

MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

On-Call Fire Fighting Lecturer/Instructor

POSITION OVERVIEW

This is a temporary on-call appointment for the duration of the fiscal year. The Academy's fiscal year runs from July 1 to June 30 of the following year.

Candidate will be working for the Continuing Education Department or Marine Transportation Department under the Supervision of the Fire Training Director. The Fire Fighting Lecturer/Instructor may instruct CPMD Fire Training lecture classes, Undergraduate Lab Courses, and, in the absence of the Director of Fire Training, Live Fire Training, as classes are scheduled. Training sessions are scheduled by the Director of Fire Training or designee. The training meets the NFPA 1403 live fire evolution safety standards and MMA policy. The Fire Fighting Lecturer/Instructor, in the absence of the Director of Fire Training, will be responsible for the safety of all students, instructors, and any other personnel on the training site.

DUTIES

- Employee must follow all NFPA 1403 "Live Fire Evolution Safety Standards" including assigning personnel; maintaining compliance to standards; coordinating overall burn building fire ground activities to ensure safety; and consider all circumstances of each training session and make provisions as necessary.
- Instructor for STCW marine firefighting training classes through the Center of Professional Mariner Development and Thompson School of Marine Transportation.
- Develops course work under the direction of the Director of Fire Training.
- Implements all NFPA regulations on the fire field.
- Responsible for identifying needed repairs of fire training gear.
- Responsible for the operation, testing, and maintenance of the fire facility's firefighting equipment before, during, and after use.
- Coordinates and supervises all live burn or lab employees (TA's, assistant instructors, safety officer, rehab personnel, and others depending on the class, as needed.
- Responsible for forming teams and appropriately overseeing and directing the lab or fire field, instructors, Safety Officer, and EMS Rehab Officer, as needed.

This job description reflects the general duties of the job but is not a detailed description of all duties, which may be inherent to the position. The Academy may assign reasonably related additional duties to individual employees consistent with policy and collective bargaining agreements.

SKILLS

- Instructing or other forms of public presentation.
- Ability to work collaboratively.
- Commitment to high quality teaching and fostering a positive learning environment for students.
- Professional presentation, appearance and work ethic.

- Commitment to MMA's policy of equal opportunity and the ability to work harmoniously with colleagues and students of all genders, cultures and backgrounds.
- Excellent interpersonal, organizational and communication skills are essential.
- Good written, verbal and interpersonal skills required; ability to interact with all levels of staff.
- Ability to maintain composure in stressful situations.
- High degree of professionalism.
- Demonstrated integrity and ability to maintain confidentiality.
- Demonstrated ability to adapt to changing priorities and conditions.

QUALIFICATIONS

- Firefighter I & II and Fire Instructor I & II certification is required.
- Fire Officer I & II is preferred
- Employee must meet the NFPA 1041 Standards for Fire Service Instructor Professional Qualifications.
- Bachelor's degree preferred.
- Five (5) years of demonstrated career fire service experience or eight (8) years of demonstrated volunteer fire service.
- Experience in shipboard training is preferred.
- Ability to become a USCG Approved Basic Advanced Shipboard Firefighting Instructor (MMA will submit this paperwork for the individual.)

SPECIAL CONDITIONS

- Background check is required.
- Smoke and tobacco free campus.

PHYSICAL REQUIREMENTS

- Ascending or descending ladders, stairs, ramps, poles, and the like, using feet and legs and/or hands and arms.
- Lifting, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, and pulling are required frequently.
- Exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- Working in a variety of weather conditions and working in extreme heat in confined spaces.