



## MINUTES OF THE MEETING

### BOARD OF TRUSTEES

August 13, 2020

A regular meeting of the Board of Trustees was held on August 13, 2020 at Maine Maritime Academy, Castine, Maine. Chair Cianchette and Trustees Arntzen, Brodsky, Devine, Dey, Fryer, Oney, Peacock, Sawyer, Somerville, Theeman, and Wellington were in attendance. President Brennan, Vice Presidents Cote (acting), Haley, Rosen, True, members of the faculty and staff, and a member of the press were also present.

Chair Cianchette brought the meeting to order at 10:00 a.m.

#### **1. CHAIR'S REMARKS**

Chairman Cianchette provided a welcome and short address regarding the struggles and challenges associated with the COVID-19 pandemic followed by a review of the agenda.

#### **2. PRESIDENT'S COMMENTS**

President Brennan commended the faculty and staff for the work to prepare for the academic year in such challenging times due to the COVID-19 and regretted that we are forced into virtual meetings as opposed to face-to-face. He thanked the Board members for their support.

President Brennan then made the following introductions:

##### **Richard Rosen - Vice President for Financial and Institutional Services**

Richard brings over 30 years of experience to the position, with a background that includes small business ownership and a long history of service to the State of Maine, that included chairmanship of the legislature's appropriations committee. Most recently, Richard was commissioner of the Maine Department of Administrative and Financial Services with responsibility for the state budget, 1,200 employees, IT, procurement, and facilities, a role he assumed after spending two decades in the legislative and executive branches of state government.

A graduate of the University of Maine in business and finance, he is also very involved with other institutions in the state and currently serves as a board member of the Retail Association of Maine, he is a trustee for Northern Light Acadia Hospital, and a Commissioner on the Maine Indian Tribal State Commission (MITSC).

President Brennan then acknowledged Mark Cote in his role as the Acting Provost to be saddled with the challenges of the shut down and changes to the training program and cruises due to the pandemic. He personally thanked Mark for his service and management of a most difficult year. He then announced that the Alumni Association named Capt. Cote as the Outstanding Alumnus of the Year.

### **Keith M. Williamson - Vice President for Academic Affairs**

Keith brings over 30 years' experience to position --17 years of teaching experience in the field of engineering and numerous relationships for innovation and business incubation. He also has extensive funded and sponsored research experience as principal investigator and collaborator. Prior to working in academia, Keith worked for 13 years as a mechanical engineer, electronics engineer, and project manager for the U.S. Navy.

Keith currently serves as Dean of the School of Business and Technology at Fitchburg State University in Fitchburg, Massachusetts. For a number of years prior to that, he was Provost and VP for Academic Affairs at Coppin State University in Baltimore, Maryland. In the course of his academic career, Keith has been a member of the faculty of Virginia State University where he advanced to Dean of the College of Engineering and Technology, and he has been a member of the engineering faculty at other institutions, including East Carolina University and Old Dominion University. He earned a B.S. degree in Mechanical Engineering from Bucknell University; an M.S. in Mechanical Engineering from Northeastern University; and, a Ph.D. in Mechanical Engineering from Tufts University.

Keith's experience with and understanding of aligned technology programs with ABET standards; expanded industry engagement; his mentoring experience with faculty and support of their professional development; and his interest in networking and collaborative partnerships is exactly what MMA needs at this point in our history.

Dr. Williamson was present and thanked the Board for the opportunity to serve.

### **Captain Bryce Potter – Director of Career Services**

Bryce is a graduate of MMA who hails originally from Lake Tahoe on the California/Nevada border. He first came to Maine as a student at Bates College in 1996, where he received his BA degree. After several years working on the west coast, Bryce attended MMA and received his BS degree in what we now refer to as Vessel Operations and Technology in 2006. He then sailed as mate and master in sail training ships all over the world for several years as well as working as a mate aboard tugs boats, primarily in Alaska, where he also gained experience as project manager of a new-ship build.

He returned to MMA as an assistant deck training officer aboard TSSOM and most recently, Bryce was a full-time instructor and captain of the training and research vessel for Clatsop Community College in Astoria, Oregon. He is licensed as Master, 1600 Tons, Oceans, including Sail, and as Master of Towing upon Oceans.

Captain Potter was present and spoke to being excited about the opportunity to come back to MMA.

President Brennan then announced the elevation of Janet Acker to Chief of Staff and Executive Assistant to the President.

President Brennan introduced Jeff Taub, outgoing Faculty Representative to the Educational Policy Committee. Professor Taub thanked the board for the opportunity to serve. He then introduced Michael Young, the incoming Faculty Representative to the Educational Policy Committee.

### **3. ELECTION OF OFFICERS**

President Brennan, serving as the presiding officer, presented a slate of candidates for consideration and read the Resolution as follows:

#### **RESOLUTION**

##### **Resolution Concerning Nomination for Board Officers**

The Governance Committee submits the following nominations: Earle Cianchette for Chairman; Jason Oney for Vice Chairman; Miles Theeman for Treasurer; Janet Acker for Secretary.

President Brennan noted that there were no additional nominees and suggested that the slate presented be accepted by acclamation.

**On a MOTION by Trustee Arntzen and seconded by Trustee Peacock, the Board voted unanimously to accept the slate of nominees as presented.**

### **4. MINUTES OF FEBRUARY 27, 2020 MEETING**

Chairman Cianchette then proceeded to the approval of the Minutes of the last meeting which was in February 2020. There was no May meeting due to COVID-19.

**On a MOTION by Trustee Arntzen and seconded by Trustee Oney, the Board voted unanimously to accept the minutes of the meeting of February 27, 2020 as presented.**

### **5. REPORT OF THE EXECUTIVE COMMITTEE MEETING MAY 28, 2020**

Chairman Cianchette provided a brief synopsis of the May 28 conference call of the Executive Committee. President Brennan provided a review of the planning for the Virtual Commencement that occurred on June 7, 2020. He outlined the “Fast Cruise” abbreviated cruise for the super seniors whose last commitment is to complete their second cruise and he updated the board on the fall planning associated with the COVID-19 pandemic.

The executive committee approved the resolution for conferral of degrees for the Class of 2020, passed an Emeritus Resolution for Professor Donald P. Eley and reviewed a proposal for two new majors to be

offered at MMA, Coastal and Marine Environmental Science (CMES) and CMES/Small Vessel Operations (SVO) dual major.

## **6. RESOLUTIONS**

Chairman Cianchette passed control to President Brennan for the following resolutions.

### **RESOLUTION**

#### **Concerning Update to Banking Authority**

The Board recognizes that President Bill Brennan; Richard Rosen, Vice President of Financial and Institutional Services; and Alice Herrick, Director of Fiscal Operations have the required and necessary corporate authority to act on the Academy's behalf in all areas of banking needs, including but not limited to the maintenance of savings, checking, wealth management and other accounts.

**On a MOTION by Trustee Theeman and seconded by Trustee Peacock, the Board voted unanimously to accept the resolution concerning Update to Banking Authority as presented.**

### **RESOLUTION**

#### **AUTHORIZATION TO CONFER DEGREES May 28, 2020**

Upon the recommendation of the Faculty, I present to the Board of Trustees the following candidates for the Master of Science, Bachelor of Science and Associate of Science degrees and ask for Board authorization to confer said degrees upon successful completion of degree requirements.

