



MAINE MARITIME ACADEMY

The Loeb-Sullivan School of International Business & Logistics



GRADUATE CATALOG
Academic Year 2026-2027

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Note: This is the official 2026-27 Graduate Catalog for Maine Maritime Academy. The information contained in this PDF is current as of August 1, 2026. Updates made between August 1, 2026 – June 30, 2027 will be reflected in the online catalog at mainemaritime.edu/undergraduatecatalog. Archived copies are available in the Provost's office, the [Nutting Memorial Library](#), and [online](#).

The information contained in this catalog is intended to inform all incoming students of the 2026-2027 academic year of the obligations and responsibilities of both students and the institution.

It is the policy of Maine Maritime Academy to provide equal opportunity and treatment to all students, employees, and applicants in all areas of the Academy. No person shall be discriminated against because of race, religion, color, gender, age, sexual orientation, national origin, handicap, or veteran's status. Maine Maritime Academy subscribes to the principles and policies outlined in the Uniform Campus Crime Reporting Act. A general overview of campus safety and security issues is available to all students and employees.

The Academy reserves the right to make changes in its rules, regulations, procedures, degree requirements, and fees. The online catalog is regularly updated with current information and should be referenced for complete program details. This catalog is published online for the 2026-2027 academic year by Maine Maritime Academy, Castine, Maine 04420.

An audited financial statement is produced following the end of each fiscal year. A copy may be requested by writing to the Maine Maritime Academy Office of Finance.

Vision

Maine Maritime Academy

Maine Maritime Academy will deliver a best-in-class maritime education in a rigorous academic environment combined with a comprehensive hands-on student experience.

Loeb-Sullivan School

The Loeb-Sullivan School will chart a course in global logistics education to create leaders in international business and logistics.

Mission

Maine Maritime Academy

Maine Maritime Academy's mission is to deliver a thorough education grounded in rigorous academics, experiential learning, and professional preparation for success and leadership within the maritime, engineering, and related fields. The curriculum will empower students to take on leadership roles, encourage self-discipline, and promote curiosity, while providing graduates with the skills, ethics, and tools needed to succeed in the global maritime world, engineering, and related professions.

Loeb-Sullivan School

The Loeb-Sullivan School is committed to specialized programs in global logistics and related fields. The school strives to develop leadership in our graduates by developing competence, instilling confidence, and creating professionalism in core business areas, as well as promoting innovative thinking, social responsibility, and hands-on experience.

MMA's Institutional Objectives

Upon completion of a degree, students should, at the appropriate level:

1. Demonstrate competency in written and spoken English.
2. Apply the scientific method.
3. Apply fundamental concepts in mathematics.
4. Be technologically proficient.
5. Develop a global perspective of the humanities and social sciences.
6. Gather, analyze, and interpret information.

7. Demonstrate competency in their major.
8. Explore and experience career paths in their program of study.
9. Demonstrate and inspire ethical behavior.
10. Develop skills to motivate others to achieve a common goal.
11. Recognize the environmental consequences of individual and professional decisions.

Students attaining these objectives will have the fundamental skills to support continued curiosity and lifelong learning.

Loeb-Sullivan School Objectives

All Loeb-Sullivan School degree recipients will:

- Demonstrate professionalism, competence, and confidence in core business-functional areas and related concepts.
- Effectively gather, analyze, and communicate complex data and information.
- Develop professionalism, competence, and confidence through in-depth knowledge of logistics concepts and processes.
- Conduct themselves in a professional, socially responsible, and ethical manner in life and diverse business environments.
- Be able to critically evaluate the challenges of domestic and international business and logistics and apply hands-on solutions that contribute to the future.

The History of the Loeb-Sullivan School

For generations, Maine has been known worldwide for the skills of its shipbuilders and sea captains and for leadership in every phase of maritime affairs. It was in Maine that the first English ship built in the colonies, the *Virginia*, was launched in 1607, and in the 21st century, Mainers continue to build and sail vessels ranging from custom yachts to mighty warships. Windjammers, fishing fleets, and defenders of the America's Cup have all been part of the state's seafaring tradition.

Since 1941, this proud heritage has thrived at Maine Maritime Academy, an institution of higher learning providing undergraduate and graduate instruction. The Academy now offers two undergraduate degrees and twenty-two academic courses of study in four maritime-related fields: engineering, international business and logistics, marine sciences, and marine transportation. The Graduate Studies program offers Master of Science degrees in International Logistics Management and Maritime Management.

Maine Maritime's entry into transportation management education began in the late 1970s with an array of short courses and seminars offered through the Center for Advanced Maritime Studies (CAMS). This laid the foundation for creating a unique graduate degree program emphasizing the development of management skills for transportation leaders. A successful test of the concepts of a modular graduate program led to the establishment of the Department of

Graduate Studies. Candidates for the Master of Science in Maritime Management degree began classes in the summer of 1985, with the first class graduating in 1987.

As part of the Academy's strategic diversification plan, an undergraduate program offering a B.S. degree in International Business and Logistics (IBL) began in 1997. Simultaneously, the Loeb-Sullivan School of International Business and Logistics was established with a generous endowment from David Loeb, a distinguished Maine Maritime alumnus. The business school presently houses the undergraduate department as well as the graduate department, established in 1985.

The graduate school offerings were expanded with a program in Port Management in May 1996 and Logistics Management in May 1998. Reflecting current geopolitical and market needs, today the Graduate Program offers one online M.S. degree in International Logistics Management, while the Master's & Commander program couples the online M.S. program with the on-campus undergraduate Small Vessel Operations program. Students graduating from the Master's & Commander program receive an M.S. in Maritime Management.

In January 2024, the Academy implemented a revised graduate program structure featuring shorter academic terms throughout the year. Students who enroll in the maximum course load continuously may complete the M.S. in Maritime Management in approximately one year.

The program begins with core courses that provide foundational knowledge in business and management. Students then select one of two concentrations: **International Logistics Management (ILM)** or **Global Logistics and Vessel Operations (GLVO)**.

The ILM concentration is offered entirely online. The GLVO concentration follows a hybrid model, combining online graduate coursework with in-person participation in the Small Vessel Operations undergraduate program. This integrated approach provides students with practical, hands-on experience in maritime operations while completing graduate-level study.

Accreditation

Maine Maritime Academy is accredited by the New England Commission of Higher Education (NECHE) (formerly the Commission on Institutions of Higher Education of the New England Association of Schools and Colleges, Inc. [NEASC]), 301 Edgewater Place, Suite 210, Wakefield, MA 01880; telephone 781-425-7785, E-Mail: info@neche.org.

Membership

All graduate degree offerings of the Loeb-Sullivan School (LSS) are approved by the International Association of Maritime and Port Executives (IAMPE), allowing graduates to receive a blanket exemption from the additional requirements normally required to earn the Maritime Port Manager (MPM) certification. Students will receive the MPM certification and the right to use “MPM” in their title only upon successful completion of the graduate program. For more information on the IAMPE, please visit www.iampe.org

Master of Science in Maritime Management (M.S.)

Program Overview

The Master of Science in Maritime Management prepares students to develop the knowledge, skills, and competencies needed to address complex strategic and operational challenges across maritime and related industries. The program emphasizes leadership, managerial decision-making, applied learning, and professional competencies that support career advancement and organizational effectiveness.

The M.S. in Maritime Management offers two concentrations:

1. **International Logistics Management (ILM)** – A fully online program designed for professionals seeking advanced knowledge and skills in international logistics and supply chain management.
2. **Global Logistics and Vessel Operations (GLVO)** – A hybrid program combining the online International Logistics Management (ILM) graduate curriculum with Maine Maritime Academy's undergraduate Small Vessel Operations (SVO) program. The concentration integrates graduate-level management and logistics education with hands-on maritime education and training.

Graduate courses are offered in five nine-week sessions per academic year. Students may take one or two graduate courses per session, allowing them to progress through the program at a pace appropriate to their academic and professional commitments.

Program Format:

- The online graduate program, including the International Logistics Management (ILM) concentration, is delivered fully online and asynchronously.
 - The Global Logistics and Vessel Operations (GLVO) concentration requires completion of the online International Logistics Management (ILM) graduate curriculum in addition to Maine Maritime Academy's on-campus Small Vessel Operations (SVO) program requirements. GLVO students participate in hands-on maritime education and training that may include laboratories, simulators, vessel operations, and off-campus field experiences.
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Program Learning Outcomes

Graduates of the M.S. in Maritime Management will be able to:

1. Apply strategic, analytical, and leadership skills to complex business and maritime management challenges.
2. Integrate financial, operational, and logistical knowledge to support effective organizational performance.
3. Apply critical thinking and data-driven decision-making in diverse professional contexts.
4. Demonstrate effective communication, teamwork, and professional competencies in global business and maritime environments.
5. Evaluate and adapt to emerging trends and challenges in maritime, logistics, and related business industries.

Online Graduate Core Curriculum – 18 Credit Hours

The six core courses provide a foundation in accounting, finance, economics, organizational management, marketing, and strategic decision-making. Each course carries three graduate credit hours.

- Accounting for Managers
- Finance for Global Managers
- Organization Development and Managing Change
- Strategic Marketing for Managers
- Economics for Management Decision Making
- BA509 Strategic Management (Capstone)

BA509 Strategic Management must be completed as the final course in the program. Students must earn a minimum grade of B- in BA509 to satisfy the capstone requirement and complete the degree.

