checkbox"/> IRR <input type="checkbox"/> SELRES <input type="checkbox"/> National Guard	
Have you ever been rejected for any reason for service in any branch of the military, ROTC or SSMP?	Yes	No
Have either or both of your parents served in the military?	Yes	No
Are any family graduates or participants in Service Academies, ROTC or SSMP?	Yes	No
Any family members graduates from a Maritime Academy?	Yes	No
Have you ever been arrested, convicted, or fined for law violations? These include traffic violations	Yes	No
Have you ever completed volunteer services during high school or college?	Yes	No
Have you participated in extracurricular activities such as: competitive sports, school publications or organizations, awards and honors, etc.?	Yes	No

REMARKS SECTION
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## STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION

## FOR INTERNAL TRACKING AT THE UNIT – REQUIRED DOCUMENTS

## APPLICANT NAME:

**SSMP APPLICANT**

- *Minimum documents to participate – OPMIS  
Code: RA*
  - SSMP Application – PARTS 1 & 2
  - Sports Physical (or) USCG Physical (CG-719K)
  - Interview with NROTC/DNS Staff

**SSMP CONTRACTED**

- *Minimum documents required to sign a DD Form  
4 and the SSMP Training and Service Agreement*
  - SSMP Application – PARTS 1 - 3
  - SAT or ACT Scores
  - High School or College Transcript(s)
  - Completed DoDMERB
  - Military Discharge Papers (DD-214) (or) N/A
  - Birth Certificate
  - Copy of Immunization Records

**STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION**

**REQUEST FOR MIDSHIPMAN AND ENLISTED STATUS  
IN THE UNITED STATES NAVY RESERVE**

FROM: \_\_\_\_\_  
           **LAST NAME**                    **FIRST NAME**                    **M.I.**                    **DATE**

TO: Commanding Officer/Officer-in-Charge of NROTC/DNS Unit

REF: (a) Maritime Education and Training Act of 1980 (Public Law 96-453, Sec 1304 (g) (2))

1. Per reference (a), I hereby apply for appointment as Midshipman and enlisted status in the United States Navy Reserve in order to participate in the Strategic Sealift Midshipman Program/United States Navy Reserve (SSMP/USNR).

2. I understand that, upon being found physically qualified by a Department of Defense Medical Evaluation Review Board (DODMERB) medical examination, I must execute an Appointment/Enlistment and Training and Service Agreement and apply for, and accept, if offered, a commission in the Reserve of the United States Navy upon successful completion of the requirements for commissioning.

\_\_\_\_\_  
**Signature**

**PARENTAL CONSENT (IF YOU ARE UNDER THE AGE OF 18)**

I, \_\_\_\_\_ ,  
           **LAST NAME**                    **FIRST NAME**                    **M.I.**  
 the parent/ legal guardian of:

\_\_\_\_\_ ,  
           **LAST NAME**                    **FIRST NAME**                    **M.I.**  
 born on \_\_\_\_\_ whose signature on the foregoing service agreement meets my/our approval,  
           **DATE**

do hereby consent to his/her application for and, if accepted, his/her appointment as a Midshipman, United States Navy Reserve, and I/we hereby give him/her my/our permission to serve in the Merchant Marine Reserve, United States Navy Reserve, unless discharged sooner.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Legal Guardian Signature**

## STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION

## SSMP APPLICATION - PART 3

## SSMP HONOR CODE

*Reference: NSTC Regulation for Officer Development (NSTC M-1533.2 Series)*

Our nation's Naval service, made up of the Navy and Marine Corps, has successfully met every challenge. Between 13 October and 10 November 1775, the Continental Congress authorized a few small warships and two battalions of Marines. Just after New Year's Day in 1776, five companies of Marines embarked aboard these new warships of the Continental Navy in Philadelphia and set sail. Eight weeks later and only 5 months after authorization by the Congress, 230 Marines and 50 Sailors assaulted across the beach in the Bahamas to capture gunpowder and weapons from a British fort. US Sailors and Marines had landed for the first time in history, and the situation was well in hand. From those early days of naval expeditionary service, our bedrock principles have remained constant. Our core values of honor, courage, and commitment remain the distinguishing characteristics of the Naval Service.

**Honor:** "I will bear true faith and allegiance..." I will conduct myself in the highest ethical manner in all that I do. I will abide by an uncompromising code of integrity, taking full responsibility for my actions and my word. I am accountable for my behavior, both professional and personal, and remain ever mindful of the privilege I have to serve my fellow Americans.