#### **MASTER OF SCIENCE DEGREES**

Jenessa Lynn Ables, *Portland, Oregon*  
Jennifer Leigh Burton, *Castine, Maine*  
Mikayla Lynn Charters, *Newport, Maine*  
Brian Coxson, *Thorndale, Pennsylvania*  
Robert Morgan Greenleaf, *Freeport, Maine*  
Nicholas H. Pucello, *South Portland, Maine*  
Alan Thomas Snapp, *Castine, Maine*  
Benjamin L. Van Der Like, *Pensacola, Florida*  
Kristina Willey, *Topsham, Maine*

#### **ASSOCIATE OF SCIENCE DEGREES**

Robert W. Appleton Jr., *Wiscasset, Maine*  
Jakob J. Bernier, *South Portland, Maine*  
Derek A. Bozeman, *Topsham, Maine*  
Thomas K. Callahan, *Woolwich, Maine*  
Bernie Clifford Clowes, *Waterville, Maine*  
Britney Denise Coleman, *Brunswick, Maine*  
Kendall Christopher Delair, *Bowdoin, Maine*  
Jordan Robert Dupuis, *Lisbon, Maine*

Derek Scott Erbe, *Kingston, Massachusetts*  
Edward A. Kinsman, *Scarborough, Maine*  
John Martin Knizeski IV, *Richmond, Maine*  
Duncan A. Lane, *Bath, Maine*  
Ali E. Lorom, *Bath, Maine*  
Derek Robert Lufkin, *Lewiston, Maine*  
Meaghan Carol Lyndaker, *Damariscotta, Maine*  
Ezari Lee Maguire, *Providence, Rhode Island*  
Thomas Connor McGrath, *Whitefield, Maine*  
Glenn J. Michaud, *Lisbon, Maine*  
Timothy T. Morrill Jr., *Durham, Maine*  
William W. Morris, *Milo, Maine*  
Corey Charles Nichols, *Richmond, Maine*  
Todd Joseph Nichols, *West Gardiner, Maine*  
Allyce Angeline Pepin, *Gardiner, Maine*  
John Matthew Perkins, *Hanover, Massachusetts*  
Randall Artayapan Purintun, *Bath, Maine*  
Andrew Michael Roberts, *Woolwich, Maine*  
Samuel Sewall, *York, Maine*  
Luke Olcott Toothaker, *Phippsburg, Maine*  
Justin Timothy Turmelle, *Winslow, Maine*  
James Phillip Wallace, *West Point, Maine*  
Alexander Charles Webber, *Westport Island, Maine*  
Michelle Fleurette Wilson, *Franconia, New Hampshire*

#### **BACHELOR OF SCIENCE DEGREES**

Autumn Acord, *Richmond, Maine*  
Rachel Elaine Bunker, *Ellsworth, Maine*  
Sydney Kathleen Adams, *Trumbull, Connecticut*  
Cameron Ross Allaire, *Warren, Maine*  
Kelsea Lea Anair, *Richmond, Maine*  
Logan C. Anair, *Richmond, Maine*  
Evan McCormick Backus, *Farmington, Maine*  
Christopher M. Baker, *Maui, Hawaii*  
Samuel Everett Baker, *Norridgewock, Maine*  
Spencer Baron, *Mariaville, Maine*  
Madison Grace Barry, *Stoneham, Massachusetts*  
Andrew A. Beals, *Winslow, Maine*  
Joel J. Bennett, *Chelsea, Maine*  
Tristan R. Binette, *Leeds, Maine*  
Joshua D. Blaine, *Bangor, Maine*  
Noah William Blake, *South Portland, Maine*  
Thaddeus Bliss, *Underhill, Vermont*  
Garrett J. Bolduc, *Bowdoin, Maine*  
Dustin Reo Boren, *Long Beach, California*  
Rachel Lynne Borisko, *Atkinson, New Hampshire*  
Jacob L. Bouchard, *Enfield, Maine*  
Trenton Joseph Bouchard, *Winslow, Maine*  
Zachary J. Bouchard, *Millinocket, Maine*  
Cameron James Bourque, *Exeter, New Hampshire*  
Trevor J. Bowler, *Hollis, New Hampshire*  
Zackery Michael Brannon, *Buxton, Maine*

Erik W. Brocken, *Houston, Texas*  
Andrew S. Buczkowski, *Woolwich, Maine*  
Justin Boyd Burgess, *Orland, Maine*  
Ryan Everett Burke, *Lyman, Maine*  
Andrew Joseph Burns, *Kennebunk, Maine*  
Kaarie R. Burns, *Levant, Maine*  
Jacob Richard Bussiere, *Lisbon Falls, Maine*  
Hannah E. Butland, *Cumberland, Maine*  
Alexa J. Cacacie, *Manahawkin, New Jersey*  
Ethan Robert Cailler, *Poland, Maine*  
Conor Johnston Callahan, *Southington, Connecticut*  
Wyatt M. Card, *Bowdoin, Maine*  
Michael A. Carnevale, *Maplewood, New Jersey*  
Matthew T. Caron, *Scarborough, Maine*  
Adam J. Casillas, *Houlton, Maine*  
Lilah Paige Char, *Stockton Springs, Maine*  
Adil Abdal Chowdhury, *Norwich, Connecticut*  
Derek E. Clark, *Winslow, Maine*  
Harrison Clark, *Hallowell, Maine*  
Kyle F. Clark, *Southwest Harbor, Maine*  
Tess Marie Clark, *Spring, Texas*  
Edmund E. Clarke, *Manchester, New Hampshire*  
Cole R. Cleveland, *Henniker, New Hampshire*  
Maxwell Robert Cobb, *Fairfield, Maine*  
Andrew Hunter Mansfield Coleman, *Saco, Maine*  
Kristofer Allen Coleman, *Brewer, Maine*  
Alec J. Coleman Pray, *Bangor, Maine*  
Jordan E. Connelly, *Milton, Massachusetts*  
Abigail Lynne Cooper, *Vassalboro, Maine*  
Nicholas Mark Cote, *Standish, Maine*  
Joshua Y. B. Crouse, *Old Town, Maine*  
Trevor Donald Crute, *Cushing, Maine*  
John Edward Finnegan Curry, *Perry, Maine*  
Nathaniel Cust, *Winterport, Maine*  
Drew J. Cyr, *Sanford, Maine*  
Nerissa Mae Cyr, *Caribou, Maine*  
Wade A. Daigle, *Bath, Maine*  
Susana Joy DeFrank, *Temecula, California*  
Edward John Dennis III, *Barnstable, Massachusetts*  
Nicholas Anthony DePatsy, *Waldoboro, Maine*  
Kyla Jane Desmarais, *Guilford, Maine*  
Rheann June Dionne, *North Berwick, Maine*  
Ricky A. Doane Jr., *Milford, Maine*  
Eryn R. Doiron, *Wilton, Maine*  
Shea Daniel Donnelly, *Treasure Island, Florida*  
Holden R. Dudley, *Winterport, Maine*  
Thomas Edward Dugan, *Medfield, Massachusetts*  
Robert Paul Dumais III, *Medfield, Massachusetts*  
Cody W. Eaton, *Stonington, Maine*  
Ashley T. Elder, *Windham, Maine*  
Cordell Alfred Ellis, *New Vineyard, Maine*  
Peter Wellington Emery, *Falmouth, Maine*

