

# MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

## *Third Mate, T/S State of Maine*

### **POSITION OVERVIEW**

The 3<sup>rd</sup> Mate acts as officer of the watch, assists in the oversight of shipboard maintenance, and provides Cadet training during throughout the year including during the annual training cruise. As a junior officer in the Deck Department, reports to the Chief Mate as Deck Department head. At a minimum must possess all USCG Certificates and Licenses, and all STCW endorsements required of a 3<sup>rd</sup> Mate/ OICNW. Must possess a valid TWIC and passport.

### **DUTIES**

- Performs all duties normally associated with a 3<sup>rd</sup> Mate's position.
- Will supervise and train students of varying experience levels in practical operation of all deck department: deck machinery, tools, and safety equipment.
- Work closely with the Ship's Boatswain and 2<sup>nd</sup> Mate conducting semester and training cruise maintenance on the training ship.
- As a member of a damage control team, responsible for training students in firefighting, damage control, rescue, and evacuation techniques.
- Frequently act as a safety observer during any evolution involving groups of students; adhere to and train students in Safety Management System principles and best practices.
- Responsible for maintaining deck department tools, work spaces, and storage spaces in a neat and orderly manner.
- Responsible for objectively evaluating student performance as well as work and training processes.
- Responsible for assisting or directing any pilot transfer, anchoring, mooring, gangway, or cargo operations as assigned by the Chief Mate.
- Stand watches as a licensed deck officer, in port or underway, as assigned by the Chief Mate.
- Is assigned to the vessel and as such participates in all deployments.
- As a uniformed officer will comply with the regimental uniform regulations as modified by the Commandant for staff officers.
- Other duties may be assigned.

### **SKILLS**

- Thorough knowledge and familiarity with all shipboard systems and equipment.
- Experience as Officer in Charge of a Navigational Watch.
- Experience as or willingness to learn teaching and objective evaluation of Cadets.
- Excellent physical health and evidence of a positive mental attitude.
- Ability to work with people in a closed, intense environment while providing effective leadership.
- Ability to teach Celestial Navigation, voyage planning, and proper use of Safety Management Systems.

- ECDIS voyage planning, weather reporting, and basic proficiency in MS Word and Excel.

**This job description reflects the general duties of the job but is not a detailed description of all duties which may be inherent to the position. The Academy may assign reasonably related additional duties to the individual employees consistent with policy and collective bargaining agreements.**

## **QUALIFICATIONS**

- Minimum of Bachelor's Degree.
- Valid MMC and USCG Third Mate's License – Unlimited tonnage, Oceans (Second Mate's License preferred)
- Transportation Worker Identification Card (TWIC)
- Valid USCG Medical Certificate for STCW and National waters
- Valid STCW and lifeboatmen endorsement
- Valid US Passport
- Candidate must pass a pre-employment physical examination, drug test, and be deemed fit for duty at sea.
- Prior teaching experience a plus.

## **PHYSICAL REQUIREMENTS**

- Candidate must pass a pre-employment physical examination, drug test, and be deemed fit for duty at sea.
- The physical requirements as outlined in the NVIC 04-08, as updated periodically by the U.S. Coast Guard, are herein incorporated.
- Exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like, using feet and legs and/or hands and arms.
- Tolerate exposure to extreme weather conditions including, rain, snow, sleet and high winds and extremes of temperatures.
- Use hands to manipulate objects, tools or controls.
- Reach and work overhead with arms and hands.
- Open and close water tight doors of 55 pounds or more.
- Work in areas of high noise and or low light.
- Work aloft at heights above 6 ft.
- Work in confined spaces.

## **SPECIAL CONDITIONS**

- Must participate in USCG drug testing program
- Tobacco-free employer
- Criminal background check required

## **Tobacco-Free Notice**

For the health and wellbeing of our community, the Maine Maritime Academy campus and vessels (ashore and afloat) are smoke- and tobacco-free as of August 1, 2016.

Updated July 2020