

MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

SHIP NURSE

POSITION OVERVIEW

The ship nurse is responsible for supporting the mission of MMA's Student Health Services. The ship nurse is expected to provide each student with an assessment, care and triage. It is important that the nurse be able to function in a fast-paced environment and demonstrate a commitment to providing quality care and excellent customer service.

DUTIES

- Provides nursing assessments for ship's crew, staff and students that present with health concerns, in order to collect data that will support the creation of an individual plan of care for the student or crewmember.
- Executes care plan and directs follow up care as needed.
- Prepares equipment and aids physician during examination and treatment of patient
- Facilitates patients' active participation in all aspects of their own health care
- Records all care information concisely, accurately and completely, in a timely manner, in the appropriate format and on the appropriate forms/databases. Maintains a confidential medical file on each matriculated student.
- Ensures compliance with Federal and State regulations such as HIPAA and OSHA, as well as USCG licensing requirements. Maintains and inventories all supplies and equipment for the Training Ship State of Maine before and during cruise as necessary.
- Serves as part of the medical staff onboard the annual training cruise.
- Responsible for maintaining working knowledge of Academy policies and procedures and a commitment to supporting same.
- Must be certified to do urine drug tests

The statements above reflect the general details considered necessary to describe the principal functions of the job as identified, and shall not be considered as a detailed description of all work requirements that may be inherent in the position. The Academy may assign reasonably related additional duties to individual employees.

SKILLS

- Demonstrated ability to work well with college aged population
- Excellent interpersonal, oral and written communication skills

- Ability to work in a fast paced environment and manage multiple competing demands
- Commitment/openness to integrated therapies and approach with counseling services.
- Exceptional organization skills

REQUIRED QUALIFICATIONS

- Minimum of an RN License
- Bachelor of Science or Associate's degree with a minimum of ten years related experience
- Current licensure in good standing in Maine (or ability to become licensed in Maine).
- At least three years of progressive leadership in a health care setting (or equivalent experience).
- Must be Computer savvy
- Must be Certified Professional Collector

SPECIAL CONDITIONS

- Tobacco-free campus
- Criminal background check required

ENVIRONMENTAL/PHYSICAL REQUIREMENTS

- Exposure to and care of sick, injured, disabled, to include blood-borne pathogens and infectious diseases
- Sitting/computer keyboard manipulation/computer screen
- Must be able to visually inspect work and generate own work on computer
- Ability to lift twenty (20) pounds. Moving, lifting or transferring of patients may involve lifting up to fifty (50) pounds, as well as assist with weight of more than one-hundred (100) pounds.
- Ability to stand for extended periods
- Fine motor skills
- Visual acuity (with or without glasses), ability to speak and hear (with or without aid)
- Underway periods requiring time away from Academy (home) for extended periods: weeks, overnight and weekends.
- The position requires underway periods, exposure to the elements including hot and cold weather, rolling ocean, rain, salt spray, dirt, fumes and loud noises.