

List of Required Documents

The following documents must be scanned and emailed to Cadet Shipping Scanned Docs:

DOCUMENT CHECKLIST FOR CADET SHIPPING 2015

PLEASE FOLLOW THE SPECIFIC SCANNING REQUIREMENTS

FOUND IN YOUR CADET SHIPPING GUIDE

- U.S. Passport**
 - Check the expiration date; it cannot expire during your billet
 - Make sure you have signed on the signature line

- Drug Test Results**
 - Test must have been completed within one year of cadet shipping billet

- Physical Exam** - *Obtained through the student Health Center*
 - Exam must be on the CG-719k form from the USCG; 9 pages
 - Exam must have been completed within one year of cadet shipping billet

- Medical Certificate for Service at Sea** - *Obtained through the student Health Center*
 - You will need to bring your passport number to complete this form
 - See Nurse McDonald with any questions

- Vaccination Card**
 - If you do not have your yellow card, see Nurse McDonald – she may have it

- Merchant Mariner Document**
 - You cannot ship without this document; check the expiration date; sign on line

- Basic Safety Certificate**
 - You earned this on Freshman Cruise; see the Registrar for a copy

- Anti-Terrorism Certificate**
 - You earned this on Freshman Cruise; see the Registrar for a copy

- TWIC Card**

- Driver's License**

- Voided Check**
 - Write VOID across the check
 - **OR** name/bank account number/bank routing number

- Vessel Personnel with Designated Security Duties Document**
(*or Vessel Security Officer*)
 - You earned this on Freshman Cruise; see the Registrar for a copy