

MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

Third Mate, T/S State of Maine

POSITION OVERVIEW

The 3rd Mate acts as officer of the watch, assists in the oversight of shipboard maintenance, and provides Cadet training throughout the year including the annual sea-term. As a junior officer in the Deck Department, reports to the Chief Mate as Deck Department head. At a minimum must possess all USCG Certificates and Licenses, and all STCW endorsements required of a 3rd Mate/ OICNW. Must possess a valid TWIC and passport.

DUTIES

- Performs all duties normally associated with a 3rd Mate's position.
- Ship's Safety Officer
- Responsible for the inventory, maintenance and repair/replacement of all safety equipment.
- Will supervise and train students of varying experience levels in practical operation of all deck department deck machinery, tools, and safety equipment.
- Work closely with the Ship's Boatswain and other officers conducting semester and sea-term maintenance on the training ship.
- As a member of a damage control team, responsible for training students in firefighting, damage control, rescue, and evacuation techniques.
- Frequently act as a safety observer during any evolution involving groups of students; adhere to and train students in Safety Management System principles and best practices.
- Responsible for maintaining deck department tools, work spaces, and storage spaces in a neat and orderly manner.
- Responsible for objectively evaluating student performance.
- Responsible for assisting or directing any pilot transfer, anchoring, mooring, gangway, or cargo operations as assigned by the Chief Mate.
- Stand watches as a licensed deck officer, in port or underway, as assigned by the Chief Mate.
- Is assigned to the vessel and as such participates in all deployments.
- As a uniformed officer will comply with uniform regulations as modified by the Master.
- Other duties may be assigned.

SKILLS

- Thorough knowledge and familiarity with all shipboard systems and equipment.
- Experience as Officer in Charge of a Navigational Watch.
- Experience in, or willingness to learn, teaching and objective evaluation of Cadets.
- Excellent physical health and evidence of a positive mental attitude.
- Ability to work with people in a close, intense environment while providing effective leadership.
- Ability to teach proper use of Safety Management Systems in performance of assigned tasks.
- Requires basic ECDIS certification (type specific training will be provided), and basic proficiency in MS office applications.
- Familiarity with Maintenance and inventory tracking application similar to ABS' NS Enterprise (NSE)

This job description reflects the general duties of the job but is not a detailed description of all duties which may be inherent to the position. The Academy may assign reasonably related additional duties to the individual employees consistent with policy and collective bargaining agreements.

QUALIFICATIONS

- Valid MMC - Third Mate – Unlimited tonnage, Oceans with all applicable STCW endorsements: BST, Advanced Firefighting, OICNW, Survival Craft.
- Proficiency in fast rescue craft (FRC) preferred
- Transportation Worker Identification Card (TWIC)
- Valid USCG Medical Certificate - STCW expiry
- Bachelor's Degree preferred.
- Valid US Passport
- Prior teaching experience preferred.

PHYSICAL REQUIREMENTS

- Candidate must pass a pre-employment physical examination, drug test, and be deemed fit for duty at sea.
- The physical requirements as outlined in the NVIC 04-08, as updated periodically by the U.S. Coast Guard, are herein incorporated.
- Exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like, using feet and legs and/or hands and arms.
- Tolerate exposure to extreme weather conditions including, rain, snow, sleet and high winds and extremes of temperatures.
- Use hands to manipulate objects, tools or controls.
- Reach and work overhead with arms and hands.
- Open and close water tight doors of 55 pounds or more.
- Work in areas of high noise and or low light.
- Work aloft at heights above 6 ft.
- Work in confined spaces.

SPECIAL CONDITIONS

- Participation in MMA's USCG Approved drug testing program is required.
- Tobacco-free employer
- Criminal background check required

Tobacco-Free Notice

For the health and wellbeing of our community, the Maine Maritime Academy campus and vessels (ashore and afloat) are smoke- and tobacco-free as of August 1, 2016.

Updated March 2025

Wage Grade 29