**Courage:** "I will support and defend..." I will demonstrate the courage to meet the demands of naval service; to do what is right at all times, especially in the face of temptation or adversity. I will make decisions in the best interest of the nation without regard for personal consequence. I will adhere to the highest standard of personal conduct and decency. My moral courage will give me the strength to always do what is right.

**Commitment:** "I will well and faithfully discharge..." I will demonstrate respect up and down the chain of command while caring for the professional and personal well-being of each of our people. I will treat everyone with human dignity and respect. I will work as part of the Navy-Marine Corps Team to accomplish each mission assigned and to ensure the future of our nation.

A midshipman is person of integrity and stands for that which is right. I tell the truth and ensure that the full truth is known. I do not lie. I embrace fairness in all actions. I ensure that work submitted as my own is my own, and that assistance received from any source is authorized and properly documented. I do not cheat. I respect the property of others and ensure that others are able to benefit from the use of their own property. I do not steal.

I acknowledge and understand that I am now bound to an Honor Code. I understand my application for enlistment or commissioning may be terminated if I lie, cheat, steal or otherwise behave in a way to bring discredit to the Naval Service.

**Student/Midshipman  
Signature**

**Date**

## STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION

**FITNESS ENHANCEMENT PROGRAM – SPORTS****Reference: Regulation for Officer Development (NSTC M-1533.2)**

I affirm that I am fully responsible for my performance with regards to the semi-annual Physical Fitness Assessment (PFA). If I am placed on the Fitness Enhancement Program (FEP) and elect to participate in a school sanctioned sport, I accept responsibility for ensuring I complete workouts equivalent to that which I would have received with FEP. I will coordinate, prior to participation in a sport, specifically which FEP workouts will be missed and how they will be replaced by practices in the proposed sport. This coordination shall occur with the athletic coach, the Midshipman PFA representative, and the NROTC/DNS Command Fitness Leader (CFL). If I am unable to pass the PFA, I understand that I could be subject to a Performance Review Board (PRB) which could result in a warning, probation, or Leave of Absence (LOA) from the SSMP, or ultimately, disenrollment from the SSMP in accordance with the Regulations for Officer Development (NSTC M-1533.2 Series).

**Student/Midshipman  
Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**SOCIAL MEDIA GUIDANCE****Reference: NAVADMIN 066/17 SOCIAL MEDIA CONDUCT**

I have been counseled on NAVADMIN 066/17 Social Media Conduct.

I acknowledge that I have read and understand NAVADMIN 066/17 Social Media Conduct. I acknowledge and understand that my online presence/persona is an extension of my uniformed presence. I must never contribute to any online effort to discredit the Navy, adversely affect good order and discipline, weaken the Navy team, or violate operational security. I acknowledge it is my duty to report or correct such instances when I see them.

**Student/Midshipman  
Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**NAVAL SCIENCE LABORATORY (DRILL)****Reference: NSTC Regulation for Officer Development (NSTC M-1533.2)**

Naval Science Laboratory (Drill) is required for all Strategic Sealift Midshipmen. I understand and acknowledge that I am required to register each semester. Extracurricular activities are not an excuse for missing drill sessions. Class schedules shall be arranged to accommodate drill sessions. If there is a conflict, drill takes precedence unless no other academic accommodation can be made. This must be approved by the Midshipman's advisor and academic advisor. Failing to register on time is NOT an excuse.

**Student/Midshipman  
Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**STRATEGIC SEALIFT MIDSHIPMAN PROGRAM (SSMP) APPLICATION**

**ELECTIVE SURGERY GUIDANCE**

*Reference: NSTC Regulation for Officer Development (NSTC M-1533.2)*

I acknowledge that I have been advised and understand that elective surgery or remedial treatment for pre-existing conditions is not authorized without prior approval from the Navy's Bureau of Medicine and Surgery (BUMED). I understand that I may be disqualified for military service due to the result of elective surgery.

