Maine Maritime Academy

# Memo

**To:** Maine Maritime Academy and the Greater Castine Community

**From:** Student Government Association – Class of 2020

**Date:** January 15, 2018

**Re:** 8th Annual Chili Cook-Off to be held on 2/16/18 from 4:00-5:30PM

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The Student Government and Class of 2020 at Maine Maritime Academy would like to formally invite you to participate in the 8th Annual Chili Cook-Off! **This year's event will be held on Friday, February 16, 2018 in the Alexander Field House from 4:00-5:30 PM.** Last year Diablos Picantos (Food Services staff) was named the 2017 Chili Champs and has housed the traveling trophy since. Will they be able to hold onto it or will you prevail as the 2018 champion?!

There will be five MMA-judged food categories that each team may enter; Zesty Big Beast Chili, Pint-Sized Beast Chili, Grass-Grazer Chili, Dorm-Doctored Chili, and Go-With-It Dish. MMA will also be judging each team's booth for the "Most Festive Booth" category. A minimum of 6 quarts (1 average crock pot) of prepared food will be required to enter and be eligible for judging in each category. The 2018 Chili Champ will be determined by highest overall score tallied from all 6 of the aforementioned categories. You can find a description of each category and a sample scoring rubric in the attached participant packet. In addition to MMA judged categories, A "People's Choice Chili" and "People's Choice Best Booth" award will be given based on popular vote of attendees. Although the minimum per chili entered is 6 quarts, we encourage you to bring as much as your heart desires for all of our guests!

If you are interested in participating**, please return your completed packet by Friday, February 9, 2018.** Packets can be dropped off in the Student Government Association Office, at the Curtis Hall Front Desk, or mailed to:

Student Government Association
Maine Maritime Academy
1 Pleasant Street
Castine, ME 04420

We hope you will join us for the event, either as a participant or attendee! MMA's rock wall will be open for your enjoyment. The rock wall will be free of charge and available for use by the community during the cook-off. The Class of 2020 will be running the event and selling Annual Chili Cook-off T-shirts and beverages to raise money for the Class account and help with our Ring Dance next year.

If you have any questions, please do not hesitate to contact us. We can be reached by telephone at (207) 326-0201 or by email at sga@mma.edu. We look forward to working with you!

Take care,

Student Government Association & The Class of 2020

# CHILI COOK-OFF GUIDELINES

**TEAMS:**

A team should be composed of members of the Maine Maritime, Castine, or surrounding communities. A list of team names is required (form included in this packet).

**JUDGING:**

- All entry categories will be judged on a scale of 1 to 5 (5 being the best) for aroma, texture, color, heat and flavor.
- A trophy will be given to the highest scoring team in each category, out of 20 possible points.
- All scores (including "Most Festive Booth") will be totaled to determine the overall "2018 Chili Champ." There are 120 possible points overall.
- A "People's Choice – Chili" and "People's Choice - Best Booth" award will be given based on popular vote.

**CATEGORIES & INGREDIENTS:**

- Teams must have a list of all ingredients used for guests at the event. The list must be provided to anyone at the time of request. (You do not need to provide the amounts or how to prepare them.)
- Big-Beast Chili: Must contain at least one red meat and one kind of bean. (No white meat.) Permitted red meats include: Beef, Bear, Buffalo, Caribou, Deer, Elk, Lamb, Moose or Pork. Minimum of 6 quarts required to be eligible for official entry.
- Pint-Sized Chili: Must contain at least one white meat and one kind of bean. (No red meat.) Permitted white meats include: Chicken, Duck, or Turkey. Minimum of 6 quarts required to be eligible for official entry.
- Grass-Grazer Chili: Must contain at least one kind of bean. Cannot contain any meat or animal bi-products. Minimum of 6 quarts required to be eligible for official entry.
- Dorm-Doctored Chili: Must contain at least one bean. Must be cooked using a maximum of 5 ingredients using ready-made, store-bought products. Minimum of 6 quarts required to be eligible for official entry.
- Go-With-It-Dish: Must be a side dish that compliments chili. Minimum of 6 quarts required to be eligible for official entry.

**SET-UP:**

- Locations will be allocated based on the date and time your application is received.
- Teams may begin setting up as early as 2:00 PM on the day of the event.
- Set-up MUST be complete by 3:30 PM.
- The team name must be posted and visible.
- Team banners are allowed and encouraged.
- One power strip and one extension cord are provided per team.
- One 6' table and two chairs are provided for each team. You may bring extra if necessary.
- Each team will be provided tasting cups, spoons and napkins. You may bring your own if desired.

**PREPARATION & CLEAN -UP:**

- Cooking will be conducted prior to the event.
- Teams must supply their own cooking utensils.
- Teams are responsible for booth/table clean-up. Teams must checkout before leaving the site.
- Trash cans will be provided in the Alexander Field House for disposal of garbage.