Devon Michael Faller, *Meredith, New Hampshire*  
Alecia Shay Faulkingham, *Wiscasset, Maine*  
Tristan James Feener, *Belmont, Maine*  
Patrick Thomas Finn, *Whiting, Maine*  
Braydn James Fitzmaurice, *Skowhegan, Maine*  
Liam P. Flannery, *East Hampton, Connecticut*  
Zachary K. Foss, *Saco, Maine*  
Mia Fox, *Cape Elizabeth, Maine*  
Jeffrey D. Franz, *Media, Pennsylvania*  
Jared James Fullerton, *Cary, Illinois*  
Quanah Gaitings-Harrod, *Corinth, Maine*  
Clinton James Garrett, *Orofino, Idaho*  
Elijah S. Gäss, *Camden, Maine*  
Hunter J. Giacomuzzi, *Sebec, Maine*  
Kristen Nicole Gier, *Cary, Illinois*  
Corey King Gillespie, *Auburn, Maine*  
Edward John Gilmore Jr., *Hellertown, Pennsylvania*  
Mahlon J. Glidden, *Scarborough, Maine*  
Timothy Daniel Glover, *Dummer, New Hampshire*  
Tyler J. Glynn, *Oakdale, Connecticut*  
Dylan David Gooch, *Saco, Maine*  
Sean Patrick Grace, *South Thomaston, Maine*  
Nathan Henry Granholm, *Brunswick, Maine*  
Ryan Lawrence Hallett, *Millinocket, Maine*  
Tyler M. Hardwick, *Ellsworth, Maine*  
Matthew A. Haskell, *Haverhill, Massachusetts*  
Benjamin Philip Hatch, *Skowhegan, Maine*  
Noah B. Hayes, *Bradley, Maine*  
Charlee Heidkamp, *Pittsburgh, Pennsylvania*  
Chase Allen Heikkinen, *Chesterville, Pennsylvania*  
Jakob John Hemmerlein, *Hopkinton, New Hampshire*  
Leo Heptig, *Wells, Maine*  
Connor Jaxson Hines, *Lincoln, Maine*  
Joel Drew Hodgins, *Orrington, Maine*  
Ryan Daniel Holdgate, *Nantucket, Massachusetts*  
Jacob Houghton, *China, Maine*  
Jeffrey Kenneth Huhn, *Bangor, Maine*  
Dillon Leo Hummes, *Auburn, Maine*  
Donald M. Hustus, *Brooks, Maine*  
Sally Anne Jarmusz, *Georgetown, Maine*  
Robert C. Jewell III, *South Paris, Maine*  
Carter Kenneth Jordan, *Turner, Maine*  
Caitlin M. Kane, *Wilton, Maine*  
Gavin Ellis Kelnhofer, *Windham, Maine*  
Andrew Michael King, *Thomaston, Maine*  
Chalker William Kingry, *Ponte Verda Beach, Florida*  
Geoffrey Chandler Knight, *Annapolis, Maryland*  
Stephen J. Kotyk, *Eddington, Maine*  
Griffin R. Kretzmer, *Glastonbury, Connecticut*  
Scott Eagen Kulikowski, *Swanville, Maine*  
Abigail M. L'Abbé, *Topsham, Maine*  
Alexander Ray Larrabee, *Kennebunkport, Maine*

Robyn Sue Larrabee, *Caribou, Maine*  
Jacob Jonathan Larsen, *Dixfield, Maine*  
James Patrick Michael Laser, *Bath, Maine*  
James A. Lavalley Jr., *Bowdoin, Maine*  
Conner P. Lehigh, *Saco, Maine*  
Alexander C. Leiva, *Orange, California*  
Kyle Richard Lemay, *Scarborough, Maine*  
Rhys Aitken Leonard, *Miami, Florida*  
Nikia M. Levesque, *Vassalboro, Maine*  
James Alexander LeVine, *Whitman, Massachusetts*  
Jeffrey D. Lewis, *Bangor, Maine*  
Andrew John Liebert Jr., *Littleton, Colorado*  
Jessica Marie Lindsay, *Mariaville, Maine*  
Daniel Lizotte, *Eliot, Maine*  
Charles M. Loeffler, *York, Maine*  
Zachary Bailey Look, *Columbia, Maine*  
Riley MacLeod, *Bucksport, Maine*  
Maggie Jane MacMahon, *Boise, Idaho*  
Michael David Mahon, *Mars Hill, Maine*  
Christopher Ryan Mank, *Warren, Maine*  
Dustin Manzo, *Millinocket, Maine*  
Joseph Wade Marriner, *St. Albans, Maine*  
Keenan L. Martin, *Peru, Maine*  
Mary F. Martin, *Painesville, Ohio*  
James M. McAllian, *Bucksport, Maine*  
Matthew Scott McCarty, *Gorham, Maine*  
Michael Harris McGee, *Freedom, New Hampshire*  
Eric Connolly McGuire, *Branford, Connecticut*  
Kamen Grant McLean, *Birch Harbor, Maine*  
Rory Patrick McMahon, *Charleston, South Carolina*  
Christopher M. McNamara, *Snowmass Village, Colorado*  
Emily Jayne Melick, *Sudbury, Massachusetts*  
Connor Francis Mersch, *Holderness, New Hampshire*  
Anthony P. Michaud, *Veazie, Maine*  
Conary Hamlin Moore, *Hampden, Maine*  
Dalton Chase Moore, *Hollis Center, Maine*  
Harry Parker Morrison, *Pittsfield, Maine*  
Adam Yousuf Muhsin, *Old Lyme, Connecticut*  
Merlin J. Murphy, *South China, Maine*  
Daniel J. Neel, *Bangor, Maine*  
Alexander James Dickens Neill, *Augusta, Maine*  
Hana Paige Northrup, *Dickinson Center, New York*  
Cory Everett O'Connell, *Winslow, Maine*  
Melinda A. Ogden, *Searsport, Maine*  
Alexander James Ollivier, *Solon, Maine*  
Dana Matthew Ouellette, *Old Town, Maine*  
Nicholas John Pappas, *Cape Elizabeth, Maine*  
Olivia T. Paquette, *Waterboro, Maine*  
Samuel J. Paquette, *Portland, Maine*  
Caitlin Elizabeth Paradis, *Ashland, Maine*



