

MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

Fire Fighting Safety Officer – MMA & Continuing Education

POSITION OVERVIEW

These are temporary on-call appointments for the duration of the fiscal year. The Academy's fiscal year runs from July 1 to June 30 of the following year.

Candidates will be responsible for working during the undergraduate live burns in the spring semesters and throughout the year for the Continuing Education Department, both under the supervision of the Lead Fire Instructor. Advanced Fire Training evolutions are held at the Hancock County Fire Training Facility in Hancock, primarily on Saturdays and Sundays. The Safety Officer will enforce the Standard Operating Guidelines of Maine Maritime Academy's Firefighting program. All SOG's follow the safety standards of NFPA 1403. The Safety Officer will work under the direct supervision of the Lead Fire Instructor.

DUTIES

- Assisting continuing education students and licensed track undergraduate students in the area(s) allocated.
- Provide advice and support to students.
- Position requires travel.
- Position requires weekends.
- The safety officer shall have the authority, regardless of rank, to intervene and control any aspect of the operations when, in his or her judgment, a potential or actual danger, accident, or unsafe condition exists under NFPA 1403-6.4.2
- Responsible for preventing unsafe acts and eliminating unsafe conditions when applicable.
- The safety officer shall provide for the safety of all persons on the scene including students, instructors, visitors, and spectators under NFPA 1403-6.4.4
- The safety officer shall not be assigned other duties that interfere with safety responsibilities.
- The safety officer shall be knowledgeable in the operation and location of safety features available within the burn building, such as emergency shutoff switches, gas shutoff valves, and evacuation alarms.

This job description reflects the general duties of the job but is not a detailed description of all duties which may be inherent to the position. The Academy may assign reasonably related additional duties to individual employees consistent with policy and collective bargaining agreements.

SKILLS

- Ability to work collaboratively.
- Commitment to a positive learning environment for students.
- Commitment to MMA's policy of equal opportunity and the ability to work harmoniously with colleagues and students of all genders, cultures and backgrounds.
- Excellent interpersonal, and communication skills are essential.
- Ability to maintain composure in stressful situations.
- High degree of professionalism.
- Demonstrated integrity and ability to maintain confidentiality.
- Demonstrated ability to adapt to changing priorities and conditions.

QUALIFICATIONS

- Safety Officer experience is required.
- Two years of demonstrated service preferred.
- Firefighting I certification is preferred.
- Experience in shipboard training is preferred.
- Must be available to work weekends.

SPECIAL CONDITIONS

- Background check is required.
- Smoke and tobacco free campus.

PHYSICAL/ENVIRONMENTAL FACTORS

- Multi-story buildings with no elevator access.
- Requires frequent standing, walking, and/or climbing and good balance and working in a variety of weather conditions.
- Requires lifting, pushing, or pulling up to 50 pounds of force.
- Requires being in extreme heat in confined spaces.