**BOOTH COMPETITION:**

- Each team is encouraged to decorate their tables or create/build their own booth.
- A "People's Choice - Best Booth" award will be given based on popular votes.
- A panel of judges will award points for "Most Festive Booth." Teams will be judged on decoration, enthusiasm, and other elements. The team that best portrays spirit according to the judges will be determined the winner.
- "Most Festive Booth" score will be calculated along with food scores to determine the "2018 Chili Champ."

**PROVISIONS:**

- Maine Maritime Academy and The Student Government Association are not responsible for any injuries incurred during the event.
- No Alcoholic Beverages are permitted at the event.
- The Chili Cook-Off will be conducted in accordance with the Academy's Student Life Policies.

**Please contact the Student Government Association at (207) 326-0201 or sga@mma.edu for more information.**

Team No. _____

# 8th Annual Maine Maritime Academy Chili Cook Off

Friday, February16, 2018 - 4:00-5:30 PM - Alexander Field House

## Official Team Entry Form

**Registration deadline is Friday, February 9th at 12:00 noon!**

Booths/space will be assigned based on order of applications received.
Return completed application to the Student Government Association or the Curtis Hall Front Desk.

**PLEASE PRINT**

**Team Name:** _____

**Team Captain's Name:** _____

**Contact Number:** _____

**Team Captain's E-mail:** _____

***E-mail will be the primary contact method. This person will be responsible for sharing info w/ team.**

**Organization or Department:** _____

**Maine Maritime Academy has permission to:**

☐Publicize our organization name.
☐Publicize our team name.

**We will be entering:** *(Please check all that apply, remember Chili Champ is best OVERALL score!)*

☐We will be entering a Big-Beast Chili
☐We will be entering a Pint-Sized Chili
☐We will be entering a Grass-Grazer Chili
☐We will be entering a Dorm-Doctored Chili
☐We will be entering a Go-With-It Dish
→We will be competing for Most Festive Booth

**PLEASE READ BEFORE SIGNING**

We certify that the chili cook-off team entry form is FULLY completed. We understand that a completed packet consists of the following: completed entry form, completed list of team members, and completed chili recipe form(s) for ALL the food the team will be preparing and serving. We know that if we are missing any piece of the packet after the deadline, the entry will be incomplete and the team will not be officially registered.

**Team Captain's Signature:** _____

***Team captain's signature indicates that the team is willing to comply with the attached rules.**

Any individual requiring a special accommodation should contact the SGA office at least one week prior to the event.

**For office use only:**
**Application received on** _____ **at** _____ **a.m./p.m.**

**Initials** _____

# CHILI COOK-OFF Team Members

A Chili Cook-Off team usually consists of members of the Maine Maritime, Castine, and surrounding communities. Community members, family and friends are invited to participate. MMA Departments and Student organizations are encouraged to participate and are welcome to collaborate with other organizations or members of the community.

Please complete the form below. List each member's full name, the constituency they represent here at MMA (student, staff, faculty, alumni, family, friend, or community member) along with their ID number (if applicable). If they are a member of the community, please write "community member" in the Constituency box and "N/A" in the ID Number box.

| Full Name | Constituency | ID Number |
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Please make additional copies of this form if additional space is needed.

REMEMBER, COMMUNITY MEMBERS (FAMILY, FRIENDS, ETC.) ARE WELCOME TO JOIN MMA COMMUNITY MEMBERS (STUDENTS, STAFF, FACULTY, ALUMNI, & ADMINISTRATION)

# CHILI COOK-OFF Team Recipe

Please complete the form below. You will need to list ALL ingredients you plan to use for your team's chili recipe(s). We understand that some teams use secret family recipes to enter into the contest. We WILL NOT need the exact measurements of the ingredients and when they are added to the cooking process. Please specify which category the ingredients pertain to.

| Big-Beast Chili - List of Ingredients | |
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Please make additional copies of this form if additional space as needed. A separate form must be submitted for each dish entered.

REMEMBER, WE NEED A LIST OF ALL THE INGREDIENTS AND NOT THE EXACT MEASUREMENTS OR EXACT COOKING PROCESS.

# CHILI COOK-OFF Team Recipe

Please complete the form below. You will need to list ALL ingredients you plan to use for your team's chili recipe(s). We understand that some teams use secret family recipes to enter into the contest. We WILL NOT need the exact measurements of the ingredients and when they are added to the cooking process. Please specify which category the ingredients pertain to.

| Pin-Sized Chili - List of Ingredients | |
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REMEMBER, WE NEED A LIST OF ALL THE INGREDIENTS AND NOT THE EXACT MEASUREMENTS OR EXACT COOKING PROCESS.

# CHILI COOK-OFF Team Recipe

Please complete the form below. You will need to list ALL ingredients you plan to use for your team's chili recipe(s). We understand that some teams use secret family recipes to enter into the contest. We WILL NOT need the exact measurements of the ingredients and when they are added to the cooking process. Please specify which category the ingredients pertain to.

| Grass-Grazer Chili - List of Ingredients | |
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REMEMBER, WE NEED A LIST OF ALL THE INGREDIENTS AND NOT THE EXACT MEASUREMENTS OR EXACT COOKING PROCESS.

