



Maine Maritime Academy
Registration Transaction Form

Registration Semester
 Fall Spring Summer
 Year: 20_____

CLEARLY PRINT ALL INFORMATION BEFORE SUBMITTING TO THE REGISTRAR'S OFFICE

Full legal name _____ Date _____

		Last	First		M.I.					
REGISTER OR ADD	Course ID	Lec/Lab	Section	Instructor <u>AND</u> Dept. Chair Signature for Prerequisite Override		Instructor Signature to Overload Capacity		Instructor Signature for <u>Late Addition Only</u>		Dean's Signature for <u>Late Addition Only</u>
LATE REGISTRATION	After the add/drop period of the semester, you must obtain the Instructor and Dean's Signature above for each class added and mark the reason below that best describes the cause of your late registration.									
	<input type="checkbox"/> Extenuating Circumstances. Please provide brief explanation: _____ <input type="checkbox"/> Correcting the class section <input type="checkbox"/> Replacing a cancelled class									
DROP	Course ID	Lec/Lab	Section	Notes						

Student Signature _____ Date _____

Advisor Signature _____ Date _____
(Required)

Registration transaction entered
 Initial _____ Date _____