Bethany Mackenzie Paré, *Saco, Maine*  
Logan G. Peacock, *West Gardiner, Maine*  
Nathan Richard Pelletier, *Durham, Maine*  
Joshua S. Perrin, *Crystal, Maine*  
Robert Maguire Pfeiff, *Hilton Head Island, South Carolina*  
Hannah K. Philippon, *Glenburn, Maine*  
Matthew Scott Plante, *Wales, Maine*  
Andrew William Gene Plata, *Cumberland, Rhode Island*  
William Lightner Landis Platt, *South Berwick, Maine*  
Corinne E. Poitras, *East Boothbay, Maine*  
Matthew Proia, *Portland, Maine*  
David C. Ramage, *Deep River, Connecticut*  
Madison Joan Reckman, *Wilmington, Ohio*  
Hunter Matthew Reed, *Georgetown, Maine*  
Joshua D. Reed, *Vassalboro, Maine*  
Joshua G. Reed, *Scarborough, Maine*  
Joshua Wesley Reeks, *Bedford, New Hampshire*  
Eric Scott Richter, *Niles, Illinois*  
Tyler Michael Ripley, *Troy, Maine*  
Keegan Wayne Quinn Robinson, *Atlantic, North Carolina*  
Samuel David Sargent, *Bridgewater, Maine*  
Madison Savary, *Bath, Maine*  
Hannah E. Scott, *Tenants Harbor, Maine*  
Hunter Greer Sechrist, *Charleston, South Carolina*  
Caiden Scott Johnson Shea, *Freeport, Maine*  
Mary O'Dea Shea, *Brownfield, Maine*  
Noah R. Shibley, *Madison, Maine*  
Kaitlyn M. Shute, *Searsport, Maine*  
Elliott M.J. Sibley, *Lincoln, Maine*  
Elan B. Silver, *New Haven, Connecticut*  
Cameron C. Skillings, *Madison, Maine*  
Jacob D. Skinsacos, *Vero Beach, Florida*  
Bailey Neil Small, *Portland, Maine*  
Chloe Hannah Smedley, *York, Maine*  
Katelyn A. Smith, *Poland, Maine*  
Kevin Raymond Smith, *Scarborough, Maine*  
Spencer Lawrence Snow, *Portland, Maine*  
Trent Noah Soobitsky, *Higganum, Connecticut*  
Jeremy Christian Spiegel, *West Chester, Pennsylvania*  
Adam James Sproul, *Boothbay, Maine*  
Kyle Jeffrey Strang, *Orrington, Maine*  
Clayton J. Swett, *Carthage, Maine*  
Jordan Timothy Talbot, *Portland, Maine*  
Wyatt R. Tanner, *Scarborough, Maine*  
Emma M. Tedford, *Plymouth, Massachusetts*  
Nicholas James Terwilliger, *Andover, New Hampshire*  
John R. Thacher, *Storrs, Connecticut*  
Dylan Richard Thibodeau, *St. Albans, Maine*  
Jayce Edward Thorbjornson, *Tenants Harbor, Maine*  
Bradford L. Tibbetts, *Boothbay Harbor, Maine*

Aaron Ralph Toussaint, *Biddeford, Maine*  
Jacob T. Towle, *Brunswick, Maine*  
Avae Laurin Traina, *Edgecomb, Maine*  
James Ronald Trentham, *Middletown, Delaware*  
Joshua S. Verrill, *Cumberland, Maine*  
Justin Ryan Vien, *Berlin, New Hampshire*  
Justin R. Waceken, *Millinocket, Maine*  
Andrew R. Waltz, *Topsham, Maine*  
Kaleb Mathias Watkins, *Rome, Maine*  
Liam John Patrick Welch, *Farmington, Maine*  
Chance Lee Rollins Whittemore, *Skowhegan, Maine*  
Walter Reuel Wilgus, *Phippsburg, Maine*  
Graham Rigby Williams, *Fairhope, Alabama*  
Jeremy T. Williams, *Millinocket, Maine*  
Nicholas A. Wirta, *Bangor, Maine*  
Adam James Witham, *Penobscot, Maine*  
Jacob R. Wolfe, *Hiram, Maine*  
Paul Stanley Woodworth, *Rockport, Maine*  
Nicholas T. York, *Warren, Maine*  
Tyler D. Young, *Woolwich, Maine*  
Ryan G. Zanter, *East Millinocket, Maine*  
Joseph B. Zuke, *Arundel, Maine*

**On a MOTION by Trustee Theeman and seconded by Trustee Peacock, the Board voted unanimously to accept the resolution concerning Conferral of Degrees as presented.**

## RESOLUTION

### 2020 FACULTY PROMOTIONS

BE IT RESOLVED that the Board of Trustees accepts with pleasure the list of faculty promotions below:

Ender Asyali – to Full Professor  
Gary Lapham – to Full Professor  
Douglas Read – to Full Professor  
Christine Skwiot – to Full Professor  
Jeffrey Boal – to Associate Professor  
Carey Friedman – to Associate Professor  
Stephen Tarrant – to Associate Professor

**On a MOTION by Trustee Peacock and seconded by Trustee Sawyer, the Board voted unanimously to accept the resolution concerning 2020 Faculty Promotions as presented.**

## EMERITUS RESOLUTION

BE IT RESOLVED that the Board of Trustees confers emeritus professor status upon  
Professor Donald P. Eley.

**On a MOTION by Trustee Peacock and seconded by Trustee Theeman, the Board voted  
unanimously to accept the resolution concerning Emeritus status for Professor Donald P. Eley as  
presented.**

## Advancement

### BE IT RESOLVED

That the Board of Trustees of Maine Maritime Academy  
Accepts the Gifts, Grants and Donated Property listed in the attached documents

February 1, 2020 – June 30, 2020

#### Donated Property

Mr. Patrick Riley Colee	95' 1986 Christensen Long Range "Syrene" 50%	TBD at Time of Sale
Mr. Byron Haseotes	95' 1986 Christensen Long Range "Syrene" 50%	TBD at Time of Sale

#### Gifts and Grants \$1,000.00 and over

Camden National Bank	A Night by the Bay Sponsorship	\$6,400.00
Central Maine Power Co	A Night by the Bay Sponsorship	\$6,400.00
Gianbro Corporation	A Night by the Bay Sponsorship	\$2,400.00
Dunlap Towing Company	A Night by the Bay Sponsorship	\$2,400.00
Moran Towing Corporation	A Night by the Bay Sponsorship	\$2,400.00
Mr. Derrek M. Belanger	Annual Fund	\$1,000.00
Boeing Company	Annual Fund	\$1,000.00
Mr. Terrence P. Brennan	Annual Fund	\$1,000.00
Mr. and Mrs. John M. Callan II	Annual Fund	\$1,000.00
Mr. and Mrs. Joseph D. Cote	Annual Fund	\$1,500.00
ExxonMobil Foundation	Annual Fund	\$22,016.62
Fidelity Charitable Gift Fund	Annual Fund	\$1,000.00
Capt. and Mrs. Steven W. Garland	Annual Fund	\$1,000.00
Mr. and Mrs. Frederick J. Haley, Jr.	Annual Fund	\$1,000.00
Mr. and Mrs. Gerald W. Harris, Jr.	Annual Fund	\$6,250.00
Mr. and Mrs. Charles V. Harrison, Jr.	Annual Fund	\$1,500.00
Mr. and Mrs. Charles S. Heath, Jr.	Annual Fund	\$1,000.00
Mr. and Mrs. Mark R. Johnson	Annual Fund	\$1,000.00
Capt. and Mrs. Peter B. Kropotkin	Annual Fund	\$1,000.00
Capt. Robert W. Lawlor	Annual Fund	\$1,000.00
Mr. Donald R. McBride	Annual Fund	\$1,000.00
New Hampshire Charitable Foundation	Annual Fund	\$1,000.00
Northrop Grumman	Annual Fund	\$1,001.00
Mr. Neil L. Parsons, Jr.	Annual Fund	\$1,000.00
Ms. Elizabeth E. Pingree	Annual Fund	\$1,000.00
Capt. Paul D. Rooney	Annual Fund	\$1,000.00
Salesforce.com, Inc	Annual Fund	\$1,000.00
St. Louis Community Foundation	Annual Fund	\$2,400.00
Mr. Thomas H. Story	Annual Fund	\$1,000.00
Mr. John A. Thureau	Annual Fund	\$5,000.00
Mr. and Mrs. Douglas A. Ward	Annual Fund	\$1,000.00
Mr. Bruce A. Campbell	Vision 2020 Pass-Through Scholarships	\$1,000.00
Mr. and Mrs. Richard A. Collins, Jr.	Vision 2020 Pass-Through Scholarships	\$1,000.00
ConocoPhillips Company	Vision 2020 Pass-Through Scholarships	\$3,000.00