Concentrations

International Logistics Management (ILM) – Online

The International Logistics Management concentration provides advanced study in logistics, transportation, supply chain management, and international business operations.

Program Requirements

- 30 total graduate credits
 - 18 core credits
 - 12 concentration credits
 - Four concentration courses, 3 credits each
- Concentration Courses
 - **BA511 Fundamentals of Logistics**
 - **BA513 Integrated International Logistics**
 - **BA515 Port & Transport Terminal Operations in Global Logistics**
 - **BA517 Logistics Information Systems**

Course Delivery

The ILM concentration is delivered fully online and asynchronously. Students may take one or two courses per nine-week session. A student following a full-time course sequence may complete the program in approximately 12 months. All students must complete the program within four years of initial enrollment, subject to applicable academic policies.

Global Logistics and Vessel Operations (GLVO) – Hybrid

The Global Logistics and Vessel Operations (GLVO) concentration combines the online International Logistics Management (ILM) graduate curriculum with Maine Maritime Academy's undergraduate Small Vessel Operations (SVO) program requirements. The concentration is designed for students seeking graduate-level preparation in management and logistics together with specialized education and training in vessel operations.

Program Requirements

- 72 total credit hours
 - 30 graduate credits
 - 18 core credits
 - 12 concentration credits

- 42 undergraduate credits through the Small Vessel Operations program

Course Delivery

Graduate coursework is delivered online and may be completed at a rate of one or two courses per nine-week session. BA509 Strategic Management is the final graduate course.

Students may begin online graduate coursework before starting the on-campus portion of the program.

SVO courses begin in the fall and are completed on campus. SVO coursework may require specific course sequencing and includes classroom instruction, laboratories, simulators, vessel operations, and off-campus field experiences.

Small Vessel Operations

The Small Vessel Operations program provides education and training in areas including:

- Nautical science and vessel operations
- Small craft technology
- Terrestrial navigation
- Meteorology
- Vessel handling and related maritime skills
- Practical vessel and field experience

The program is designed to prepare qualified students to sit for the **U.S. Coast Guard Mate, 200-Ton, Near Coastal** credential examination. Successful completion of the examination and issuance of a U.S. Coast Guard credential are subject to individual student performance and fulfillment of all applicable U.S. Coast Guard requirements, including required sea service and other licensing requirements.

Students seeking a U.S. Coast Guard Mate credential must complete the applicable sea-service requirements established by the U.S. Coast Guard. Students seeking a Near Coastal endorsement must ensure their qualifying service includes the required Near Coastal service.

Students complete a required off-campus vessel experience following the first year of the SVO program, providing practical application of classroom, laboratory, and vessel operations training. Additional training options, including an Auxiliary Sail concentration, are available for students seeking further sail training and applicable endorsements.

Credit for Prior Learning

Course Exemptions

Certain students may be eligible for exemptions from graduate courses based on prior academic or professional education.

- Students who hold a **B.S. in International Business & Logistics from Maine Maritime Academy** may receive exemptions from the following two graduate courses if they earned a minimum average of 3.2 in all LO-prefix courses:
 - - BA511 Fundamentals of Logistics
 - BA513 Integrated International Logistics
- Graduates of the **International Association of Maritime and Port Executives (IAMPE) Maritime Port Executive (MPE) or Inland Port Executive (IPE)** programs may be eligible for an exemption from:
 - BA515 Port & Transport Terminal Operations in Global Logistics

Exempted courses satisfy the applicable program requirements. Students receiving an approved course exemption are not required to complete additional graduate coursework to replace the exempted course.

Transfer Credit

Students may transfer up to six graduate credit hours from another accredited institution, subject to prior approval by the Graduate Program and applicable academic policies. Transfer coursework must meet Maine Maritime Academy's requirements for graduate transfer credit, including a minimum grade of B.

Academic Standards and Program Completion

Students in the M.S. in Maritime Management program are subject to the academic policies and standards outlined in the Graduate Academic Policies section of this catalog.

In addition:

- Students must maintain a minimum 3.0 cumulative graduate grade point average.
 - Students may receive no more than two grades of C in graduate coursework.
 - Graduate credit is not awarded for grades below C.
 - BA509 Strategic Management must be completed with a minimum grade of B-.
 - Students must complete all program requirements within four years of initial enrollment.
 - Additional academic, registration, grading, withdrawal, probation, and degree-completion requirements are outlined in the Graduate Academic Policies section of this catalog.
-

Photo ID Requirement

Students enrolled in online or hybrid graduate programs are required to obtain a Maine Maritime Academy photo identification card. See the Online Learning section of this catalog for photo submission instructions and additional details.

Career Opportunities

The M.S. in Maritime Management prepares graduates for leadership and management positions across maritime, logistics, transportation, supply chain, and related industries.

Potential career opportunities include:

International Logistics Management

- Logistics Manager
- Supply Chain Manager
- Transportation Manager
- Distribution or Warehouse Manager
- Procurement Manager
- Inventory Manager
- Operations Manager
- Import/Export Specialist
- Freight Forwarding and Transportation Management

Global Logistics and Vessel Operations

- Maritime Operations Manager
 - Vessel Operations Manager
 - Marine Business Manager or Owner
 - Port and Terminal Management
 - Maritime Logistics and Supply Chain Management
 - Operations and Transportation Management
 - Management positions within tugboat, ferry, excursion, research, and other small-vessel operations
-

Unique Features and Learning Opportunities

The M.S. in Maritime Management offers:

- Flexible, asynchronous online graduate education through the ILM concentration
- A hybrid graduate and undergraduate maritime education option through GLVO
- Applied learning in international logistics, maritime operations, and business strategy
- Access to maritime simulators, laboratories, vessels, and field-based learning opportunities through the GLVO concentration
- Faculty with academic credentials and professional industry experience
- Opportunities to integrate graduate management education with professional maritime education and training
- Preparation for professional advancement across maritime, logistics, transportation, and related industries

The Faculty

The Department of Graduate Studies is committed to teaching, research, and service that meet the evolving needs of supply chain and logistics-related fields. Faculty members and visiting consultants are selected for excellence in teaching, intellectual contributions, and scholarship, including practitioner-oriented research. Faculty members also bring extensive experience working with businesses, governmental agencies, and regulatory bodies, as well as developing and delivering management programs in the United States and abroad.

Resident professors form the nucleus of the graduate faculty. The modular format used during the summer months provides opportunities for highly qualified visiting professors from other business schools and expert consultants from industry to participate in the program. Each faculty member is dedicated to teaching and selected for effective classroom instruction and professional expertise. All resident graduate faculty members are available to mentor and advise graduate students. The mentoring process begins during the application stage and continues through successful completion of the program.

Following is a partial listing of current research interests of Loeb-Sullivan School faculty members:

- Business Assessment and Development
- Organizational Design
- Cross-Cultural Management and Intercultural Communication
- Efficacy of Hands-On Education in the Logistics Field
- Globalization and the Maritime Nexus
- Integrated Supply Chain Management
- Global Sourcing and Procurement Negotiations
- Liner Shipping Economics and Regulation
- Maritime Economics and Policy
- Maritime Logistics
- Optimization of Intermodal Transportation Options
- Port Cost Recovery Mechanisms
- Port Privatization
- Public Policy in Port Operations and Management
- Supply Chain Security for Small and Medium Enterprises
- Supply Chain Simulation and Modeling
- Sustainability in Maritime and Other Industries

Curricula

M.S. in Maritime Management

To earn a Master of Science (M.S.) in Maritime Management, students must complete the requirements for one of two concentrations:

International Logistics Management (ILM) – A 30-credit graduate program delivered fully online.

Global Logistics and Vessel Operations (GLVO) – A 72-credit hybrid program combining the online International Logistics Management (ILM) graduate curriculum with Maine Maritime Academy's undergraduate Small Vessel Operations (SVO) program requirements.

International Logistics Management (ILM) Concentration

The International Logistics Management (ILM) concentration requires completion of 10 graduate courses totaling 30 credits.

Core Curriculum: Six required courses (18 credits)

Concentration Courses: Four courses specific to International Logistics Management (12 credits)

All courses in the ILM concentration are delivered fully online and asynchronously.

Global Logistics and Vessel Operations (GLVO) Concentration

The Global Logistics and Vessel Operations (GLVO) concentration combines the online International Logistics Management (ILM) graduate curriculum with Maine Maritime Academy's undergraduate Small Vessel Operations (SVO) program requirements. Students complete both components as part of a structured two-year pathway.

The GLVO concentration consists of:

a. Graduate-Level Coursework — 30 credits, delivered online

Students complete the full International Logistics Management (ILM) curriculum, consisting of:

Core Curriculum: Six required courses (18 credits)

International Logistics Management (ILM) Concentration Courses: Four courses (12 credits)

All graduate-level courses are delivered online and asynchronously.

b. Small Vessel Operations (SVO) Program — 42 credits, on campus

Students complete Small Vessel Operations (SVO) courses and required examinations. Completion of the SVO program is designed to prepare qualified students to sit for the U.S. Coast Guard Mate, Less Than 200 Gross Tons, Near Coastal or Inland waters credential examination, provided all applicable U.S. Coast Guard requirements are met, including required sea service.

Field Experience Requirement

Students must complete a required off-campus vessel experience aboard a suitable vessel during the summer between Year 1 and Year 2 as part of the SVO component. This experience provides practical application of classroom, laboratory, and vessel operations training.