# CHILI COOK-OFF Team Recipe

Please complete the form below. You will need to list ALL ingredients you plan to use for your team's chili recipe(s). We understand that some teams use secret family recipes to enter into the contest. We WILL NOT need the exact measurements of the ingredients and when they are added to the cooking process. Please specify which category the ingredients pertain to.

| Dorm-Doctored Chili - List of Ingredients | |
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Please make additional copies of this form if additional space as needed. A separate form must be submitted for each dish entered.

REMEMBER, WE NEED A LIST OF ALL THE INGREDIENTS AND NOT THE EXACT MEASUREMENTS OR EXACT COOKING PROCESS.

# CHILI COOK-OFF Team Recipe

Please complete the form below. You will need to list ALL ingredients you plan to use for your team's chili recipe(s). We understand that some teams use secret family recipes to enter into the contest. We WILL NOT need the exact measurements of the ingredients and when they are added to the cooking process. Please specify which category the ingredients pertain to.

| Go-With-It Dish - List of Ingredients | |
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Please make additional copies of this form if additional space as needed. A separate form must be submitted for each dish entered.

REMEMBER, WE NEED A LIST OF ALL THE INGREDIENTS AND NOT THE EXACT MEASUREMENTS OR EXACT COOKING PROCESS.

# Food Entry Guidelines

**Teams must enter at least one chili in the Cook-Off to be eligible for the 2018 Chili Champ title.**

**Any food item can be entered as long as category and food safety guidelines are met. The Student Government Association reserves the right to refuse any entry of food items that may be determined hazardous.**

**All entries must be prepared and cooked prior to the event and must be re-heated to proper temperature. A 6 quart minimum (1 average crock pot) is require per entry.**

**Teams must have and provide a list of all ingredients for guests at the event to see at their request.**

**"People's Choice- Chili" will be awarded based on popular vote. The winning team will receive a trophy.**

# Booth Awards

**The "People's Choice - Best Booth" award will be given will be based on popular vote.**

**Teams are encouraged to decorate their tables or build their own booth area. The booth may have a chili related theme or other creative theme appropriate for the event. We also encourage team members to dress up in costumes as part of the booth theme.**

**Teams are responsible for their decorations and power for any battery operated decorations.**

**Our panel of chili tasting judges will also award a "Most Festive Booth" to participating teams. The teams will be judged on theme, group enthusiasm, creativity, and other elements. The team that best portrays spirit according to the judges will be determined the winner.**

**A panel of judges will be visiting the booths throughout the event before making a final decision.**

**Please contact the Student Government Association at (207) 326-0201 or sga@mma.edu for information.**

# Chili Cookoff scorecard

(rate each dish on a scale of 1-5, 5 is best)

Dish Letter: A - Big Beast

| | | | | | |
|---|---|---|---|---|---|
| color | 5 | 4 | 3 | 2 | 1 |
| aroma | 5 | 4 | 3 | 2 | 1 |
| texture | 5 | 4 | 3 | 2 | 1 |
| flavor | 5 | 4 | 3 | 2 | 1 |
| heat | 5 | 4 | 3 | 2 | 1 |

Dish total points: _____

# Chili Cookoff scorecard

(rate each dish on a scale of 1-5, 5 is best)

Dish Letter: A -Pint-Sized

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|---|---|---|---|---|---|
| color | 5 | 4 | 3 | 2 | 1 |
| aroma | 5 | 4 | 3 | 2 | 1 |
| texture | 5 | 4 | 3 | 2 | 1 |
| flavor | 5 | 4 | 3 | 2 | 1 |
| heat | 5 | 4 | 3 | 2 | 1 |

Dish total points: _____

# Chili Cookoff scorecard

(rate each dish on a scale of 1-5, 5 is best)

Dish Letter: B- Big Beast

| | | | | | |
|---|---|---|---|---|---|
| color | 5 | 4 | 3 | 2 | 1 |
| aroma | 5 | 4 | 3 | 2 | 1 |
| texture | 5 | 4 | 3 | 2 | 1 |
| flavor | 5 | 4 | 3 | 2 | 1 |
| heat | 5 | 4 | 3 | 2 | 1 |

Dish total points: _____

# Chili Cookoff scorecard

(rate each dish on a scale of 1-5, 5 is best)

Dish Letter: B - Pint Sized

| | | | | | |
|---|---|---|---|---|---|
| color | 5 | 4 | 3 | 2 | 1 |
| aroma | 5 | 4 | 3 | 2 | 1 |
| texture | 5 | 4 | 3 | 2 | 1 |
| flavor | 5 | 4 | 3 | 2 | 1 |
| heat | 5 | 4 | 3 | 2 | 1 |

Dish total points: _____

EXAMPLE
EXAMPLE