

# MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

## First Aid & CPR Instructors

### POSITION OVERVIEW

Candidates will be responsible for teaching Elementary First Aid, CPR, and AED under STCW A-V1-1. These are temporary positions that are expected to teach 2 hours a week per section from November 11, 2019 to December 6, 2019. Twelve (12) sections available.

### DUTIES

- Teach/demonstrate the fundamentals of elementary first aid, proper techniques of performing CPR on mannequins, and the proper technique of using an AED machine.
- Responsible for assessing student's ability to demonstrate their proficiency in First Aid, CPR, and AED.
- Maintain currency of relevant licensure.
- Comply with posted safety regulations including but not limited to Coast Guard, current healthcare regulations and OSHA regulations.

This job description reflects the general duties of the job but is not a detailed description of all duties which may be inherent to the position. The Academy may assign reasonably related additional duties to individual employees consistent with policy and collective bargaining agreements.

### SKILLS

- Teaching and other forms of public presentation.
- Ability to work collaboratively.
- Commitment to MMA's policy of equal opportunity and the ability to work harmoniously with colleagues and students of all genders, cultures and backgrounds.
- Excellent interpersonal, organizational and communication skills.
- Ability to maintain composure in stressful situations.
- High degree of professionalism.
- Demonstrated integrity and ability to maintain confidentiality.
- Demonstrated ability to adapt to changing priorities and conditions.

### QUALIFICATIONS

- Current CPR, First Aid (including AED) required.
- Must hold certification through American Safety & Health Institute (ASHI).

### SPECIAL CONDITIONS

- Background check is required
- Smoke- and tobacco-free campus.

### PHYSICAL/ENVIRONMENTAL FACTORS

- Requires use of computer monitor.
- Requires standing, walking, bending, crouching, and kneeling frequently.