

# MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

## Maintenance Assistant, Deck (Training Vessel)

### POSITION OVERVIEW

Temporary, part-time support position, maximum 19.5 hours per week. This is not an underway position, all work will be performed while the ship is in port. The Maintenance Assistant (Deck) reports to the Chief Mate or his/her designated subordinate. Employee assists with maintenance tasks associated with the deck department. Assigned duties are scheduled through consultation with the vessel's Chief Mate, 2<sup>nd</sup> Mate or 3<sup>rd</sup> Mate.

### DUTIES

- Assist in identifying and reporting needed repairs, completing the repairs and testing completed repairs as directed.
- Responsible for using and maintaining deck department stores, spares, equipment and tools.
- Assist with the maintenance of the ship's coating (paint) system and general cleanliness of the vessel.
- Operate and assist with the repair of deck equipment. Including winches and the anchor windlass.
- Assist with and instruct with marlinspike seamanship duties.
- Assist with the operation, maintenance, testing and instruction in the use of the ship's firefighting equipment.
- Become familiar with the ship's Safety Management System (SMS) as it relates to the job.
- Assist with the organization, training and execution of emergency drills and become familiar with the operation and maintenance of the ship's lifeboats, rescue boats and associated lifesaving apparatus.
- Act as a working supervisor of students during maintenance functions.
- Comply with all safety PPE requirements.

### SKILLS

- Must be able to communicate effectively in both written and verbal form.
- Must establish and maintain effective working relationships.
- Present a professional appearance and work ethic.
- Ability to work and excel in a student orientated training environment.
- Ability to work with a minimum of supervision.

## **REQUIREMENTS**

- Thorough knowledge of ship deck operations and maintenance practices.
- Experience aboard either commercial or military vessels in the deck department
- Preferred but not required: Sailing and work experience in the deck department on board commercial or military vessels and be experienced in the many aspects of deck seamanship and deck maintenance.
- Pre-employment drug test.
- Background check required.

## **PHYSICAL REQUIREMENTS**

- Regularly, sit, stand, walk through narrow passages, ascend and descend ladders and stairs.
- Tolerate exposure to extreme weather conditions including, rain, snow, sleet and high winds and extremes of temperatures.
- Use hands to manipulate objects, tools or controls.
- Reach and work overhead with arms and hands.
- Lift at least a 40 pound load off the ground, and to carry, push or pull the same load.
- Open and close water tight doors of 55 pounds or more.
- Work in areas of high noise and or low light.
- Work aloft at heights above 6 ft.
- Work in confined spaces.

## Maine Maritime Academy Position Factor Evaluation

**Maintenance Assistant, Deck**  
 Job Title: \_\_\_\_\_ Job Code: \_\_\_\_\_  
 Wage Grade: 14 Total Points: 372

	<u>Factor</u>	<u>Degree</u>	<u>Points</u>
1	Knowledge and Skill	5	180
2	Effort		
	I. Mental and Visual Effort	4	32
	II. Physical Effort	4	40
3	Responsibility for Cost Control	2	16
4	Responsibility for Others		
	I. Injury to Others	4	32
	II. Supervisory Responsibility	2	16
	III. Sensitive Information and Records	1	8
5	Working Conditions	4	40
6	Responsibility for External and Internal Relations	1	8

Date of last reclassification 01/2017