Graduate Course Delivery and Enrollment

Each graduate-level course carries three (3) credits.

Graduate-level courses are delivered online and are scheduled so that each course is offered at least once during the academic year. At least one graduate-level course is available during each nine-week session.

Students may enroll in a maximum of two graduate-level courses per nine-week session. Students may begin online graduate coursework in any available session.

Students enrolled in the Global Logistics and Vessel Operations (GLVO) concentration complete the Small Vessel Operations (SVO) component on campus as part of a structured two-year pathway.

Program Sequencing

GLVO students may begin online graduate coursework before beginning the on-campus Small Vessel Operations (SVO) component.

SVO coursework begins in the fall and follows a prescribed course sequence. The SVO component includes classroom instruction, laboratories, simulators, vessel operations, and off-campus field experiences.

Courses and Course Descriptions

Core Courses

- **BA500** – Accounting for Managers
- **BA501** – Finance for Global Managers
- **BA503** – Organization Development & Managing Change
- **BA505** – Strategic Marketing for Managers
- **BA507** – Economics for Management Decision Making
- **BA509** – Strategic Management (*Capstone Course*)
 - Graduate students must earn a grade of B- or better in the capstone course to successfully complete the graduate program.
- **BA561** – Special Topics in Maritime Management (*Offered as needed, not required*)

Core Course Descriptions

BA500 – Accounting for Managers

This course will explore the essential role of accounting in business operations, providing a fundamental understanding of both financial and managerial accounting principles. Topics covered include the bookkeeping process, transaction analysis, the preparation and interpretation of financial statements, budgeting, inventory costing, internal cost allocations and cost controls. Emphasis will be placed on using accounting information in decision making. Engage with the material through dynamic lectures and real-world case studies, equipping you with practical management and analytical skills.

BA501 – Finance for Global Managers

This course is tailored for operational managers seeking a solid foundation in finance principles. Topics include financial statement analysis, working capital management, debt and equity financing, capital budgeting, asset valuation, risk management, currencies, and other essential finance concepts. The course format combines engaging lectures, insightful case studies, and applied financial analysis projects to develop the skills necessary to make informed financial decisions in a globalized business environment.

BA503 – Organization Development & Managing Change

This course enhances supply chain managers' organizational assessment, intervention, and design skills, particularly in the context of mergers, acquisitions, and consolidations prevalent in today's business landscape. Students explore the connection between organizational design and effectiveness, the complexities of strategy formulation, the impact of cross-cultural and national factors on organizational behavior and culture, the consequences of change on organizational and workforce development, and the evolving role of leadership in the 21st century. The curriculum integrates group projects and case studies on logistics, maritime management, and operations.

BA505 – Strategic Marketing for Managers

Explore the practical application of strategic marketing management principles within international business organizations through this course. Emphasis is placed on the pivotal role

of supply chain optimization in shaping comprehensive marketing strategies. Delve into the intricate connections between marketing and organizational strategy formulation, brand management, business-to-business relationships, business-to-consumer opportunities, and the current challenges in logistics. Engage with the material through lectures, case studies, and collaborative group projects, gaining a holistic understanding of strategic marketing in a global context.

BA507 – Economics for Management Decision Making

Economics for Management Decision-Making offers a practical exploration of managerial economics, equipping participants with essential tools and diverse perspectives crucial for effective decision-making. This course covers the allocation of scarce resources, the theory of the firm, forecasting demand, market structure, and pricing decisions. It delves into additional topics, including tariffs, quotas, exchange rate determination, and current issues. Gain valuable insights and analytical skills to navigate the complexities of decision-making in the business environment.

BA509 – Strategic Management. Capstone course.

This advanced course serves as the culmination of the master's program, representing the final phase of academic study. Students engage in comprehensive learning and practical application of various models and tools essential for formulating a robust business strategy. The curriculum delves into the theory and application of situational analysis, encompassing the firm's macro environment, industry dynamics, and internal aspects. Emphasizing the processes and challenges associated with strategy implementation, the capstone course integrates concepts from earlier graduate courses. Going beyond traditional pedagogy, it explores strategic decision-making and business development planning. To successfully earn credit, students are required to attain a grade of B- or higher in this concluding course.

BA561 – Special Topics in Maritime Management as needed, not required.

This course enables students to delve into advanced topics within international business and logistics that may not be covered in the standard curriculum. The specific areas of study will vary based on the student's interests and the faculty member(s) supervising the project. Approval from the department chair is necessary.

Academic Standards

A minimum cumulative GPA of 3.0 (a "B" average) on the 4.0 scale must be achieved to qualify for the Master of Science in Maritime Management degree. Students whose average falls below 3.0, who receive a grade of "F", or who earn two or more grades of "C" will be reviewed by the Graduate Faculty Student Review Committee to determine the conditions under which they may be permitted to continue as degree candidates. In addition, graduate students must earn a course grade of a B minus (B-) or better in BA509 to successfully complete the graduate program.

Concentrations

International Logistics Management (ILM)

Courses Required

- **BA511** – Fundamentals of Logistics
- **BA513** – Integrated International Logistics
- **BA515** – Port & Transport Terminal Operations in Global Logistics
- **BA517** – Logistics Information Systems

Course Descriptions

BA511 – Fundamentals of Logistics

This course addresses fundamental logistics principles and practical applications involved in transporting commodities, parts, and products (inventory) and the concept of reverse logistics. The fundamentals course specializes in the physical movement of inventory, encompassing processes within warehouses and the transit of goods through various freight transportation modes. Recognizing freight transportation as a significant expenditure in logistics, the curriculum covers key aspects such as information management, financial transactions, administration/documentation, and indispensable tools for inventory analysis associated with the physical movement of goods.

BA513 – Integrated International Logistics

This course examines the intricacies of integrated international logistics applications and the consequential decisions influencing the functional aspects of an organization, fostering efficiency and effectiveness across the supply chain. Topics of discussion encompass export-import strategy, multinational logistics strategy, Free Trade Zones (FTZs), product classification, Incoterms, international payment processes, a comprehensive review of transportation modes, and considerations for resiliency. Additionally, the course analyzes the impact of government trade policies and public regulations on global logistics operations. Through diverse teaching methods, students will engage with real-world scenarios, enabling them to apply international logistics concepts to their professional careers.

BA515 – Port & Transport Terminal Operations in Global Logistics

This course delves into the pivotal role of ports in the realm of international logistics. Students will study transport terminals and their operational intricacies, encompassing facilities dedicated to ocean containers, bulk cargo, break-bulk handling, intermodal rail and air transport, rail carload operations, packaging facilities, and inland water terminals.

BA517 – Logistics Information Systems

This course thoroughly explores Logistics Information Systems (LIS) and their pivotal roles in the efficient management of supply chain and logistics processes. Various widely used IS packages will be presented, both as stand-alone tools and integrated solutions for logistics

management. The curriculum encompasses current and practical applications and emerging trends in Logistics Information Systems.

Global Logistics and Vessel Operations (GLVO)

The online graduate curriculum for the GLVO concentration follows the International Logistics Management (ILM) curriculum outlined in the Core Curriculum and International Logistics Management Concentration sections above.

The on-campus component of the GLVO concentration consists of Maine Maritime Academy's Small Vessel Operations (SVO) program and includes the following courses:

Small Vessel Operations (On-Campus) Course Requirements

NS101 – Introduction to Nautical Science & Lab
NS103 – Introduction to Vessel Operation & Lab
NS135 – Small Craft Construction & Lab
NS132 – Small Craft Technology & Lab
PE100 – Basic Sailing
PE114 – Ocean Survival
USCG1 – Firefighting
OC101 – Intro to Ocean Science and Lab
NS221 – Meteorology
NS241 – Seamanship & Lab
USCG2 – Firefighting
USCG3 – Lifeboat Exam
CO223 – SVO Coop 1
NS122 – Cargo 1
NS232 – Marine Systems & Lab
NS271 – Terrestrial Navigation I
NS272 – Terrestrial Navigation I Lab
NS262 – Navigation Rules
NS292 – Electronic Navigation I
NS293 – Electronic Navigation Lab
NS298 – Topics in Small Vessel Operations
NS299 – 200 Ton License

SVO Course Descriptions

Fall First Year – 8 Credit Hours

NS101: Introduction to Nautical Science & Lab An introduction to nautical science which covers basic skills that would put the student at the able bodied seaman level of knowledge and prepare the student for the U.S. Coast Guard lifeboat examination. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Rec. 2, Lab. 2, Cr.2

NS103: Introduction to Vessel Operations & Lab This course will introduce students to the fundamentals of the Small Vessel Operations. It is designed to run concurrently with NS 101 and augment the seamanship skills taught in that class. The curriculum includes basic nomenclature, small vessel propulsion and handling, safety, and regulations pertinent to the Small Vessel industry. The lab portion of the course is taught by the Waterfront Staff and will provide students with the opportunity to put classroom concepts into safe practice aboard vessels on the water. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Rec. 2, Lab 2, Cr. 2.

OC101: Introduction to Ocean Science & Lab An introduction to the concepts of physical, geological, chemical, and biological ocean science. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Rec. 2, Lab. 2, Cr. 3.

PE100: Basic Sailing Nomenclature, terminology, and sailing techniques for Mercury class boats. Certification in Mercury class boats is possible upon completion of this course. Lab 3, Cr. 0.5

PE114: Ocean Survival A cold water safety and survival course to familiarize students with the planning and steps necessary to work, recreate, and supervise safety on or around cold water. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Lab 3, Cr. 0.5.