**Student/Midshipman**

**Signature**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**CERTIFYING OFFICIAL AND WITNESS**

**I certify the above individual signed this certificate in my presence**

**Typed/Printed Name of Unit Certifying Official  
(Last, First, MI)**

\_\_\_\_\_

**Signature of Unit Certifying Official**

\_\_\_\_\_

**Date Signed**

STRATEGIC SEALIFT MIDSHIPMAN PROGRAM,  
USNR TRAINING AND SERVICE AGREEMENT  
ANNEX A

---

(Last Name, First Name, MI)

---

Social Security Number

**AGENCY DISCLOSURE NOTICE**

**PLEASE READ THE FOLLOWING STATEMENT REQUIRED BY THE PRIVACY ACT OF 1974.**

**AUTHORITY:** The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations); Executive Order 9397 (Use of Social Security Numbers); 10 U.S.C. 591, 600, 716, 2107, 2104, 2122, 5579, 5600 (Sections governing authority to appoint officers); Merchant Marine Act of 1939 (as amended); and E.O.s 9397, 10450, and 11652; 46 USC § 513 (USMMA - Cadet Commitment Agreements), § 515 (State Maritime Academy - Cadet Commitment Agreements), and System of Records Notice (SORN) N01070-3.

**PRINCIPAL PURPOSE(S):** To establish official records pertaining to training and service requirements for the purposes of evaluation for fitness for commissioned service.

**ROUTINE USE(S):** In addition to those disclosures generally permitted under 5 USC § 552a(b) of the Privacy Act and the routine uses set forth in 32 CFR § 701.112, the records or information you provide may be disclosed outside the Department of Defense to officials as a routine use pursuant to 5 U.S.C. 522a(b)(3) as follows:

To the Department of Defense (DoD) and Department of Transportation (DoT) in the performance of their official duties relating to the recruitment of Strategic Sealift Officer personnel, to the Veterans Administration and Selective Service Administration in the performance of their official duties related to enlistment and reenlistment eligibility and related benefits, and to other departments and agencies of the Executive Branch of government in the performance of their official duties related to the management of quality military recruitment as published in the Federal Register.

**DISCLOSURE:** A social security number is necessary to make positive identification of the individual and to permit this service agreement to become part of the official service record. Disclosure is voluntary. However, without this information your entry into the US Navy Reserve may not be accomplished.

**A. PURPOSE**

1. The purpose of this Training and Service Agreement Contract is to provide conditions for designation as U.S. Navy Reserve Midshipman (USNR) in the Strategic Sealift Midshipman Program (SSMP), a direct commissioned officer training program. This contract establishes the terms and conditions for participation at the United States Merchant Marine Academy (USMMA) and State Maritime Academy's Department of Naval Science (DNS), including commissioning requirements and military service obligations as a Strategic Sealift Officer (SSO). (*46 U.S. Code §513; §515*)
2. Training and service requirements are set forth under the provisions in 46 U.S. Code §513 and §515, the Regulations for Officer Development (NSTC M-1533.2(series), Strategic Sealift Officer Program (OPNAVINST 1534.1(series), and the Standard Operating Procedures (SOP) for USMMA (USMMA M-1533.2(series)) or equivalent at a SMA.
3. The SSMP has requirements that must be met as directed by the provisions above in order to remain in a good standing status to facilitate commissioning. These requirements are designed to address and fulfill the following:
  - a. Develop future officers mentally, morally, and physically; and,
  - b. To instill in them the highest ideals of duty, loyalty, and the core values of Honor, Courage, and Commitment in order to commission college graduates as Naval Officers, who possess a basic professional background, are motivated toward careers in the Naval Service, and have a potential for future development in mind and character so as to assume the highest responsibilities of command, citizenship, and government.

**B. STRATEGIC SEALIFT MIDSHIPMAN PROGRAM ELIGIBILITY:** I therefore warrant and confirm that I:

1. Am a U.S. citizen (born in the U.S.A., naturalized, or born abroad of U.S. parents). If I hold dual citizenship, I acknowledge that I am prepared to renounce my non-U.S. citizenship should I be required to do so;
2. Age Requirement:
  - a. At USMMA, I will be at least 17 years of age on or before 30 September in the year in which I first enroll in the SSMP and (b) less than 27 years of age on 31 December of the year I expect to complete all SSMP training requirements to graduate and be commissioned. Those granted the maximum age waiver must not have reached their 30<sup>th</sup> birthday by 31 December of the year graduation and commissioning are anticipated;
  - b. At a SMA, I will not be 42 years of age on 31 December of the year I expect to complete all SSMP training requirements to graduate and be commissioned;
3. Have been accepted by, and am enrolled as a full time student, and appointed as cadet at the U.S. Merchant Marine Academy or one of the 6 approved State Maritime Academies;
4. Have undergone a Defense Medical Examination Review Board (DoDMERB) physical examination and have either (a) been found physically qualified to participate in the SSMP, or (b) secured a waiver from the Navy for any disqualifying physical condition;
5. Have no condition that would disqualify me from military service as an officer or as an enlisted member;
6. Have no moral objections or personal convictions that will prevent me from obligating myself to bear arms and support and defend the Constitution of the United States against all enemies, foreign and domestic, and I agree to take an oath obligating myself to perform such acts;
7. Those with prior or current active duty in the Armed Forces may be granted age waivers equal to the number of months served.