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Dr. and Mrs. William B. Eisenhardt	Vision 2020 Pass-Through Scholarships	\$1,500.00
ExxonMobil Foundation	Vision 2020 Pass-Through Scholarships	\$11,250.00
Fidelity Charitable Gift Fund	Vision 2020 Pass-Through Scholarships	\$2,000.00
Mr. and Mrs. J. Patrick Hickey	Vision 2020 Pass-Through Scholarships	\$1,000.00
Mr. Erich C. Klopfer	Vision 2020 Pass-Through Scholarships	\$1,000.00
Mr. and Mrs. Thomas W. Noble, Jr.	Vision 2020 Pass-Through Scholarships	\$1,000.00
Capt. and Mrs. Michael R. Perkins USCG	Vision 2020 Pass-Through Scholarships	\$1,000.00
Mr. Leonard G. Pettis	Vision 2020 Pass-Through Scholarships	\$1,000.00
Schwab Charitable	Vision 2020 Pass-Through Scholarships	\$3,000.00
Mr. and Mrs. Robert D. Somerville	Vision 2020 Pass-Through Scholarships	\$1,000.00
Boston Marine Society	Boston Marine Society/Marine Transportation	\$20,000.00
Mr. James P. Hutton	Bowdoin	\$1,000.00
Vanguard Charitable Endowment Program	Bowdoin	\$2,000.00
Cross Current Insurance	Capt. G. David Fenderson '56 and Margaret Fenderson Endowed Scholarship Fund	\$1,000.00
Mr. David Fenderson	Capt. G. David Fenderson '56 and Margaret Fenderson Endowed Scholarship Fund	\$1,000.00
Mr. and Mrs. Christian S. Croteau	Casey S. LaJeunesse Memorial Scholarship Fund	\$1,000.00
Mr. and Mrs. Norman R. LaJeunesse	Casey S. LaJeunesse Memorial Scholarship Fund	\$2,000.00
UBS Donor-Advised Fund	Casey S. LaJeunesse Memorial Scholarship Fund	\$15,000.00
Ann H. Symington Foundation	Center for Professional Manner Development (CPMD)	\$52,250.00
Mr. and Mrs. Chester T. Manuel	Class of 1967 Endowed Regimental Scholarship Fund	\$1,000.00
Capt. George F. Perkins	Class of 1967 Endowed Regimental Scholarship Fund	\$1,000.00
Mr. and Mrs. Douglas Curry	Class of 1971 Endowed Scholarship Fund	\$1,000.00
General Electric Foundation	Class of 1971 Endowed Scholarship Fund	\$1,000.00
General Electric Foundation	Class of 1971 Endowed Scholarship Fund	\$1,000.00
Mr. William C. Rocha, Jr.	Class of 1971 Endowed Scholarship Fund	\$1,500.00
Mr. and Mrs. Clarence R. Snyder III	Class of 1971 Endowed Scholarship Fund	\$1,000.00
Davis Educational Foundation	Davis Foundation Grant	\$25,000.00
Mrs. Adele Ingraham Estate	Lawrence (Class of 1946) and Adele Ingraham Memorial Maritime Scholarship	\$157,059.00
MMA Class of 1959	Class of 1959 Endowed Regimental Scholarship Fund	\$1,350.00
Mr. and Mrs. Steven R. Goulet	Engineering Department Fund	\$1,000.00
Mr. and Mrs. John H. Gillis	John & Debbie Gillis Regimental Scholarship Fund	\$1,000.00
Mr. John A. Thureau	John Thureau Endowed Scholarship Fund	\$15,000.00
Maine State Credit Union	Maine State Credit Union - Normand R. Dubreuil Pass-Through Scholarship Fund	\$4,000.00
Dr. and Mrs. William B. Eisenhardt	Margaret Chase Smith Gymnasium Renovation	\$1,500.00
American Bureau of Shipping	Mariner Classic Golf Sponsorship	\$4,000.00
Fincantieri Marine Group	Mariner Classic Golf Sponsorship	\$1,000.00
GAC Shipping (USA) Inc.	Mariner Classic Golf Sponsorship	\$1,000.00
Capt. Shem L. Hickman	Mariner Classic Golf Sponsorship	\$4,000.00
HoustonPilots	Mariner Classic Golf Sponsorship	\$1,800.00
Moran Shipping Agencies, Inc.	Mariner Classic Golf Sponsorship	\$1,500.00
Mr. and Mrs. John S. Paulsen	Mariner Classic Golf Sponsorship	\$1,000.00
Mr. and Mrs. John S. Paulsen	Mariner Classic Golf Sponsorship	\$1,000.00
Simplex Americas LLC	Mariner Classic Golf Sponsorship	\$1,000.00
Staright Express	Mariner Classic Golf Sponsorship	\$4,000.00
The Hiller Companies, Inc.	Mariner Classic Golf Sponsorship	\$2,000.00
Mr. and Mrs. David J. McBride	McBride Family Leadership Endowed Scholarship Fund	\$10,000.00
Mr. and Mrs. David J. McBride	McBride Family Leadership Pass-Through Scholarship Fund	\$1,000.00
Mr. and Mrs. David J. McBride	McBride Family Maritime Endowed Scholarship Fund	\$10,000.00
Mr. and Mrs. David J. McBride	McBride Family Maritime Pass-Through Scholarship Fund	\$1,000.00
MMA Alumni Association	MMA Alumni Association Senior Banquet Pass-Through Scholarship Fund	\$1,250.00
Maine Maritime Academy Parents Association	MMA Parent's Association	\$1,500.00
Bill & Melinda Gates Foundation	NAODAN Chartering Pass-Through Scholarship Fund	\$4,200.00
NAODAN Chartering Inc.	NAODAN Chartering Pass-Through Scholarship Fund	\$1,400.00
Mr. and Mrs. Paul E. Mercer	Paul E. Mercer '73 Scholarship Fund	\$1,000.00

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Capt. and Mrs. John T. Lyons	Phyllis Tenney/APO Scholarship	\$5,000.00
RADM and Mrs. Warren C. Hamm, Jr.	Rear Admiral Hamm Regimental Award	\$1,000.00
MMA Alumni Assoc. Bangor Sea Dogs Chapter	Regimental Awards	\$3,000.00
Brown Collision Center	Restricted Athletic Funds	\$10,000.00
University Credit Union	Restricted Athletic Funds	\$3,000.00
Mr. James P. Hutton	Sailing Program	\$1,000.00
Salesforce.com, Inc	Sailing Program	\$1,000.00
ExxonMobil Foundation	Small Vessel Operations Program	\$4,500.00
Mr. and Mrs. David J. McBride	Small Vessel Operations Program	\$1,000.00
Mr. John P. Holmes III	Student Academic Award	\$1,500.00
Maine Maritime Academy Parents Association	Student Academic Award	\$1,600.00
Dr. Elaine Potoker	Student Academic Award	\$1,000.00
Mr. Joseph E. Valliere	Student Academic Award	\$3,500.00
Ms. Ashley E. Douglass	The Ashley E. Douglass '07 Women in Business Pass-Through Scholarship Fund	\$1,250.00
Mr. and Mrs. Earle A. Cianchette	The Cianchette Regimental Pass-Through Scholarship Fund	\$1,250.00
Mr. Charles F. Goodrich III	The Dirigo Regimental Pass-Through Scholarship Fund	\$2,500.00
Cianbro Charitable Foundation	The Malcolm "Mac" Cianchette Endowed Scholarship Fund	\$100,000.00
Mr. and Mrs. John S. Paulsen	The Paulsen Family Pass-Through Scholarship Fund	\$1,000.00
Mr. and Mrs. John S. Paulsen	The Paulsen Family Pass-Through Scholarship Fund	\$1,000.00
Crowley Maritime Corporation	Thomas B. Crowley Memorial Pass-Through Scholarship Fund	\$8,000.00
Tug Valour Memorial Fund Inc.	Tug Valour Memorial Pass-Through Scholarship Fund	\$12,000.00
Mr. Gerald A. Davis	W. Keith Davis Memorial Scholarship Fund	\$580,000.00
Mr. and Mrs. William A. Loweth	Waterfront Operations	\$2,500.00
Woman's Seamen's Friend Society of Connecticut	Woman's SFC of CT Scholarships	\$17,600.00
Mr. Edgar J. Biggie	Women's Basketball Fund	\$4,000.00
Mr. and Mrs. Harold F. Burr	Women's Basketball Fund	\$2,000.00
Massachusetts Maritime Academy	WorkBoat Show	\$7,500.00
		<u>\$1,257,426.62</u>