USCG1: Fire Fighting This course satisfies the USCG requirement for both basic and advanced firefighting as outlined in 46FR 10, 46CFR 13, and as per SCTW Table A-VI/3. Successful completion of both USCG1 and USCG2 is required by all students pursuing a USCG license. Rec. 1, Lab 2, Cr. 0

Spring First Year – Total Credits 11

NS132: Small Craft Technology & Lab Introduction to the fundamentals of the engine and drivetrain typically found aboard small craft. Emphasis is on the high-speed marine diesel engine, the theory of its operation and the understanding of its associated components. Fuel, air, lubrication, and cooling systems are covered. The lab includes the disassembly, inspection, re-assembly and running of a small diesel engine. Rec. 2, Lab. 3, Cr. 3.

NS135: Small Craft Construction & Lab An introduction to the fundamentals of building small craft. While the major focus will be on wooden boat plans and construction, the course will also cover steel, aluminum, and fiberglass construction methods. Vessel construction terminology, the process of lofting, and scantling requirements are discussed. The lab is focused on the building of a 14-foot flat bottomed wooden skiff. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Rec. 2, Lab. 2, Cr. 3

NS221: Meteorology Basic concepts of meteorology with particular emphasis on marine applications. This includes a study of ocean winds and weather with the plotting and analysis of weather maps, weather routing of ships, and familiarization with the various Weather Bureau publications and services. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Rec. 3, Cr. 3.

NS241: Seamanship & Lab Seamanship refers to a body of practical knowledge that is essential to creative solutions at sea, as well as to routine shipboard operations. Through labs and lectures the student will be acquainted with the information and practical skills associated with rigging, mechanical advantage, deck equipment, hardware, maintenance, and line handling and safety procedures. The course includes material appropriate to functioning as an Able Bodied Seaman, as well as to efficiently organizing the work of others. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Prerequisite: NS101. Rec. 2, Lab 2, Cr. 2.

USCG2 Fire Fighting Live Burn: This course takes place at a live burn facility where students receive practical training in an actual live burn situation including entering a burning building and attacking a fire as part of a firefighting party. Successful completion of both USCG1 and USCG2 is required by all students pursuing a USCG license. Rec. 0, Lab 2, Cr. 0

USCG3 Lifeboat Exam

A comprehensive 70 question multiple choice examination covering the topics of Lifeboats, Liferrafts, Safety, and Survival at Sea. Maine Maritime Academy is authorized by the United States Coast Guard to administer this examination. This examination normally is scheduled early in the second semester of the student's first year. Successful passing of the lifeboat

examination is a prerequisite for CR103, First Year Cruise and a USCG requirement for obtaining a merchant mariner credential. Prerequisites: NS101. Cr. 0.

Summer First Year – Total Credits 3

CO223 : SVO/VOT Cooperative Work Exp. I A minimum of 60 days of supervised work experience aboard an appropriate vessel. This cooperative work experience is intended to provide the student with an entry level deck position for training and sea service days toward a USCG 200 GT Mate/Near Coastal license. Students are encouraged to pursue vessel opportunities aligned with their particular interests. An extensive written sea project is required. (A total of 120 qualifying sea service days are required for the USCG 200 GT Mate/Near Coastal license). Prerequisite: HC111, NS101, NS103, PE114, NS132, NS135, NS241, USCG1 and USCG2 or approval of the SVO/VOT coordinator and drug free certification required; pass the USCG Lifeboatman Exam. Cr. 3.

Fall Second Year – Total Credits 10

NS122: Cargo I A study of vessel cargo and the role of the ship in integrated transportation systems. At the introductory level topics include cargo responsibility, fundamental objectives of good stowage, and a survey of cargo gear. The role of the ship's officer is examined and related to various types of vessels and cargo operations. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Rec. 3, Cr. 3.

NS232: Marine Systems & Lab Electrical and mechanical system fundamentals, associated with yachts and small commercial vessels, are examined. These include DC electrical theory and installation standards, storage batteries, multi-meter use, AC electricity, pumping systems, refrigeration, reverse-osmosis water makers and hydraulics, ABYC standards and CFR requirements are covered. The lab explores DC circuits, wiring standards, systems operation, installation, and maintenance. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Prerequisite: NS132. Rec. 2, Lab 2, Cr. 3.

NS271: Terrestrial Navigation I An introductory navigation course intended for all students pursuing a license for any tonnage class. The rudiments of navigation are covered in lecture format. Topics include charts, plotting tools and techniques, dead reckoning, gyro and magnetic compasses and their errors, fixes and running fixes, set and drift, tidal and current calculations, navigation publications, and chart correcting and piloting with electronic navigation instruments. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Rec. 3, Cr. 3.

NS272: Terrestrial Navigation I Lab Weekly exercises aboard Academy watercraft and in the Academy's Bridge and Navigation Simulator allow the student to practice the skills taught in

NS271. This course supports the marine license program requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). The course may have embedded assessment requirements that must be completed in addition to the class requirements. Prerequisite: Must be taken concurrently with NS271. Lab 3, Cr. 1.

Spring Second Year- Total Credits 10

NS262: Navigation Rules The International and Inland Rules of the Road for preventing collisions at sea. This includes application, definitions, lights, and shapes, steering and sailing rules with sound signals for vessels in meeting, crossing, and overtaking situations, and conduct of vessels in restricted visibility. Rec. 3, Cr. 3

NS292: Electronic Navigation I Introduction to Electronic Navigation. Instruction covers the theory and practical application of electromagnetic and acoustic wave propagation as it pertains to modern electronic navigation equipment. Systems discussed include but are not limited to Marine RADAR, Marine Compass, Echo Sounders, Speed Logs, Satellite Navigation Systems, Marine Communication Systems, Automatic Identification Systems (AIS) and Electronic Chart Display and Information System (ECDIS). This course supports the marine license requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). Prerequisites: NS271 and NS 272. Co-requisite: NS293. Rec.3, Cr. 3.

NS293: Electronic Navigation Lab Weekly exercises in the RADAR simulator allow the student to practice and develop skills in interpreting RADAR information and using RADAR for collision avoidance, as well as applying theory taught in NS292. Successful completion of this course results in a USCG Radar Observer's Certificate. This course supports the marine license requirements to meet the Standards for Training, Certification and Watchkeeping (STCW). Co-requisite: NS292. Lab 1, Cr. 1

NS298: Topics in Small Vessel Operations A capstone course intended to further prepare 200-ton license candidates for positions of responsibility aboard a limited tonnage vessel. This course will expand the student's knowledge of vessel design, construction, stability, emergency maneuvers and operations. Attention is also given to crew management, regulatory issues, and the variety of decisions that a professional mariner may expect to face. Prerequisite: NS241. Rec. 2, Cr. 2.

NS299 : 200 Ton License Seminar Course to assist senior license candidates in preparing to write the appropriate USCG license examination. Sample tests will be used, test-taking techniques studied, and study guides reviewed. The use of CFRs and other references will be covered. Rec. 2, Cr. 1.

Admissions

Graduate Admissions Requirements

The Loeb-Sullivan School, Department of Graduate Studies, invites applications from individuals interested in pursuing graduate study in international business, maritime management, or supply chain management.

Admission decisions are based on evidence of academic capability, as demonstrated by undergraduate GPA, and evidence of motivation and preparedness, as demonstrated by the applicant's personal statement of interest and letters of recommendation. Essay responses are required, as the program is writing intensive.

Eligibility

Applicants must hold a bachelor's degree from an accredited college or university. An undergraduate degree in business is not required.

Application Process

Applications to the Loeb-Sullivan School of International Business and Logistics are reviewed on a rolling basis. Prospective students may apply at any time and begin the program at the start of any academic session, provided all admission requirements have been met.

Applicants submit an online application along with all required supporting materials, including official transcripts, letters of recommendation, a resume, and a personal statement of interest. Once all materials have been received, the application is considered complete and forwarded for review.

Admission decisions are based on a holistic evaluation of the applicant's academic preparation, professional experience, motivation for graduate study, and demonstrated ability to succeed in a writing-intensive graduate program. Undergraduate academic performance, including cumulative GPA, is considered alongside qualitative materials such as the personal statement and letters of recommendation.

Applicants who are required to submit standardized test scores or English-language proficiency documentation must ensure that official results are sent directly from the testing agency before an admissions decision can be finalized.

Once a decision has been made, applicants are notified by the Loeb-Sullivan School. Admitted students receive enrollment instructions and information regarding registration, orientation, and next steps.

Application Deadline Entrance

9/29/26	10/13/26
12/21/26	1/4/27
3/1/27	3/15/27
5/10/27	5/24/27

Admissions Checklist

Applicants must submit the following items to complete the application process:

☐ **Application for Admission**

Submit an online application through the Loeb-Sullivan School. For a printed copy for your records, contact the Graduate Enrollment Specialist at graduateprograms@mma.edu or 207-326-2620. There is no application fee for online submissions.

☐ **Official Transcripts**

Official transcripts must be sent directly from each post-secondary institution attended to Maine Maritime Academy. Transcripts may be sent via mail, email, or through an authorized online transcript service such as Parchment, Credentials Solutions, or The National Student Clearinghouse.

- If you receive your undergraduate degree from MMA, transcripts will be requested directly from the Registrar's Office.

