

MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

Assistant Professor of Humanities and Social Sciences

POSITION OVERVIEW

The Department of Arts and Sciences seeks applicants for a permanent, full-time position in Maine Maritime Academy's humanities and social sciences program to begin August 2023. Applicants must have college teaching experience and a Ph.D. in one of the following disciplines: Literature, English, Literary History, Comparative Literature, and/or Rhetoric with an emphasis on literature. We especially encourage specialists in global comparative literature. Candidates should have a generalist's commitment to crossing disciplinary boundaries and national borders.

While all candidates must have an active interest in the teaching of writing, we especially seek those with experience teaching first-year writing seminars or other writing-intensive courses, and who would be comfortable creating new courses in their field of expertise. A proven ability to teach in an online or hybrid-instruction environment is preferred. Course load is three-three. The successful applicant will also advise undergraduates and engage in scholarship and service to the department and college.

TEACHING

Maine Maritime Academy has an eight-month academic year and faculty are expected to teach 24 units of lecture and laboratory courses each academic year. The successful candidate will teach courses in their core discipline, a first-year composition/writing seminar, and an interdisciplinary humanities survey focused on the cultural roots of the contemporary world. Teaching responsibilities include preparing teaching materials, developing and administering student assessments. The candidate will work with faculty in the Arts & Sciences department, as well as in other departments across campus, to fully embrace continuous improvement of teaching, as well as integrate and evolve program curricula.

SERVICE, SCHOLARSHIP, AND PROFESSIONAL DEVELOPMENT

Maine Maritime Academy service includes, but is not limited to, service on Faculty Senate, Academy, departmental, and programmatic committees. Student advising outside of the classroom is expected; this includes advising students regarding academic, curricular, and career matters. Professional service can include application of academic and professional expertise to serve one's profession, the community, the state, the nation, or the world. The successful candidate will develop and maintain scholarship in their area of expertise with research involving undergraduate students being highly valued. Continuous professional development in teaching as well as within the candidate's area of expertise is expected.

OTHER ASPECTS OF FACULTY PERFORMANCE

Faculty members are expected to serve in a collegial fashion and in accordance with professional and ethical principles when dealing with other faculty members, students, administrators, and members of the public. Faculty are reviewed by their peers, department chair, and Dean of

Faculty periodically, and retention and promotion is based on the successful completion of teaching, service, scholarship, and professional development metrics.

DUTIES

- Develop learning materials, prepare assessments, and maintain records to monitor student progress, achievement, and attendance.
- Inform students of their progress by promptly returning assignments and assessments.
- Advise students regarding their academic programs and progress.
- Assist in departmental academic and administrative functions, including serving on programmatic, departmental, and campus-wide committees.
- Maintain one's own scholarship and professional development.

ESSENTIAL SKILLS

- Experience developing and teaching undergraduate lecture- and laboratory-based courses.
- Commitment to high-quality teaching and the fostering of a positive learning environment for all students.
- Excellent interpersonal, organizational, and communication skills.
- Ability to supervise academic work by undergraduate students.
- Ability to manage time and work to strict deadlines.
- Ability to work collaboratively.
- Demonstrated integrity and ability to maintain confidentiality.
- Ability to adapt to changing priorities and conditions.

MINIMUM QUALIFICATIONS

- Candidates must have a Ph.D. in one of the following disciplines: Literature, English, Literary History, Comparative Literature, and/or Rhetoric with an emphasis on literature.

SPECIAL CONDITIONS

- Background check is required.
- Must present official copies of transcripts.
- MMA is a smoke- and tobacco-free campus.