**C. MIDSHIPMAN ENLISTMENT IN THE RESERVES**

1. I understand and agree that by being appointed as a cadet, I am voluntarily applying for, and accept if offered an appointment as Midshipman in the USNR-SSMP.
2. Midshipman enlisted status is terminated upon resignation, disenrollment, or commissioning.
3. If it is in the best interests of the Navy, The Secretary of the Navy may terminate my appointment as Midshipman and release me from my obligation under this agreement.
4. If I am entering the SSMP from civilian life, I will enlist and sign a DD Form 4, thereby incurring a Military Service Obligation (MSO) for eight (8) years in the Navy Reserve.
5. If entering the SSMP from Active or Inactive Duty, I must be conditionally released (DD Form 368) from my active or inactive enlisted duty contract and obligation prior to being accepted into the SSMP. I further understand that my release from any previous obligations is conditional on my continued participation in the SSMP. If I request to resign or am disenrolled from the SSMP, I will be required to serve any unexpired portion of my previous enlistment obligation according to its terms.
6. This contract also serves as my official offer and acceptance for appointment as a commissioned USNR Strategic Sealift Officer.



**D. SSMP PARTICIPATION REQUIREMENTS**

I understand I must satisfy the following requirements:

1. I must remain in good standing with the Maritime Academy, fulfilling all Department of Naval Science requirements, including those set forth in the Regulation for Officer Development (NSTC M-1533 series) and Midshipman Regulations.
2. Security Clearance: I must maintain the ability to obtain a security clearance to commission, and must inform the Department of Naval Science Staff of any changes to my status immediately, to include but not exclusively, any contact with law enforcement, financial status, citizenship, or contact with foreign nationals.
3. SSMP Physical Requirement:
  - a. I must maintain a high state of physical readiness and must complete an official Physical Fitness Assessment (PFA) each semester, achieving a minimum score of ‘Good-Low’ or higher, to include the established height-weight and/or body composition assessment standards; I must participate in Unit-level physical training.
  - b. I must maintain medical qualifications to commission, and must inform the medical staff at Patten Hall (USMMA only) or the Department of Naval Science Staff of any changes to my mental or physical health immediately.
  - c. I must qualify as a US Navy third-class swimmer.
4. SSMP Academic Requirements:
  - a. At USMMA: I must maintain a minimum of 2.00 grade point average, or higher, each trimester and cumulatively.
  - b. At State Maritime Academies: I must maintain a minimum of 2.50 grade point average, or higher, each semester and cumulatively
  - c. I must receive a U.S. Coast Guard deck or engine license within 3 months of completing all academic and sea year requirements required to graduate otherwise I will be recommended for disenrollment from the SSMP.

**E. INTERSERVICE TRANSFER/REASSIGNMENT TO A DIFFERENT MARITIME ACADEMY**

If I request a transfer to another Military Academy, ROTC program, Maritime Academy or a military service other than the Navy, I understand that the Navy will treat this as a request for disenrollment from the SSMP. Reenrollment in the SSMP at another Maritime Academy at the discretion of the NROTC Program Manager.

**F. FAILURE TO FULFILL CONTRACT OBLIGATIONS; FAILURE TO COMMISSION**

I understand that:

1. Failure to satisfactorily meet SSMP Participation Requirements could result in administrative action, and/or disenrollment from the program, and/or will not be offered a commission for any of the following:
  - a. I fail to fulfill or violated any terms or conditions of this Contract;
  - b. I become ineligible to serve as an officer prior to commissioning;
  - c. I am not offered a commission because the Navy has determined I lack the aptitude or am not suitable to be an officer;
  - d. I am disenrolled from the SSMP for any reason (including medical or physical disqualification); or
  - e. I refuse to accept a commission.
2. USMMA Point of Obligation – Tuition Reimbursement or Active Enlisted Service (46 U.S.C. §51306)
  - a. I understand and agree that in exchange for my education and training, I owe service to the Department of Transportation and the Department of the Navy. The Maritime Administration’s *Service Obligation Contract (MA-889)* lists additional terms and conditions for military and maritime service obligations.
  - b. The point of obligation is met after successful completion of 2 academic years.
  - c. If I am enrolled past the obligation point, and fail to satisfactorily complete any of the SSMP or commissioning requirements, if I withdraw, or if am disenrolled from the SSMP Program, I understand and agree that:
    1. The Secretary of the Navy may order me to active duty in an enlisted status for a period not to exceed 2 years.
    2. The Maritime Administration may recover the cost of education provided by the Federal Government from me.
3. Student Incentive Pay - Tuition Reimbursement or Active Enlisted Service (46 U.S.C. §51509)
  - a. The Maritime Administration’s *Service Obligation Contract (MA-890)* lists additional terms and conditions for military and maritime service obligations for those that receive Student Incentive Payment (SIP).
  - b. For MIDN that receive SIP, the point of obligation is met after receiving more than \$8,000.
  - c. If I am enrolled past the obligation point, and fail to satisfactorily complete any of the SSMP or commissioning requirements, if I withdraw, or if am disenrolled from the SSMP Program, I understand and agree that:
    1. The Secretary of the Navy may order me to active duty in an enlisted status for a period not to exceed 2 years.
    2. The Maritime Administration may recover the cost of education provided by the Federal Government from me.

**G. COMMISSIONING AS AN OFFICER; MILITARY SERVICE OBLIGATION**

1. A commission as an officer in the armed forces of the United States is held at the pleasure of the President.
2. To be eligible for a commission as a Strategic Sealift Officer, I understand that I must fulfill all requirements in this contract, including receiving a baccalaureate degree and USCG license.
3. Upon being commissioned as an officer, I will be discharged from my Midshipman enlisted status obligation and incur a new military service obligation (MSO) not to exceed eight (8) years from my date of rank.
4. I understand that I cannot resign my commission before I complete this MSO. The time for me to report to duty and complete this MSO, however, may be extended at the discretion of the Secretary of the Navy if I am accepted into a program of graduate or professional study that would delay the commencement of my MSO.
5. I further understand that my military service obligation will be extended if I am accepted into a program requiring additional military service and that I may be involuntarily recalled to active duty in a time of war or national emergency.

**H. OTHER THAN U.S. NAVY RESERVE COMMISSIONS**

1. Title 46 of the U.S. Code allows SSMP to serve as a commissioned officer for the 5-year period following graduation as a commissioned officer on active duty in an armed force of the United States or as a commissioned officer of the National Oceanic and Atmospheric Administration or the Public Health Service Corps.
2. Conditional release from the USNR is at the discretion of the Secretary of the Navy and no representations are made about the granting of a conditional release.
3. I understand if I am offered and I accept commission other than USNR, I will serve for a minimum of five (5) years, and will not resign until I have fulfilled the remainder of my MSO.
4. I understand the Secretary of the Navy may determine that the needs of the Navy require that I be assigned to the Individual Ready Reserve (IRR) upon, or at any time after, my commissioning.

**I. UNITED STATES NAVY RESERVE - STRATEGIC SEALIFT OFFICER – INDIVIDUAL READY RESERVE REQUIREMENTS**

1. If offered an appointment, I agree to accept a commission in the U.S. Navy Reserve Strategic Sealift Officer Force (USNR-SSOF) in an Active Status in the Individual Ready Reserve (IRR-ASP). I agree to serve for at least eight (8) years to fulfill the MSO from my date of appointment to a commissioned officer.
2. I understand and agree that I must meet all SSO participation requirements per OPNAVINST 1534.1 (series) as follows, without limitation,
  - a. Complete the participation requirements as a Strategic Sealift Officer Force in either the Individual Ready Reserve (IRR) or the USNR Selected Reserve (SELRES), or a combination of the two programs for 8 years.
  - b. Complete 2 weeks of Active Duty for Training (ADT) each fiscal year.
  - c. Submit a complete Navy Reserve Qualification Questionnaire (NAVPERS 1200/2) each fiscal year to Commander, Navy Reserve Forces Command (CNRFC).
  - d. Complete one muster coordinated through a regional strategic sealift each fiscal year.
  - e. Verify civilian employment information, contact information, and dependency data annually in Navy Standard Integrated Personnel System (NSIPS) and within 180 days of any active duty period.
  - f. Complete a Periodic Health Assessment (PHA) annually per RESPERS M-1001.5, section 1534-010 (NOTAL).
  - g. Successfully complete a Physical Fitness Assessment (PFA) annually.
  - h. Answer all official Navy correspondence and keep the Navy informed of all address and contact changes.
  - i. Notify CNRFC-N14 whenever there is a change in physical condition that may interfere with performance of Reserve obligations.
  - j. Maintain an active unlimited tonnage upon oceans and unlimited horsepower, deck, or engineering USCG merchant mariner credential (MMC). In addition, SSRG officers must maintain a standards of training, certification, and watchkeeping (STCW) endorsement.
  - k. Unless I affiliate with a Navy Reserve Unit in the Selected Reserve (SELRES), I will have no monthly participation requirements while a member of the Strategic Sealift Readiness Group. I may enroll in and complete Navy correspondence courses, or participate with designated Navy Reserve units in a non-pay status under Inactive Duty Training (IDT) Participating Authorization to earn retirement point credits.
3. I further understand, after I complete my initial MSO, any resignation may be accepted or rejected by the President as the needs of the nation may then require.
4. Once commissioned, approval of interservice and lateral transfers is at the discretion of the Secretary of the Navy and no representations are made as to whether the transfer will be approved.