☐ **Two Letters of Recommendation**

Two academic or professional letters of recommendation are required. When you complete the online application, requests are automatically emailed to your selected recommenders.

☐ **Resume/Curriculum Vitae**

Submit a current resume or CV with your application.

☐ **Personal Statement of Interest**

Your personal statement should be one to two pages in length and describe your past and current academic and professional experience, your future goals, and your reasons for pursuing graduate

study. You may also include any other pertinent information that will help us evaluate you as a candidate.

☐ **GRE/GMAT**

- While strong GMAT or GRE scores may enhance an application, as of January 25, 2021, GRE and GMAT scores are not required for applicants who hold degrees from accredited institutions in the United States or Canada.
- Applicants who have not yet graduated from accredited institutions in the U.S. or Canada must submit GRE or GMAT scores. Test results must be sent directly from the testing agency to Maine Maritime Academy, Loeb-Sullivan School, using **institution code 3505**.

☐ **English Language Proficiency – International Applicants Only**

Applicants whose language of instruction was not English must demonstrate proficiency through TOEFL or IELTS. Results must be sent directly to Maine Maritime Academy, Loeb-Sullivan School, using **institution code 3505**. This requirement is mandatory and cannot be waived.

☐ **Non-U.S. Diplomas, Certificates, Licenses, and Transcripts – International Applicants Only**

A four-year baccalaureate degree (or equivalent) is generally required. All non-U.S. academic credentials must be evaluated by an approved credentialing service to verify authenticity, grade equivalency, and transfer credits. The following services are recognized:

- **World Education Services (WES)** | wes.org
- **Globe Language Services, Inc.** | globelanguage.com

For questions about the application process, contact the Loeb-Sullivan School at graduateprograms@mma.edu or 207-326-2620.

Resources

- TOEFL Services | <http://www.ets.org/toefl>
- IELTS Services | http://www.ielts.org/contact_us.aspx
- World Education Services | www.wes.org
- Globe Language Services, Inc. | <http://www.globelanguage.com/>

Graduate Admissions Contact Information

Maine Maritime Academy
1 Pleasant St.
Castine, ME 04420 USA
Graduate Admissions 207-326-2620
Fax: 207-326-2411
Email: graduateprograms@mma.edu

[Printer-friendly Admissions Checklist](#)

Admission Categories

Following a review of all required application materials, applicants to the Loeb-Sullivan School Department of Graduate Studies will be notified of one of the following admission decisions:

Accepted

Applicants who demonstrate the academic preparation, professional experience, and motivation necessary for success in graduate study may be granted full admission. Students admitted under this category are eligible to enroll without conditions and are expected to meet all academic standards of the graduate program.

Provisional Admission

Applicants who demonstrate potential for success but do not fully meet standard admission requirements may be considered for **provisional admission**. Provisional admission is granted at the discretion of the Graduate Admissions Committee and may include specific conditions, such as the successful completion of designated coursework and/or the maintenance of a minimum grade point average during an initial enrollment period. Upon completion of the stated conditions, the student's status will be reviewed and may result in full admission or further academic action.

Denied

Applicants whose academic preparation, professional experience, or application materials do not demonstrate adequate readiness for graduate-level study will be denied admission. Denied applicants may reapply in a future admission cycle if additional academic coursework or professional experience strengthens their qualifications.

Transfer Credit

Candidates for the Master of Science degree in Maritime Management may request the transfer of up to six (6) credit hours of graduate-level coursework toward program requirements.

Candidates seeking to transfer credits earned before matriculation in the Loeb-Sullivan School should obtain approval from the Registrar before enrollment. Once enrolled, candidates must consult with and receive approval from the Registrar before enrolling in any external graduate course intended for transfer credit.

Maine Maritime Academy reserves the right to determine what constitutes acceptable transfer credit. A grade of B or better is required for all transfer coursework.

Graduate Costs and Aid

Graduate tuition, fees and fiscal policies are established by the Academy Board of Trustees and may be adjusted by the Board without prior notice.

Graduate Program Tuition and Fees | As of August 1, 2026

Attention: The internal data of table “1” is corrupted!

*Books are additional and vary by course.

Upon notification of acceptance, students are required to submit a \$250.00 non-refundable deposit, which will be credited toward tuition for the first session attended.

Undergraduate Tuition and Fees | As of August 1, 2026

Applicable to the SVO component of the GLVO program

Tuition (per credit hour):

In-State: \$418

New England Regional: \$627

Out-of-State: \$961

Fees (per year):

Administrative Fee	\$824
Student Life Fee	\$268
Security Deposit	\$250
Technology Fee	\$1,308
Recreation Fee	\$236
Energy Fee	\$690
Medical Services Fee	\$226

Payments

Tuition payments and invoices are due and payable no later than the last business day of the first week of classes.

Payments for student accounts, declining balances, and parking permits can be made electronically by signing in to the MyMMA account. Payments by direct debit (ACH/electronic check) are available at no charge. Payments by Visa, MasterCard, or Discover are also accepted at no charge; American Express is accepted but is subject to a 2.9% transaction fee.

All payments must be made in U.S. dollars, and funds must be drawn from a United States banking institution.

Students relying on financial aid to pay their balances must have all required signed award letters, Master Promissory Notes, and Entrance Counseling requirements completed no later than the last business day of the first week of classes.

Students who are determined by the MMA Finance Department to not be in satisfactory financial standing are subject to being placed on a “STOP” list. This will prevent them from viewing their grades and may affect their access to the Learning Management System.

For additional information regarding student billing, please contact Diane Harmon, Student Account Manager, at (207) 326-2243 or diane.harmon@mma.edu.

Refund Policy for All Master’s Degree Students Who Withdraw from Courses

Students register for their courses before each session and receive tuition notices based on their registration. Students may register for one or two courses per session.

Refunds for withdrawals are provided in accordance with the following schedule:

- **Before the beginning of the third week: 75%**
- **Before the beginning of the fourth week: 50%**
- **After the beginning of the fourth week: No refund**

A student who withdraws must file a Notice of Withdrawal in writing with the Registrar’s Office. Notification should also be sent to the Graduate Office via email. This notification does not replace the Notice of Withdrawal to the Registrar. Refund credit will be computed from the time that official notice is received in the Registrar’s Office. Non-attendance does not constitute an official withdrawal.

Fees will not be refunded. Acceptance deposits and initial registration fees are non-refundable.

Financial Aid

Graduate students who are United States citizens may receive [financial aid](#) from several sources. Graduate students may be eligible for \$20,500 in a Direct Unsubsidized Stafford Loan. Occasionally, grants and scholarships from nonprofit organizations, professional organizations, and transportation-related companies become available. Students are encouraged to check with their local libraries or the website for scholarship possibilities.

Students in the Maritime Management program may also seek employment in the area or on campus and may, in certain circumstances, qualify for Federal Work-Study funds. Depending upon an international student's immigration status, they may be eligible for on-campus employment.

When applying for financial aid, prospective and returning students must complete the Free Application for Federal Student Aid (FAFSA); in some cases, a verification worksheet may be required and will be requested by Maine Maritime Academy.

For information regarding Financial Aid, please contact the financial aid office at 207-326-2683 or financial.aid@mma.edu.

When Should You File the FAFSA?

Students may file the FAFSA as early as October 1 for the following academic year. Maine Maritime Academy may request additional information after the FAFSA has been submitted. Although graduate applications are processed on a rolling basis, students are encouraged to complete all required financial aid applications as soon as possible.

Veterans

Maine Maritime Academy recognizes and supports veterans of the U.S. Armed Forces. Our programs are approved for enrollment of military personnel, veterans, and their eligible dependents under various educational assistance programs, including the **GI Bill®**. Programs are also approved by the State Approving Agency for Veterans Education Programs.

Veterans and their dependents should contact Maine Maritime Academy's **VA Certifying Official** to confirm their status as a "covered individual" and to inquire about necessary documentation or tuition benefits.

Contact:

Casey Littlefield, VA Certifying Official

Phone: 207-326-2236

Email: casey.littlefield@mma.edu

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs. More information about education benefits is available at <https://www.benefits.va.gov/gibill>.

Medical Insurance

Graduate students may purchase health insurance through Maine Maritime Academy's approved provider, Cross Insurance. The plan offers comprehensive coverage designed specifically for students.

Health insurance, either through a private provider or purchased through Cross Insurance, is required for students enrolled in the Global Logistics and Vessel Operations (GLVO)

concentration, as these students complete coursework on campus. Students enrolled in the International Logistics Management (ILM) concentration may purchase the plan if they choose.

All students must log in to the MMA portal and complete the online insurance information once each academic year, whether or not they elect to purchase the student health insurance plan. This requirement must be completed no later than the last business day of the first week of classes.

The link to the student insurance information is available through the student portal.

For detailed information about coverage, costs, and benefits, please visit the [Student Health Insurance Plan](#).

Questions?

- **Insurance policy inquiries:** Contact Cross Insurance at CollegeHealth@crossagency.com
- **Billing or payment questions:** Contact Diane Harmon at diane.harmon@mma.edu

MMA's academic year is July 1 through June 30 of the following calendar year.

Financial Statement

An audited financial statement is produced following the end of each fiscal year. To request a copy, please contact the Office of Administration, Finance, and Governmental Relations.

Academic Policies

The Graduate School operates on an accelerated academic calendar consisting of five nine-week sessions each academic year. A minimum of two graduate courses are offered during each session, providing students with multiple entry points and the flexibility to progress through their programs continuously. Academic policies outlined in this section are designed to support student success while maintaining the Graduate School's academic standards.