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**On a MOTION by Trustee Peacock and seconded by Trustee Sawyer, the Board voted unanimously to accept the resolution concerning Gifts, Grants and Donated Property as presented.**



## RESOLUTION

### THE ANN SYMINGTON ENDOWED SCHOLARSHIP FUND

BE IT RESOLVED: by the Board of Trustees of the Maine Maritime Academy that **THE ANN SYMINGTON ENDOWED SCHOLARSHIP FUND**, as described below, is hereby established.

### THE ANN SYMINGTON ENDOWED SCHOLARSHIP FUND

A permanently endowed trust fund established in 2020 by a generous gift from Arthur “Kitt” Watson, Jr. and his wife, Diane; said fund to be used to provide scholarship assistance to deserving students.

Preference will be given to:

- An accepted incoming first year student(s) with demonstrated need;

All of the income and an undetermined amount of the realized and unrealized capital appreciation of said Fund, as the Trustees of Maine Maritime Academy may from time to time direct, may be expended for the purposes specified by *The Ann Symington Endowed Scholarship Fund*. However, at no time shall the current market value of said Fund be reduced by reason of such expenditures below the aggregate amount of all gifts and bequests to the Fund, and any future amounts which may be added to said Fund by gift or bequest shall be administered in the same manner.

In the administration of the authority herein granted, the Trustees and any person or persons whom they employ as investment advisors shall exercise ordinary business care and prudence under the facts and circumstances prevailing at the time of the action or decision, and in so doing they shall consider long- and short-term needs of the Academy in carrying out its educational purposes, its present and anticipated financial requirements, expected total return on its investment, price level trends, and general economic conditions.

If in future years at the discretion of the Trustees, altered circumstances make it impractical to use the Fund for the purpose originally intended; the Academy, by vote of its Trustees, may use the principal and/or income of the Fund for such purpose or purposes as, in the opinion of the Trustees, will then most nearly fulfill the wishes of the donor as stated above.

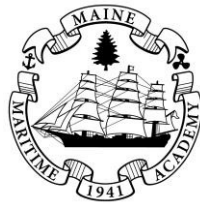
Date: \_\_\_\_\_

\_\_\_\_\_  
Arthur “Kitt” Watson, Jr.

Date: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

**On a MOTION by Trustee Peacock and seconded by Trustee Sawyer, the Board voted unanimously to accept the resolution concerning THE ANN SYMINGTON ENDOWED SCHOLARSHIP FUND as presented.**



## RESOLUTION

### THE WILLIAM MAHONEY '56 ENDOWED SCHOLARSHIP FUND

BE IT RESOLVED: by the Board of Trustees of the Maine Maritime Academy that **THE WILLIAM MAHONEY '56 ENDOWED SCHOLARSHIP FUND**, as described below, is hereby established.

#### THE WILLIAM MAHONEY ENDOWED SCHOLARSHIP FUND

A permanently endowed trust fund established in 2020 through an estate provision by William Mahoney; said fund to be used to provide scholarship assistance to deserving students.

Preference will be given to:

- An incoming first year student(s) with demonstrated need;
- In a major leading to an unlimited license;
- A member of the Regiment;
- From the State of Maine.

All of the income and an undetermined amount of the realized and unrealized capital appreciation of said Fund, as the Trustees of Maine Maritime Academy may from time to time direct, may be expended for the purposes specified by *The William Mahoney '56 Endowed Scholarship Fund*. However, at no time shall the current market value of said Fund be reduced by reason of such expenditures below the aggregate amount of all gifts and bequests to the Fund, and any future amounts which may be added to said Fund by gift or bequest shall be administered in the same manner.

In the administration of the authority herein granted, the Trustees and any person or persons whom they employ as investment advisors shall exercise ordinary business care and prudence under the facts and circumstances prevailing at the time of the action or decision, and in so doing they shall consider long- and short-term needs of the Academy in carrying out its educational purposes, its present and anticipated financial requirements, expected total return on its investment, price level trends, and general economic conditions.

If in future years at the discretion of the Trustees, altered circumstances make it impractical to use the Fund for the purpose originally intended; the Academy, by vote of its Trustees, may use the principal and/or income of the Fund for such purpose or purposes as, in the opinion of the Trustees, will then most nearly fulfill the wishes of the donor as stated above.

Date: \_\_\_\_\_

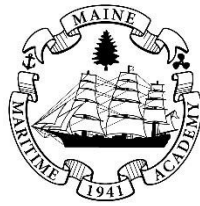
\_\_\_\_\_  
William Mahoney '56

Date: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

**On a MOTION by Trustee Peacock and seconded by Trustee Brodsky, the Board voted unanimously to accept the resolution concerning THE WILLIAM MAHONEY '56 ENDOWED SCHOLARSHIP FUND as presented.**





## RESOLUTION

### THE J. DOUGLAS AND M. LOURDES WELLINGTON MMA ENDOWED SCHOLARSHIP FUND

BE IT RESOLVED: by the Board of Trustees of the Maine Maritime Academy that the **J. DOUGLAS AND M. LOURDES WELLINGTON MMA ENDOWED SCHOLARSHIP FUND**, be amended as described below:

### THE J. DOUGLAS AND M. LOURDES WELLINGTON MMA ENDOWED SCHOLARSHIP FUND

A permanently endowed trust fund established through gifts made by J. Douglas and Lourdes Wellington during their lifetimes and/or bequests received following their deaths; said fund to be used to provide scholarship assistance to deserving students in accordance with the Academy's program of financial aid.

Scholarships will be given to incoming first year students who are United States citizens, with preference:

- First, students from the State of New Jersey with demonstrated need, from under-represented populations at the Maine Maritime Academy. Currently, under-represented populations include women, African Americans, Asian Americans, Hispanic Americans, Native Americans, and Pacific Islanders;
- Second, any other students from the State of New Jersey with demonstrated need;
- Third, students from the State of New Jersey without demonstrated need, from under-represented populations at the Maine Maritime Academy;
- Fourth, any other students from the State of New Jersey without demonstrated need;
- Fifth, other out-of-state students with demonstrated need, from under-represented populations at the Maine Maritime Academy; and
- Sixth, any other out-of-state students with demonstrated need.

