

MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

Part-time CED Radar Observer (Unlimited) Recertification Instructor (Pool)

POSITION OVERVIEW

The Radar Recertification Instructor will teach Unlimited Radar Observer to mariners pursuing renewal of their U.S. Coast Guard Merchant Mariner license.

This temporary position is expected to teach one day (6-8 hours) a month on a rotation with other pool members for the 2017 – 2018 academic year. This course is scheduled for every third Saturday of the month.

TEACHING

Teaching responsibilities include assessing student's ability to demonstrate their proficiency in radar plotting techniques with emphasis on situational awareness, collision avoidance, and application of the collision regulations. Practical exercises are conducted on Transas PC based simulator bridges with conning, visual, ARPA/RADAR, ECDIS, and communications capabilities.

DUTIES

- Teach continuing education students in areas assigned by the Department Head and reviewed from time to time by the Department Head.
- Assist CED with STCW renewal, updates, and language of course when needed.
- Assist in the development of learning materials, by preparing syllabus and lesson plans and maintaining records to monitor student progress, achievement and attendance.
- Participate in the development, administration and marking of exams and other assessments.
- Provide advice and support to students.

ESSENTIAL SKILLS

- Teaching and other forms of public presentation.
- Proficiency in radar plotting techniques.
- Knowledge of and ability to use simulator technology
- Ability to write clearly and tailor communication style to meet the needs of the recipient.
- Ability to work collaboratively.
- Commitment to high quality teaching and fostering a positive learning environment for students
- Commitment to MMA's policy of equal opportunity and the ability to work harmoniously with colleagues and students of all genders, cultures and backgrounds
- Excellent interpersonal, organizational and communication skills are essential
- Ability to maintain composure in stressful situations
- High degree of professionalism
- Demonstrated integrity and ability to maintain confidentiality

MINIMUM QUALIFICATIONS

- Bachelor's degree preferred.
- Must hold Unlimited Radar Observer endorsement.
- STCW license.
- Must be approved by USCG to instruct (approval request will be made by CED)

SPECIAL CONDITIONS

- Background check is required
- Must present original copies of transcripts

- Smoke- and tobacco-free campus.

PHYSICAL/ENVIRONMENTAL FACTORS

- Typical classroom and office environment are in multi-story buildings with elevator access.
- Required to reach with hands and arms.
- Requires use of computer keyboard and monitor.
- Requires standing and walking frequently.