Student Academic Responsibility

Students are responsible for fulfilling all requirements necessary to complete their selected program of study. Faculty and staff provide academic advising and support to assist students in achieving their educational goals; however, the ultimate responsibility for understanding and completing all degree requirements remains with the student.

The Graduate School reserves the right to amend academic policies as necessary.

Graduate Academic Calendar

2026–2027 Sessions (Sample)

Session Dates		Courses
1	Aug 10 – Oct 9	BA505 Strategic Marketing for Managers; BA517 Logistics Information Systems
2	Oct 13 – Dec 18	BA507 Economics for Management Decision Making; BA511 Fundamentals of Logistics
3	Jan 4 – Mar 5	BA503 Organization Development and Managing Change; BA513 Integrated International Logistics
4	Mar 15 – May 14	BA500 Accounting for Managers; BA509 Strategic Management
5	May 24 – Jul 23	BA501 Finance for Global Managers; BA515 Port & Transport Terminal Operations

Breaks, registration openings, and deadlines for adding, dropping, or withdrawing from courses are posted in the official academic calendar.

Enrollment Policies

Full-Time Status

To maintain full-time status, graduate students must enroll in one course in each of the two primary sessions within a semester.

- Fall semester: Sessions 1 and 2
- Spring semester: Sessions 3 and 4

Enrollment in Session 5 (summer term) does not count toward athletic eligibility.

Part-Time Status

Graduate students enrolled in fewer courses than required for full-time status are considered part-time. Part-time students may enroll in one course per session, but do not meet the enrollment requirements for full-time or athletic eligibility.

Part-time status may affect eligibility for financial aid, athletics, veteran benefits, and other student services. Students are responsible for understanding how part-time enrollment may impact their individual circumstances.

Enrollment Flexibility and Continuity

There is no continuous enrollment requirement for the Maritime Management graduate program. Students may take one or more academic sessions off without penalty, provided all degree requirements are completed within the maximum time allowed for the degree.

Time Limit for Degree Completion

All requirements for the Master of Science in Maritime Management degree must be completed within four (4) years from the date of initial enrollment. This time limit applies to both concentration pathways.

Graduate Credit and Transfer Credit

Graduate Credit Hours

All graduate-level courses carry three (3) graduate credit hours. Credit hours reflect the total amount of instructional time and academic work required to achieve course learning outcomes and are assigned in accordance with federal guidelines and institutional standards.

Credit hours are applied toward degree requirements only upon successful completion of the course, as defined by the institution's grading policy.

Transfer Credit

Candidates for the Master of Science degree in Maritime Management may request that up to six (6) credit hours of graduate coursework be transferred and applied toward program requirements. Students seeking to transfer credits earned prior to matriculation in the Loeb-Sullivan School should obtain approval from the Registrar before enrollment.

After enrolling in the Loeb-Sullivan School, students must consult with and receive approval from the Chair of the Loeb-Sullivan School and Registrar before enrolling in any external graduate course for which they wish to request transfer credit. Maine Maritime Academy reserves the right to determine what constitutes acceptable transfer credit. A grade of B or better is required for transfer credit.

Course Exemption Policy

Students may be granted exemptions from specific graduate courses based on prior academic or professional credentials. Exempted courses fulfill degree requirements in place of the waived courses, and students are not required to take additional courses to replace them.

Approved exemptions include:

- **B.S. in International Business & Logistics** from Maine Maritime Academy: two course exemptions (BA511, BA513) for students with a minimum 3.2 average in “LO” prefix courses.
- **IAMPE Maritime Port Executive (MPE) or Inland Port Executive (IPE)** graduates: one course exemption (BA515).

Registration Policies

Registration

Graduate students must register for courses during the published registration period for each academic session. Registration opens approximately four weeks before the start of a session and closes on Friday at the end of the first week of classes.

Students register online through the institution’s registration system. Late registration is not permitted except with approval from the Registrar and the Graduate Office. Students with academic, financial, or administrative holds will be prevented from registering until holds are resolved.

Holds must be resolved with Student Accounts or the office that placed the hold before registration can be completed. The responsibility for clearing holds rests with the student.

Class Attendance and Participation

Regular attendance and active participation are essential to academic success. Students enrolled in online courses are expected to regularly access course materials, participate in course activities, complete assignments, and meet the requirements established by the instructor.

Individual instructors may establish attendance and participation expectations as part of their course requirements, which will be outlined in the course syllabus. Excessive absence or lack of participation may negatively impact a student’s grade.

Failure to log in or participate in an online course does not result in automatic withdrawal from the course. Students are responsible for following established add, drop, and withdrawal procedures.

Add/Drop and Withdrawal Policies

Add / Drop Period

The last day to add a class is Friday of the first week of classes. The last day to drop is Monday of the second week of classes.

This no-penalty period is an opportunity for students to add or drop courses. Courses dropped after the add/drop period of any session are subject to withdrawal procedures. Add/drop arrangements are initiated by completing a form provided by the Registrar and obtaining approvals as indicated on the form.

Withdrawal from a Course

Students may withdraw from a course after the add/drop period and before the published withdrawal deadline. Withdrawals during this period result in a grade of W (Withdrawal), which does not affect the GPA and does not earn credit.

Students must submit a Course Withdrawal Form to the Registrar's Office and the Graduate Office to officially withdraw from a course. Students should also notify the course instructor and Chair of Graduate Studies when submitting a withdrawal request.

Failure to log in or participate in an online course does not constitute an official drop or withdrawal. Students are responsible for following established registration and withdrawal procedures. Non-attendance does not relieve students of financial responsibility for tuition and fees in accordance with the refund schedule.

Students who fail to follow established add, drop, or withdrawal procedures remain enrolled in the course and will receive a grade based on completed coursework.

Withdrawal Due to Extenuating Circumstances

Withdrawal after the published deadline is permitted only in cases of serious extenuating circumstances beyond the student's control. Requests must be submitted to the Chair of Graduate Studies and the Registrar with supporting documentation.

If approved, a grade of WI (Withdrawal – Instructor Approved) will be recorded. WI grades do not affect GPA and do not earn credit. Full tuition and fees remain the student's responsibility.

Faculty-Initiated Withdrawal

Faculty may assign withdrawal grades in a course after the add/drop period, but before the seventh calendar day following the midpoint of the academic session.

The faculty member will contact the student in question seven calendar days in advance of taking this action and inform the student that they are in jeopardy of being withdrawn. At this time, alternatives to withdrawal will be discussed.

If a faculty member decides that it is in the best interest of the student and/or the Academy to withdraw a student from a course, the faculty member will send the withdrawal grade in writing to the Registrar via the Dean of Faculty, with a copy to the student. An appropriate short statement about why the student is being withdrawn from the course will be included in this written notification.

Grading System

Grading Scale

The system of evaluating a student's performance is by letter grade, with grade point values as follows:

Grade	Grade Point	Grade	Grade Point
A	4.0	C	2.0
A-	3.7	C-	1.7
B+	3.3	D+	1.3
B	3.0	D	1.0
B-	2.7	D-	.07
C+	2.3	F	0.0

Other Grade Designations

- **W (Withdrawal)** – Assigned when a student officially withdraws from a course after the add/drop period and before the published withdrawal deadline. A W does not affect the GPA and does not earn credit.
- **WI (Withdrawal – Instructor Approved)** – Assigned when a withdrawal is approved after the published withdrawal deadline due to documented extenuating circumstances. A WI does not affect the GPA and does not earn credit.
- **I (Incomplete)** – Assigned under the Incomplete Grade Policy.
- **S (Satisfactory)** – GLVO only; earns credit but is not included in GPA calculations.
- **U (Unsatisfactory)** – GLVO only; does not earn credit and is not included in GPA calculations.
- **Audit** – No credit is awarded and the grade is not included in GPA calculations

Grade Point Average (GPA) Calculation

The cumulative GPA is calculated by dividing the total quality points earned by the total credit hours attempted.

Grades of W, I, S, U, and Audit are excluded from GPA calculations. Transfer credits are not included in GPA computation.

Academic Standards and Progress

Academic Standards

A minimum cumulative GPA of 3.0 (B average) is required for graduation.

Students must earn a grade of B– or better in BA509 Strategic Management, the program capstone course. Students may earn no more than two grades of C during the graduate program.

Graduate credit toward degree requirements is not awarded for grades below C. Grades of D or F do not satisfy degree requirements.

The Graduate Review Committee reserves the right to dismiss any student for failure to meet academic standards or other Maine Maritime Academy requirements.

Graduation Requirements

To earn a Master of Science in Maritime Management, students must:

- Complete all required coursework for their concentration
- Earn a minimum cumulative GPA of 3.0
- Complete the capstone course (BA509) with a grade of B– or better

Program-specific concentration requirements are outlined in the Degree Programs section of the catalog.

Academic Integrity

Students are expected to maintain the highest standards of honesty and integrity in all academic pursuits. Ethical conduct is an essential responsibility of every graduate student, and violations of academic integrity are considered serious offenses.

All work submitted by graduate students must represent their own efforts. Any work, ideas, or materials that are not original must be properly acknowledged and cited in accordance with academic standards.

Students found to be in violation of academic integrity standards may be referred to the Graduate Review Committee and may be subject to disciplinary action, up to and including dismissal from the program.

Students are encouraged to review Maine Maritime Academy's Student Honor Code of Conduct and Responsibilities for additional information regarding academic integrity expectations.