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(Last Name, First Name, MI)

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Social Security Number

5. I agree and understand that sections 671a and 671b of Title 10, United States Code, apply when I accept a commission:
  - a. *671a. Members: Service Extension During War. Unless terminated at an earlier date by the Secretary concerned, the period of active service of any member of an armed force is extended for the duration of any war in which the United States may be engaged and for six months thereafter.*
  - b. *671b. Members: Service Extension when Congress is not in session. An Extension under this section continues until the 16th day after Congress next convenes or reconvenes or until the expiration of the period of extension specified by the Secretary of Defense, whichever occurs earlier, unless sooner terminated by law or Executive Order.*
6. I understand that under Title 10, U.S. Code 14509, the Navy's maximum age in any grade is age 62.

**J. STRATEGIC SEALIFT OFFICER – OPTIONS FOR VOLUNTARY PARTICIPATION**

1. Meeting the participation requirements in paragraph (I.2) satisfies my Reserve obligation. However, it does not provide sufficient points during my anniversary year for me to achieve a qualifying year for retirement in the Navy Reserve. In order to achieve a qualifying year for retirement, the following additional training opportunities are available:
  - a. Complete approved correspondence courses approved by the SSOP office.
  - b. Drill voluntarily with a Navy Reserve unit under non-pay inactive duty for training (IDT) orders issued by the SSOP office. Assignment will be made with concurrence of the Navy operational support center and the Reserve unit commanding officer.
  - c. Perform professional training as authorized by CNRFC per BUPERSINST 1001.39f.
  - d. Perform pay and non-pay ADT under orders issued by the SSOP office. Assignments will be made with the concurrence of the Navy activity.
  - e. Funeral honors drill.

**K. SSO Non-Participation**

1. Following the acceptance of my commission, and while participating under a MSO, should I fail at any time to satisfactorily fulfill all requirements of this agreement, or if my Merchant Mariner Credential has expired, I will be identified by the SSOF manager and be subject to administrative action, per SECNAVINST 1920.6C (Administrative Separation of Officers). I will also be reported to MARAD.
2. Should I fail at any time to fulfill all the requirements contained in this statement, I may be subject to recall to active duty, transfer to the Standby Reserve (USNR-S2), retirement, or discharge as appropriate.
3. It is the at the Maritime Administration's discretion for financial recoupment of any indebtedness from any breach of this contract while in school or once commissioned. I understand that any reimbursement obligation I incur under this agreement is a debt to the United States of America and may not be dischargeable in bankruptcy.

I have not made any misrepresentations, false statements, nor failed to disclose any information that may affect my eligibility for military service, including without limitation, medical, psychological, criminal, prior school disciplinary, or academic performance information in my application or any other document provided to USMMA or the Navy. In the event of a conflict between the U.S. Code or federal regulations, the U.S. Code or federal regulations shall control.

I understand and agree that Federal statutes and regulations that apply to personnel in the United States Navy may change without notice and such changes may affect my status as Midshipman, United States Navy Reserve – Strategic Sealift Officer, and/or obligations to serve.

I have read and completely understand the meaning and contents of the above. No promises either written or oral have been made to me in connection with my application for a commission in the Strategic Sealift Officer Program, United States Navy Reserve, except as specified above. I acknowledge receipt of a copy of this statement.

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Applicant's Printed Name (Last, First, MI)

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Contract Effective Date

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Applicant's Signature

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Witnessing Officer Printed Name/Grade (Last, First, MI, Grade)

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Witnessing Officer's Signature