



## **MMA Alumni Association Board Expectations**

### **I. Board of Directors Expectations**

Congratulations on your being nominated to serve as a Director on the MMA Alumni Board. As you consider accepting the nomination it is important that you understand the obligation of a Director. We anticipate that over the course of a calendar year you will have to put in approximately 40 hours of volunteer time not including attending social functions or travel. The following is our explanation of why a Director will need to commit to about 40 hours per year.

As a Director you will be expected typically to:

- In person or via teleconference attend 4 meetings per year each of 2-3 hours duration (app 10 hours/year) (4 hours/year of prep time)
- To serve on one of 4 working committees (app 25 hours/year)
- To Chair or Co-chair a working committee if called upon to do so
- Actively participate in your local Alumni Chapter if there is one in your area
- Attend homecoming for any anniversary year your class may have during your tenure on the board
- In addition to attending the Legislative Open House at the late winter Board Meeting (presuming you are not attending the board meeting via teleconference) during your tenure attend at least two other social functions. E.G. Homecoming, Senior/Alumni Banquet, Building Dedications etc. (2 events over 4 years). Board members from non-New England States are expected to attend one additional function over 4 years
- Address other Board Functions as requested by the President of the Association
- Appropriate to his/her circumstances, make a philanthropic contribution to the Academy

As current Directors we can assure you that these are not onerous hours. It is a lot of fun connecting with staff and faculty at the Academy and with your fellow Alumni. It is important that you be willing however to dedicate the above amount of suggested time as not being able to fulfill these expectations puts a greater burden on other Directors or leaves important functions and goals unmet.

We wish you the best of luck in the upcoming election and look forward to working with you should you be elected. The Alumni Office will contact you about bio information and other commentary you may wish to provide to fellow Alumni prior to balloting.