Academic Warning, Probation, and Disenrollment

Academic Warning

Students whose GPA falls below 3.0 but who do not meet probation criteria will be placed on Academic Warning and encouraged to meet with their academic advisor.

Academic Probation

Students will be placed on Academic Probation if they:

- Earn a cumulative GPA below 3.0
- Earn a grade of D or F
- Earn two or more grades of C

An academic improvement plan may be required.

Disenrollment / Dismissal

The Graduate Review Committee reserves the right to disenroll or dismiss any student who:

- Fails to meet the requirements of academic probation
- Fails to achieve the minimum cumulative GPA required for graduation
- Fails to meet program-specific course requirements, including minimum grades in critical courses
- Fails to comply with other Maine Maritime Academy academic or institutional standards

Notification and Appeal Rights

Students will be notified in writing of an academic disenrollment decision within 5 business days of the Graduate Review Committee review. The notification will include information about the student's right to appeal the decision to the Graduate Review Committee, chaired by the Dean of Faculty. In the event of a tie, the Dean of Graduate, Continuing, and Online Education (GCOE) casts the deciding vote.

Disenrolled students may petition for reinstatement at the discretion of the Graduate Review Committee, which may impose conditions for readmission.

Incomplete (I) Grade Policy

An Incomplete (I) grade may be assigned at the discretion of the instructor when a student is unable to complete coursework due to documented extenuating circumstances. Students must complete the work within the timeframe specified by the instructor. Failure to complete the work within the agreed period may result in a final grade of F.

Appeals Process

Students wishing to appeal an academic disenrollment decision must submit a written appeal that addresses:

- Any extenuating circumstances that contributed to their academic performance;
- Steps taken or planned to address academic deficiencies; and
- A plan for meeting academic requirements moving forward, including participation in required advising programs, if applicable.

The Graduate Review Committee will review all appeals and provide a written decision within 10 business days of receipt. The decision of the Committee is final.

Course Cancellation

The Department of Graduate Studies reserves the right to cancel graduate courses that do not meet minimum enrollment requirements. Students will be notified at least two weeks in advance and may receive a full tuition adjustment or enroll in an alternative course, if available.

A notice of course cancellation will be sent via the official student email.

Online Learning

Maine Maritime Academy's graduate program combines the flexibility of online learning with the academic quality and faculty engagement expected of a graduate education. All graduate-level courses are offered online, allowing students to complete their coursework from virtually anywhere.

How Online Courses Work

Graduate courses are delivered through Canvas by Instructure, the Academy's Learning Management System (LMS). Faculty use Canvas and MMA email to communicate with students and provide:

- Course materials and lectures
- Assignments and assessments
- Discussion boards and other interactive activities
- Grades and feedback
- Course announcements

Online courses are structured and require active participation. Students are expected to complete coursework and assessments by established deadlines and maintain regular communication with faculty throughout each nine-week session.

Getting Started

Students should have:

- Reliable internet access
- A computer capable of supporting the technology required for their courses
- An active MMA email account
- An up-to-date web browser

Additional technology or software requirements may vary by course.

Online Student Resources

Online graduate students have access to the same academic resources and support services available to other graduate students. Nutting Memorial Library provides extensive electronic collections, most of which can be accessed remotely using an MMA login and password.

Technical Support

For assistance with Canvas, MMA email, or other technology used for online coursework, contact the **IT Help Desk**:

Phone: (207) 326-2240

Email: helpdesk@mma.edu

Current Canvas access instructions and additional resources are available through the Academy's website.

Library and Research Support

Nutting Memorial Library supports the teaching, learning, and research needs of the Maine Maritime Academy community. Graduate students have access to a variety of study spaces, reservable meeting rooms, and the library's computer lab and study lounge, which are available 24 hours a day with an MMA ID.

The library provides access to extensive print and electronic resources, including more than 79,000 books, approximately 2,000 videos, more than 100,000 academic ebooks, and thousands of scholarly and professional journals and newspapers. Most electronic resources are available remotely using an MMA login and password. The collections are particularly strong in maritime studies, marine technology, international business, and nautical history.

Students have free access to interlibrary loan services, including MaineCat, which provides access to more than 2.5 million books from libraries throughout Maine. Many required and recommended course materials are also available through Course Reserves.

Computers, printing, scanning, and other technology services are available in the library. The library also provides access to government information and research resources and offers educational programs and events throughout the year.

For more information, visit the library website or contact library@mma.edu.

Computer Requirements and FAQ

All students are required to have access to a computer. The campus IT Department offers an optional laptop purchase program. Learn more about computer options and requirements at: <https://mainemaritime.edu/it-department/laptop-requirements-and-faq/>.

Distance Education Photo ID Requirement

All students enrolled in distance education courses or programs at Maine Maritime Academy are required to obtain an MMA photo ID. This ID is necessary to access certain campus services and to participate in tests, exams, and quizzes through the MMA Learning Management System. There is **no fee** for the ID.

The purpose of this requirement is to verify the identity of distance education students, ensuring that the individual who registers for a course is the same student who participates, completes the coursework, and receives academic credit. This process also helps protect student privacy.

To obtain your MMA photo ID:

1. Upload a recent digital photograph of yourself (chest-up, solid background, no hats, hoods, or sunglasses). Submit the image as a .JPG file.
2. Include your mailing address in the email.

[Upload your photo here](#)

Instructions for using the photo ID in courses will be provided on the respective course homepage. Students must submit their photos **at least three weeks before the start of the academic year**.

For questions or concerns, please contact the Graduate School Coordinator.

Accessibility Services

Maine Maritime Academy provides reasonable accommodations to qualified students with disabilities to support access to academic programs and services. The Academy's Accommodation Policy applies to all students, including those enrolled in online courses and programs.

Accommodations may include extended test time, use of the Testing Center, assistive technology, note-taking support, dietary accommodations, tutoring, and other reasonable adjustments based on a student's documented needs. Students enrolled in online courses or programs who are unable to travel to campus may request a remote meeting with the Accessibility Services Coordinator by telephone or video conference.

Learn more about accessibility services at Maine Maritime Academy, including the Academy's Accommodation Policy at: <https://mainemaritime.edu/support-services/accessibility-services/>.

Once accommodations are approved, students are responsible for providing their accommodation letter to their instructors. Accommodations are not retroactive and apply only after the instructor has been notified. Accommodations provide access to the instructional process but do not change academic standards, essential course or program requirements, or learning outcomes. Students are expected to meet the same academic standards as all other students.

Honor Policies

Student Honor Code of Conduct and Responsibilities

The Academy's [Student Honor Code of Conduct and Responsibilities](#) is the standard to which students, faculty and staff are held as members of the MMA community.

The Graduate School Drug & Alcohol Hearings Board

Composition

The Graduate School Drug & Alcohol Hearings Board shall consist of the following members: the Chairperson of the Loeb-Sullivan School, at least one other Loeb-Sullivan faculty member or staff appointee, and the possible appointment of a graduate student representative at the discretion of the Chairperson. The pool of potential members to be appointed shall be limited to those full-time faculty and staff currently employed by MMA and full-time graduate students who are currently enrolled. The appointments will be for one hearing.

Title IX

Please [click here](#) for our most current Title IX document.

MMA Academic Honesty Policy

Please [click here](#) for our Academic Honesty Policy.

Board of Trustees

The Board of Trustees of Maine Maritime Academy consists of 16 members, all of whom are appointed by the Governor. Members are appointed for a five-year term and may be re-appointed at the discretion of the Governor. The Board has full legal responsibility and authority for the governance of Maine Maritime Academy. It appoints the President of the Academy, approves the establishment of academic programs, confers degrees on students who have completed all requirements for graduation, sets tuition rates, operating budgets, and more.

NOTICE: If you would like access to previous livestreams of Board of Trustees meetings, please contact Rachael Cotoni, at rachael.cotoni@mma.edu.

Meeting dates for 2026 are:

- February 12, 2026 – [Watch](#)
- May 1, 2026 – [Watch](#)
- August 6, 2026
- November 5, 2026

All meetings are open to the public and notices are published in advance.

