

# MAINE MARITIME ACADEMY

A College of Engineering, Management, Science, and Transportation

## Fire Fighting Safety Officer – MMA & Continuing Education

### POSITION OVERVIEW

Candidates will be responsible for working during the undergraduate live burns in the spring semesters under the supervision of the MMA Fire Training Coordinator and throughout the year for the Continuing Education Department under the supervision of the Lead Fire Instructor.

Firefighting Instructors are needed for Advanced Fire Training evolutions held at the Hancock County Fire Training Facility in Hancock, primarily on Saturdays and Sundays. The Safety Officer will be responsible for safety of all personnel on the training site in Hancock. The Safety Officer will enforce the Standard Operating Guidelines of Maine Maritime Academies Firefighting program. All SOG's follow the safety standards of NFPA 1403. The Safety Officer will work under the direct supervision of the Maine Maritime Fire Training Coordinator.

### DUTIES

#### 1403-6.4 Safety Officer

- **1403-6.4.1** A safety officer shall be appointed for all live fire training evolutions.
- **1403-6.4.2** The safety officer shall have the authority, regardless of rank, to intervene and control any aspect of the operations when, in his or her judgment, a potential or actual danger, accident, or unsafe condition exists.
- **1403-6.4.3** The responsibilities of the safety officer shall include, but shall not be limited to, the following:
  - Prevention of unsafe acts
  - Elimination of unsafe conditions
- **1403-6.4.4** The safety officer shall provide for the safety of all persons on the scene including students, instructors, visitors, and spectators.
- **1403-6.4.5** The safety officer shall not be assigned other duties that interfere with safety responsibilities.
- **1403-6.4.6** The safety officer shall be knowledgeable in the operation and location of safety features available within the burn building, such as emergency shutoff switches, gas shutoff valves, and evacuation alarms.

This job description reflects the general duties of the job but is not a detailed description of all duties which may be inherent to the position. The Academy may assign reasonably related additional duties to individual employees consistent with policy and collective bargaining agreements.

### SKILLS

- Ability to work collaboratively.
- Commitment to a positive learning environment for students.
- Commitment to MMA's policy of equal opportunity and the ability to work harmoniously with colleagues and students of all genders, cultures and backgrounds.
- Excellent interpersonal, and communication skills are essential.
- Ability to maintain composure in stressful situations.
- High degree of professionalism.
- Demonstrated integrity and ability to maintain confidentiality.
- Demonstrated ability to adapt to changing priorities and conditions.

**QUALIFICATIONS**

- Safety Officer experience is required.
- Two years of demonstrated experience as a firefighter or two years' experience in a fire safety program.
- Firefighting I certification is preferred.
- Experience in shipboard training is preferred.
- Must be available to work weekends.

**PHYSICAL REQUIREMENTS**

- Possible exposure to water pressure from hose advancement and/or to hay dust
- May need to lift pallets about 25 lbs. during resetting of Fire evolutions as necessary.
- Propane gas is used during Class B fire evolutions during the afternoon session.