All of the income and an undetermined amount of the realized and unrealized capital appreciation of said Fund, as the Trustees of Maine Maritime Academy may from time to time direct, may be expended for the purposes specified by the **J. Douglas and M. Lourdes Wellington MMA Endowed Scholarship Fund**. However, at no time shall the current market value of said Fund be reduced by reason of such expenditures below the aggregate amount of all gifts and bequests to the Fund, and any future amounts which may be added to said Fund by gift or bequest shall be administered in the same manner.

In the administration of the authority herein granted, the Trustees and any person or persons whom they employ as investment advisors shall exercise ordinary business care and prudence under the facts

and circumstances prevailing at the time of the action or decision, and in so doing they shall consider long- and short-term needs of the Academy in carrying out its educational purposes, its present and anticipated financial requirements, expected total return on its investment, price level trends, and general economic conditions.

If in future years at the discretion of the Trustees, altered circumstances make it impractical to use the Fund for the purpose originally intended; the Academy, by vote of its Trustees, may use the principal and/or income of the Fund for such purpose or purposes as, in the opinion of the Trustees, will then most nearly fulfill the wishes of the donor as stated above.

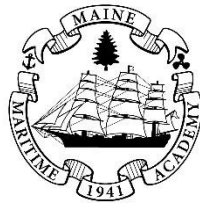
Date: \_\_\_\_\_

\_\_\_\_\_  
Donors

Date: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

**On a MOTION by Trustee Peacock and seconded by Trustee Brodsky, the Board voted unanimously to accept the resolution concerning THE J. DOUGLAS AND M. LOURDES WELLINGTON MMA ENDOWED SCHOLARSHIP FUND as presented.**



## RESOLUTION

### THE ROBERT SOMERVILLE REGIMENTAL SCHOLARSHIP FUND

BE IT RESOLVED: by the Board of Trustees of the Maine Maritime Academy that the **ROBERT SOMERVILLE REGIMENTAL SCHOLARSHIP FUND**, be amended as described below:

### THE ROBERT SOMERVILLE REGIMENTAL SCHOLARSHIP FUND

A permanently endowed trust fund established by a generous gift of Robert Somerville in 2005; said fund to be used to provide scholarship assistance to students from Maine, preferably from Houlton and then Aroostook County, with a declared major leading to an unlimited license. If there are no students from that county, then it may be issued to any student from the State of Maine.

All of the income and an undetermined amount of the realized and unrealized capital appreciation of said Fund, as the Trustees of Maine Maritime Academy may from time to time direct, may be expended for the purposes specified by the *Robert Somerville Regimental Scholarship Fund*. However, at no time shall the current market value of said Fund be reduced by reason of such expenditures below the aggregate amount of all gifts and bequests to the Fund, and any future amounts which may be added to said Fund by gift or bequest shall be administered in the same manner.

In the administration of the authority herein granted, the Trustees and any person or persons whom they employ as investment advisors shall exercise ordinary business care and prudence under the facts and circumstances prevailing at the time of the action or decision, and in so doing they shall consider long- and short-term needs of the Academy in carrying out its educational purposes, its present and anticipated financial requirements, expected total return on its investment, price level trends, and general economic conditions.

If in future years at the discretion of the Trustees, altered circumstances make it impractical to use the Fund for the purpose originally intended; the Academy, by vote of its Trustees, may use the principal and/or income of the Fund for such purpose or purposes as, in the opinion of the Trustees, will then most nearly fulfill the wishes of the donor as stated above.

In the event that Maine Maritime Academy ceases to offer a regimental option for its students, these funds will be transferred to a maritime college offering a regimental option, preferably in Maine. If no such institution exists, the funds shall be transferred to a maritime college offering a regimental option in another state. In any event, the funds shall continue to be used to provide scholarship aid to Maine students seeking seafaring careers as outlined above.

Date: \_\_\_\_\_

\_\_\_\_\_  
Donors

Date: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

**On a MOTION by Trustee Peacock and seconded by Trustee Theeman, the Board voted  
unanimously to accept the resolution concerning THE ROBERT SOMERVILLE  
REGIMENTAL SCHOLARSHIP FUND as presented.**



## RESOLUTION

### THE A. EDWARD LANGLOIS, JR. ENDOWED SCHOLARSHIP FUND

BE IT RESOLVED: by the Board of Trustees of the Maine Maritime Academy that **THE A. EDWARD LANGLOIS, JR. ENDOWED SCHOLARSHIP FUND**, as described below, is hereby established.

### THE A. EDWARD LANGLOIS, JR. ENDOWED SCHOLARSHIP FUND

A permanently endowed trust fund established in memory of A. Edward Langlois, Jr., Class of 1944; said fund to be used to provide scholarship assistance in accordance with the Academy's program of financial aid.

Preference will be given to:

- A senior student whose GPA and professionalism indicate completion of his/her Bachelor's degree; who has made contributions to student life/community service, and has need.

It is intended that awards will be made to coincide with the Alumni Homecoming Celebration.

All of the income and an undetermined amount of the realized and unrealized capital appreciation of said Fund, as the Trustees of Maine Maritime Academy may from time to time direct, may be expended for the purposes specified by *The A. Edward Langlois, Jr. Endowed Scholarship Fund*. However, at no time shall the current market value of said Fund be reduced by reason of such expenditures below the aggregate amount of all gifts and bequests to the Fund, and any future amounts which may be added to said Fund by gift or bequest shall be administered in the same manner.

In the administration of the authority herein granted, the Trustees and any person or persons whom they employ as investment advisors shall exercise ordinary business care and prudence under the facts and circumstances prevailing at the time of the action or decision, and in so doing they shall consider long- and short-term needs of the Academy in carrying out its educational purposes, its present and anticipated financial requirements, expected total return on its investment, price level trends, and general economic conditions.

If in future years at the discretion of the Trustees, altered circumstances make it impractical to use the Fund for the purpose originally intended; the Academy, by vote of its Trustees, may use the principal

and/or income of the Fund for such purpose or purposes as, in the opinion of the Trustees, will then most nearly fulfill the wishes of the donor as stated above.

Date: \_\_\_\_\_

\_\_\_\_\_  
Chairman, Board of Trustees

Date: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees

**On a MOTION by Trustee Peacock and seconded by Trustee Brodsky, the Board voted unanimously to accept the resolution concerning THE A. EDWARD LANGLOIS, JR ENDOWED SCHOLARSHIP FUND as presented.**

## 7. STANDING COMMITTEE REPORTS

### *Finance and Operations Report by Richard Rosen*

- The Finance Committee met on Monday, August 10<sup>th</sup>. Year-end June 2020 pre-audit projected net profit was approximately \$1.9m. 2020 revenues compared favorably to budget and also to the 2019 actual. This favorable outcome is due to higher-than-expected appropriations which helped to offset the adjustments made for increased costs associated with the COVID pandemic. The largest of those impacts was a \$1.1m credit for room and board due to the early end of the on-campus instruction.
- The Academy received \$167,000 in federal institutional funds and \$438,000 emergency funds direct to students through the federally funded CARES Act. Funds were successfully dispersed.
- The Academy was also successful in obtaining a PPP loan in the amount of \$3.8m which helped underwrite eight weeks of payroll costs during the months of May and June. We are now in the process of applying for loan forgiveness on that loan and anticipate we will be successful.
- MMA's pooled investment results from the University of Maine system through June 30, 2020 are now \$50,694,474.00. This total is an improvement over last year.
- The Camden National account has a \$13.6m, about \$100,000 below the balance of a year ago.
- Phase I buildout at the CPMD campus Bucksport is close to complete. Lower level renovation is ongoing. Much of the work was done internally for a significant cost savings.
- IT continues to build infrastructure to support remote learning and other COVID-related changes in our program and daily life systems.
- VP Rosen attributed much of the 2020 financial successes to the sound management and practices of Petra Carver and supervision after her departure by the leadership team.
- The audit is going smoothly. Alice and team are working remotely with auditors.