Board Members

- Alaina Adams, Ph.D. '03
- [Morten Arntzen](#)
- Steven Baer (Faculty Representative)
- [Larry Burrill](#) (Chair of The Maine Maritime Academy Foundation)
- Rachael Cotoni (Secretary)
- [William Eisenhardt, Ph.D.](#)
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Janine Basilion-Cary | MITC
President, Executive Director

Anthony Caruso, Jr. | Bangor International Airport
Director

John H. Henshaw | Maine Center for Graduate and Professional Studies University of Maine
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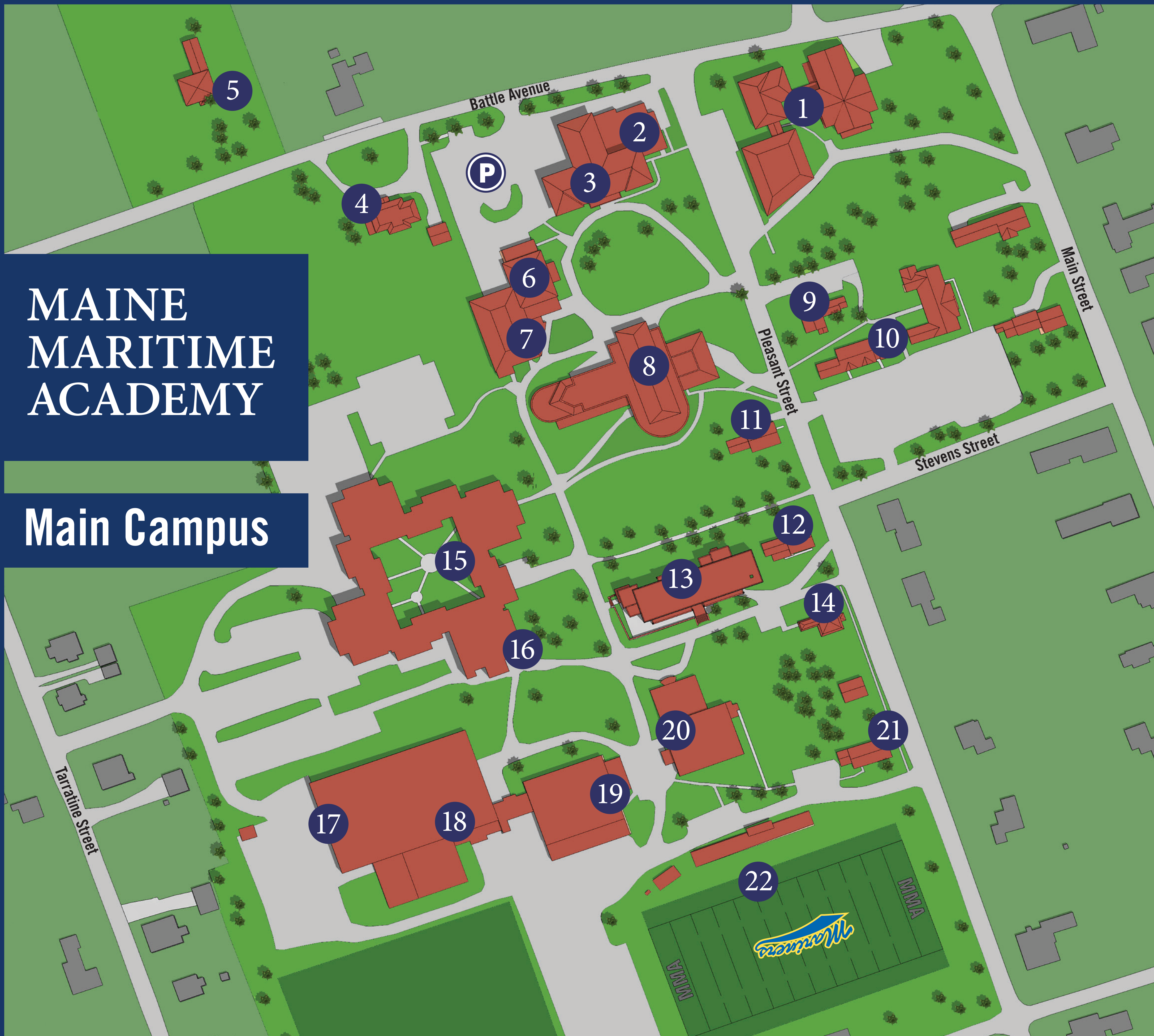
Kelly L'Heureux, LCHB | Oceanair
General Manager; Licensed Customs Broker

Robin Roberts | UPS
NE Area Sales Manager

Lauren Sakahara | Boeing
Supply Chain Specialist

Jarred Sternbergh | Exxon/Mobil
Terminal Superintendent

James Therriault | Sprague Energy
Vice President; Business Development

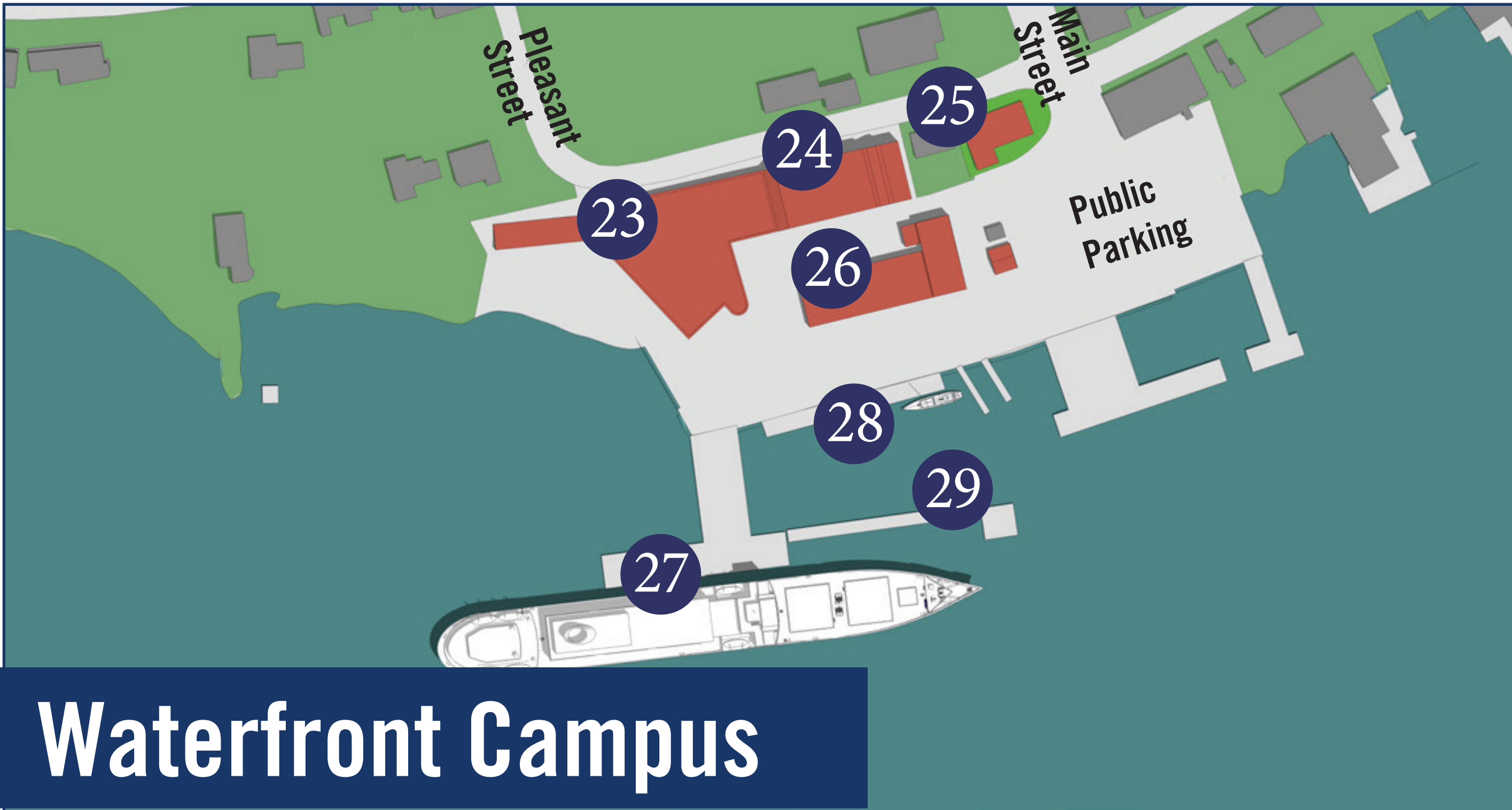


MAINE MARITIME ACADEMY

Main Campus

Main Campus

1. Dismukes Hall: Classrooms, Labs, Faculty Offices, Registrar
2. Delano Auditorium
3. Leavitt Hall: Billing, Administrative Offices, Guest Rooms, Campus Technology Center, Classrooms
4. Wyman House: Alumni & Advancement Offices
5. Abbott House: President's Residence
6. Captain Quick Hall: Robert S. Walker Admissions and Financial Aid Center, Career Services
7. Platz Hall: Nutting Memorial Library, Student Veteran's Center
8. The Harold Alfond Student Center: Dining, Conference Rooms, Staff Offices, Classrooms, Student Mail Services
9. Pilot House: Loeb-Sullivan School of International Business & Logistics
10. The Commons: Residential Complex
11. Perkins House: Faculty Offices
12. Windlass House: Campus Safety & Faculty Offices
13. ABS Center for Engineering, Science, and Research: Classrooms, Labs, Faculty Offices
14. Buoy House: Center for Student Success
15. Curtis Residence Hall: Residential Complex, Student Health Center, Residential Life Offices, Commandant's Staff, Health Services
16. Campus Bookstore
17. Public Works & Central Receiving



Waterfront Campus

18. Oakey Logan Alexander Physical Education Center and Field House
19. Margaret Chase Smith Gymnasium
20. Bath Iron Works Center for Advanced Technology: Classrooms, Labs, Faculty Offices
21. U.S. Navy ROTC
22. Ritchie Field

Visitor Parking
(Parking lot between Leavitt and Quick Hall)

Waterfront Campus

23. Payson Hall: Classrooms, Labs, Faculty & Staff Offices, Waterfront Operations Offices
24. Rodgers Hall: Classrooms, Labs, Faculty Offices
25. Dirigo House: Faculty Offices
26. Andrews Hall: Classrooms, Labs, Faculty Offices
27. Training Ship State of Maine (TSSOM)
28. Schooner Bowdoin
29. Tug Pentagoet

The distance between MMA's Main Campus and Waterfront Campus is 0.6 miles. You can walk or drive between the two; there is public parking available at the Waterfront.