Chairman Theeman reported that the Finance committee meeting was extremely productive and concluded with two recommendations/requests going forward:

- That the quarterly performance and comparison reports be continued
- That additional detail on revenue and expenses for CPMD be provided on a quarterly basis which includes current enrollment status and key performance measures. The committee will be looking at cash flows on a phased quarterly basis.

Richard Rosen then provided a review of the impact of the campus early departure in March due to COVID to include:

- 1.1M prorated refund for room and board
- Fast cruise additional expenses that were not budgeted
- Decrease in summer revenue opportunities
  - Camps and conferences
  - Fund-raisers
  - Misc. rentals and events

He indicated we are also looking at this fiscal year a curtailment from Augusta. Governor Mills is initiating a 10% curtailment and we will prepare the documentation and planning to address the reduction of our current state appropriation.

Chairman Theeman mentioned the current \$1.27m structural shortfall as approved, but indicated that in a “worst case” scenario, we could be facing a \$3.5m shortfall as a result of a 10% curtailment.

Mr. Peacock asked if there is enough money in the budget to fund the CPMD fire stack and timing of such. Mr. Rosen responded that the current budget includes capacity for the fire stack. An RFP is outstanding and may exceed that amount. Mr. Oney requested a copy of the RFP. President Brennan indicated that given the current pandemic environment and unanticipated changes in our revenue and expenses, MMA will study and possibly curtail large expenses.

Mr. Fryer asked about the PPP monies. Net income for fiscal 2020 did not include PPP. The question was whether PPP will shield our losses for 2021? Mr. Rosen, indicated that PPP is not in our operating budget summary. It did provide funds for eight weeks of payroll at the beginning of the shutdown. If our request for forgiveness is not granted we would begin payback. Mr. Wellington asked for more detail on the basis and process for forgiveness. Rosen explained that 75% of funding has to be used to maintain employment. The remainder could be used for basic utilities. Our utilization more than satisfied the 75%/25% allotment. Shortly after receiving funds, the terms were liberalized. We are comfortable we have satisfied terms and conditions and anticipate forgiveness.

### ***Student Affairs and Enrollment Committee by Elizabeth True***

- 275 deposits for incoming class and the number were on track to meet goals until mid-March.
- Do expect to lose some before opening day due to finances, visas, change of heart, etc. Currently predicting a class of 260 which is 30 fewer than budget.
- Majors with fewer deposits this year are: Marine Engineering Operations, IBL, Vessel Operations Technology.
- Returning student numbers have dropped slightly.
- Original blended new and returning student number was 970. Now revised to 945-950.
- New student 63% from Maine and more diverse 19% women and 11% underrepresented minority.
- Many polls and admissions researchers have predicted a 20% drop in college enrollment this fall as a result of the pandemic.
- Most importantly, our decision to return to campus for the fall was critical to our student typical student profile. They are very interested in hands on education and we believe that's been a key factor in our retention of the of the numbers that we have held onto.
- Chairman Cianchette pointed out that two years ago we had an enrollment of about 950, putting these numbers into perspective.
- Mr. Fryer asked about the possibility of transfers in for the second semester and VP True indicated that is a market we are pursuing.
- All indications are that students want an in-person educational experience so will do all we can to stay in-person.

### ***Academic Report by Mark Cote***

- As we transitioned into remote learning for the spring, and now see the impact that that had to our programs, we realize that we couldn't continue in that mode so have spent the summer preparing for the fall and to bring students back to three modes of learning: in-person, fully online and a hybrid.



- Classes will begin on August 31<sup>st</sup> and the semester will conclude before Thanksgiving shortening our semester from the typical 14 to 12 weeks. There will be no holiday breaks prior to Thanksgiving and we will go straight to the end which may include Saturday classes as a result.
- We have established the ***12 ways to 12 weeks*** PR campaign to get everyone to realize how important COVID protocols will be in completing a successful semester.
- Throughout the summer there have been several groups of students on campus to complete academic requirements which involved hands-on learning that were not completed in the spring. To date, those programs have been successful.
- Our accreditation agencies, including the Coast Guard have all basically recognize the extreme nature of the pandemic and have given us quite a bit of latitude in the way we structured our programs through the fall.
- We have been in contact with both the Department of Education and the New England Association of Schools and Colleges to keep them apprised of our plan.
- Faculty and Staff have been preparing for and reinventing the new business model of the institution. Through trainings and IT acquisitions for teaching methods and the work of many people, we feel ready.
- Department chairs have been talking with their faculty and all faculty understand that there may be another situation where we do need to go remote.

### ***Other Business and Questions***

Chairman Cianchette then took a few moments to praise the Leadership Team for the tireless work on the academic, enrollment and financial plan for the upcoming year. He continued to inform the Board that although the May meeting was cancelled, there has been excellent communication between President Brennan, Chairman Cianchette and board members in general throughout this tumultuous time. The hope is that the November board meeting will be face-to-face and the pandemic will be behind us.

President Brennan then thanked the Chairman and the rest of the board for their support through this challenging era in the college's history and echoed the sentiments of the board with regard to the hard work of the staff and faculty.

Chairman Cianchette then opened the floor for questions or further discussion:

Mr. Arntzen asked for an update on the Town & Gown relationship. President Brennan described the tensions surrounding the Fast Cruise over the previous weeks and the resolution to the conflict. He indicated that he has not only worked very closely with the town administration on this issue, but also on the plans for the upcoming semester.

Mr. Theeman asked if the administration had anecdotal information on enrollment at others colleges. Dr. True noted that most with whom we have had conversations are seeing similar or worse results. Our physical plant and student body make-up provide us with advantages and disadvantages in dealing with the pandemic.

Mr. Sawyer asked when Dr. Keith Williamson was planning to join the staff. President Brennan indicated that Dr. Williamson would join us in the beginning of 2021.

President Brennan went on to say that our planning for the spring semester will continue and yet we remain ready to pivot at any time as necessary. Faculty and staff have been prepared for that possibility and have some experience from the transition in March.

Mr. Fryer asked a question regarding housing capacity in the event of an outbreak. Dr. True responded that between campus housing, the ship and area hotels, we have enough capacity to handle a number that would be well below a number that would require us to shut down.

Ms. Brodsky asked about any health issues resulting from the Fast Cruise. Capt. Cote responded that we had great success with our plan to quarantine and double test all cruisers and had no issues. The seniors are taking their Coast Guard exams this week on campus. President Brennan called out the very positive and beneficial relationship with Jackson Lab who has been processing our COVID tests and working with us on protocol.

Chairman Cianchette: Citing no more questions called for a motion to Adjourn the meeting.

**On a MOTION by Trustee Oney and seconded by Trustee Brodsky,  
the Board voted unanimously to adjourn.**

Meeting concluded at 10:43 am.

Respectfully Submitted,

Janet Acker  
Secretary to the Board of Trustees  
Maine Maritime Academy